

# MADEIRA CITY SCHOOLS

## Board Organizational Meeting

*"This meeting is a meeting of the Madeira Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 4. This shall be known as 'Hearing of the Public.' Hearing of the public is for items not already on the agenda."*

**Regular Session**  
**MHS - Perin Learning Commons**  
**Monday, January 13, 2025**  
**Organizational & Regular Meeting - 7:00 P.M.**

*Call to Order by President Pro-Tempore*  
*Pledge of Allegiance*  
*Roll Call*

### 1. AGENDA

- A. Move the Board approve the agenda for the January 13, 2025 meeting of the Board of Education.

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| Moved: | Second: | Vote: |
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### 2. RECOGNITIONS

- A. Girls Golf – 2<sup>nd</sup> in the State Tournament
- B. Girls Golf Coach Catie Kauffman, Division 2 Coach of the Year
- C. National Merit Semifinalists
- D. National Merit Commended Students
- E. Entrepreneurship Students
- F. Marching Band qualified for state
- G. Girls Cross Country qualified for state
- H. Girls Soccer State Champions
- I. Girls Soccer Coach Dan Brady, Division 5 Coach of the Year
- J. New Inductees to National Honor Society and honorary staff inductee Jennifer Bruening
- K. Ben Wetzel, perfect ACT score

### 3. ORGANIZATIONAL MEETING

#### A. Nomination and Election of Officers for 2025

***Background Information – Election of Officers***

*By Statute 3313.14 city, local and exempted village boards may organize at any time within the first 15 days of January.*

*If more than one person is nominated for the position of president or vice president, the treasurer shall publicly call the roll of the board and ask the members to vote their choice. Secret ballots would be a violation of the Sunshine Law. Ohio law requires a majority vote of all members of the board to elect an officer. Once the officers have been elected and sworn in, the meeting will proceed with the newly elected president presiding.*

**1. President – \_\_\_\_\_**, representing the Board, nominates \_\_\_\_\_ as President of the Madeira Board of Education for the 2025 calendar year.

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| Moved: | Second: | Vote: |
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*President takes over the meeting from the President Pro Tempore for nomination and election of Vice President*

**2. Vice-President** - \_\_\_\_\_, representing the Board, nominates \_\_\_\_\_ as Vice President of the Madeira Board of Education for the 2025 calendar year.

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| Moved: | Second: | Vote: |
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**Swearing In of the Elected Board Officers – (Exhibit-1)**

*Do you solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as elected officers of the Board of Education of the Madeira School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?*

*Answer: "I do"*

**B. Order of the Roll Call-** Move the Board approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

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| Moved: | Second: | Vote: |
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**C. Time, Date, and Location of Meetings-** Move the Board designate the following dates for Regular Board Meetings at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

|                          |                        |                           |                         |
|--------------------------|------------------------|---------------------------|-------------------------|
| <b>January 13, 2025</b>  | <b>May 19, 2025</b>    | <b>September 15, 2025</b> | <b>January 12, 2026</b> |
| <b>February 18, 2025</b> | <b>June 16, 2025</b>   | <b>October 20, 2025</b>   |                         |
| <b>March 17, 2025</b>    | <b>July 21, 2025</b>   | <b>November 17, 2025</b>  |                         |
| <b>April 21, 2025</b>    | <b>August 11, 2025</b> | <b>December 15, 2025</b>  |                         |

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| Moved: | Second: | Vote: |
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**D. Board Service Fund** – Move the Board approve in the amount of **\$10,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2025.

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| Moved: | Second: | Vote: |
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**E. Board Appointees** – Move the Board appoint as follows:

- Planning Commission – Mrs. Ann Ramos
- Legislative – Mr. David Eberly
- Student Achievement Liaison – Mr. Steve Bernicke
- Great Oaks – Mr. Steve Ashbrock, Community Member

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| Moved: | Second: | Vote: |
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**F. Legal Counsel** – Move the Board appoint **Ennis Britton** as legal counsel for calendar year 2025 in accordance with ORC 3313.203 and 3313.47.

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| Moved: | Second: | Vote: |
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**G. IRS mileage rate** – Move the Board approve the 2025 IRS mileage reimbursement rate and any changes issued during the year (**\$.70/mile as of 1/1/25**) for professional leave and district business approved within the course of assigned district positions.

