

ADMINISTRATIVE REPORT

DATE: January 16, 2025
TOPIC: 6.8–January 2, 2025 School Board Workshop Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

January 2, 2025

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, January 2, 2025. The meeting was called to order by Chair Katie Schwartz, at 6:04pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Melinda Dols and Pat Driscoll were absent. Superintendent Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.



4.0 **Workshop Items:**

4.1 Teaching and Learning Report: Math, introduced by Kelly Jansen, Assistant Superintendent. Arthur Williams, Director of Elementary Teaching and Learning, Laura Larsen & Ian Bronson, Teaching and Learning Supervisors and Mark McIlmoyle, Director of Secondary Teaching and Learning presented. They shared students performance rates and standards.

5.0 **Information Items:**

5.1 Audit for 2023-24 FY, introduced by Kris Blackburn, Director of Business Services. Aaron Nielsen from MMKR presented the audit findings.

5.2 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. These policies will return January 16, 2025 for approval. There was no request for public comment on the policies.

6.0 **Reports and Comments:** Ms. Nielsen welcomed back staff today with a workshop day for teachers and continued professional development tomorrow. Administration is beginning to plan the budget, staffing and looking at enrollment for the 2025-26 school year.

7.0 **Future Meeting Dates:**

January 16, 2025 – School Board Business Meeting (DSC/6:00 p.m.)

February 6, 2025 – School Board Workshop Meeting (DSC/6:00 p.m.)

8.0 **Adjournment:** The meeting adjourned at 7:23pm.

