

ADMINISTRATIVE REPORT

DATE: January 16, 2025
TOPIC: 6.6-December 12, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board

REFERENCE TO POLICY/STATUTE: Policy 204

- A. **PURPOSE OF REPORT**
 - a. Review School Board Meeting Minutes.
- B. **RECOMMENDATION**
 - a. Approval
- C. **CONNECTION TO STRATEGIC PRIORITY**
 - a. Operations, Staffing, and Finance

December 12, 2024

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, December 12, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of amended Agenda** It was moved by Simi Patnaik, seconded by Sharon Van Leer to amend the agenda, adding 11.0 Closed Session for Consideration of Student



Expulsion and 12.0 Action on Resolution for Student Expulsion. All in favor, none opposed, motion carried.

4.0 **Comments to the Board:** None.

5.0 **Student District Ambassadors:** Charlotte Wilson, Mariah Oyebande and Brandon Paine shared information on the Student District Ambassador program.

6.0 **Consent Items:** It was moved by Sharon Van Leer, seconded by Eric Tessmer to approve the consent agenda items. All in favor, none opposed, motion carried.

6.1 Retirements, Resignations and Terminations

6.2 Leaves of Absence

6.3 New Employees/Change of Status

6.4 Electronic Fund Transfers

6.5 Resolution to Accept Gifts

6.6 November 21, 2024 School Board Meeting Minutes

6.7 Extended Field Trips

7.0 **Information Items:**

7.1 High School Construction Update introduced by Tyrone Brookins, Assistant Superintendent. Marc Dubois from Koma Architects shared the current updates and planning to Park and East Ridge High Schools.

7.2 2023-24 Comprehensive Achievement & Civic Readiness & Achievement & Integration Updates, introduced by Kelly Jansen, Assistant Superintendent and presented by Mao Thao Jacobson, Director of Program Evaluation, Research and Assessment and James Magee, Director of Diversity Equity & Inclusion. They provided updates on the goals set for the Comprehensive Achievement and Civic Readiness and Achievement and Integration Plans.

8.0 **Action Items:**

8.1 Truth and Taxation, presented by Kris Blackburn, Director of Business Services. There was no public comment. It was moved by Simi Patnaik, seconded by Melinda Dols to approve the motion. All in favor, none opposed, motion carried. There was no request for public



comment.

8.2 Kids Club Supervisor Agreement, presented by Abby Baker, Executive Director of Human Resources and Operations. It was moved by Pat Driscoll, seconded by Simi Patnaik to approve the agreement. All in favor, none opposed, motion carried.

- 9.0 **Superintendent Report:** Ms. Nielsen reported on the 5th grade Music Showcase where they visit the high schools and learn about the music programs, the Literacy evening for families, the Great Rivers graduation ceremony for adult students and the upcoming Hmong New Years event and Winter Break.

Board member emailed reports: Ryan Clarke: *I have an update on the DEI Advisory Committee. On Dec 3rd, the committee reviewed the DEI district policy 102.1 as it is due for revision. I encourage the public to read and review the policy. Reach out to Superintendent Nielsen and/or the board if there are any questions or concerns.*

- 10.0 **Future Meeting Dates:**

January 2, 2025 – School Board Business Meeting (DSC/6:00p.m.)

January 2, 2025 – School Board Workshop Meeting (DSC/immediately following the Business Meeting)

January 16, 2025 – School Board Business Meeting (DSC/6:00p.m.)

- 11.0 **Closed session** for consideration of student expulsion pursuant to Minnesota Statutes section 13D.05, subdivision 2(a)(3). At 8:22pm it was moved by Simi Patnaik, seconded by Ryan Clarke to approve moving to closed session. All in favor, none opposed, motion carried. At 8:47pm, it was moved by Sharon Van Leer, seconded by Eric Tessmer to return to the public meeting. All in favor, none opposed, motion carried.

- 12.0 **Action on Resolution for Student Expulsion:** It was moved by Simi Patnaik, seconded by Melinda Dols to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

- 13.0 **Adjournment:** The meeting was adjourned at 8:49pm.