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| Moved: | Second: | Vote: |
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## H. Superintendent Authorizations

**1. Professional Leave** - Move the Board authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2025.

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| Moved: | Second: | Vote: |
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**2. Temporary Personnel** - Move the Board authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

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| Moved: | Second: | Vote: |
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**3. Resignations** - Move the Board authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

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| Moved: | Second: | Vote: |
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**4. Student Discipline Suspension Appeals Designee** – Move the Board to authorize the Board of Education designee for students discipline suspension appeals to be designated as the Superintendent and/or Assistant Superintendent.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

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| Moved: | Second: | Vote: |
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## I. Treasurer Authorizations

**1. Federal, State and Local Grants** - Move the Board authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

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| Moved: | Second: | Vote: |
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**2. Certificate of Estimated Resources** - Move the Board authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

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| Moved: | Second: | Vote: |
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**3. Fund to Fund Transfers** - Move the Board authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

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| Moved: | Second: | Vote: |
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**4. Inactive Funds** - Move the Board authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

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| Moved: | Second: | Vote: |
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**5. Deposits and Withdrawals** - Move the Board resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2025 until the organizational meeting of the Board in January, 2026, in accordance with ORC 3315.51.

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| Moved: | Second: | Vote: |
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**6. Public Records Officer** - Move the Board designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

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| Moved: | Second: | Vote: |
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**7. Pay Bills** - Move the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

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| Moved: | Second: | Vote: |
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**8. Blanket and Super Blanket Purchase Orders** - To authorize the treasurer to use blanket purchase orders, provided that no such purchase order shall be in an amount in excess of \$500,000 and no such blanket purchase order shall extend beyond the end of the fiscal year. Super blanket purchase orders are not subject to the \$500,000 limitation.

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| Moved: | Second: | Vote: |
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**9. Tax Budget** - Move the Board adopt the Tax Budget for fiscal year July 1, 2025 through June 30, 2026. **(Exhibit-2)**

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| Moved: | Second: | Vote: |
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#### **4. HEARING OF THE PUBLIC**

#### **5. PLANNING COMMISSION REPORT**

**A. Maximizing & Reimagining the MMS Media Center (Exhibit-3)**

#### **6. CONSENT CALENDAR**

##### **A. Minutes**

**1. December 16, 2024 (Exhibit-4)**

##### **B. Resignation – Classified/Support**

**1. Kailyn Dudley – MES Educational Assistant**

##### **C. Treasurers Report**

**1. General Fund Financial Report for December, 2024 and warrant payments for all funds in the amount of \$704,078. (Exhibit-5)**

|                     | Dec 1- Dec 31 | FY25 FYTD    | FY24 FYTD    |
|---------------------|---------------|--------------|--------------|
| <b>Revenues</b>     | \$256,959     | \$13,777,000 | \$13,443,831 |
| <b>Expenditures</b> | \$2,943,480   | \$13,549,593 | \$15,597,250 |
| <b>Ending Cash</b>  | \$14,200,688  | \$14,200,688 | \$12,599,189 |

## 2. Donations

| Donor                                       | Item/Recipient | Amount   |
|---------------------------------------------|----------------|----------|
| Elena Leshyn (in honor of Madeleine Luther) | MHS – Theatre  | \$200.00 |

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| Moved: | Second: | Vote: |
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## 7. FINANCE

**A. OSBA Membership** – Moved the Board approve the 2025 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News. **(Exhibit-6)**

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| Moved: | Second: | Vote: |
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**B. OSBA Legal Assistance Fund** – Moved the Board resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2025 and authorize the Treasurer to pay the LAF \$250.00. **(Exhibit-7)**

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| Moved: | Second: | Vote: |
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**C. Then and Now** – Approve invoices with Then and Now certificate in accordance with O.R.C. 5705.41(D).

| Vendor             | Item                        | Amount     |
|--------------------|-----------------------------|------------|
| Henry Schein, Inc. | Athletic Training Equipment | \$3,700.00 |

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| Moved: | Second: | Vote: |
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## 8. GOVERNANCE

**A. High School Course Planner** – Moved the Board adopt the High School Course Planner for the 2025-2026 school year. **(Exhibit-8)**

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| Moved: | Second: | Vote: |
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**B. Homestead Exemption Enhancement** – Moved the Board resolve to enhance the Homestead Exemption Program and property tax rollback to provide additional financial assistance for senior citizens. **(Exhibit-9)**

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| Moved: | Second: | Vote: |
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## 9. SUPERINTENDENT COMMITTEE REPORTS

- Finance
- Buildings and Grounds
- Community Relations
- Policy

## 10. BOARD COMMITTEE/LIASION REPORTS

- Planning Commission
- Great Oaks
- Legislation
- Student Achievement Liaison

## 11. DISCUSSION ITEMS

**12. ADJOURNMENT** - Moved the January 13, 2025 regular meeting of the Madeira Board of Education be adjourned.

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| Moved: | Second: | Vote: |
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