

REMINDER



6:00-7:00 PM

**NOHS TOUR FOR SCHOOL DIRECTORS
ONLY**

7:00 PM

**EXECUTIVE SESSION
BOARD ROOM**

**Immediately following the Executive
Session**

**STUDY SESSION
AUDITORIUM**

**Immediately following the Study Session
BOARD MEETING
AUDITORIUM**



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – JANUARY 13, 2025 A G E N D A

7:00 pm Executive Session: Personnel, Confidential, Legal Information - BOARDROOM
Study Session - AUDITORIUM; Immediately following the Executive Session
Board Meeting - AUDITORIUM; Immediately following the Study Session

1. Call to Order/Opening Exercises
2. Roll Call
3. Approval of minutes
 - [Study Session Minutes - December 2, 2024](#)
 - [Reorganization Meeting Minutes - December 2, 2024](#)
 - [Board Meeting Minutes - December 2, 2024](#)
 - [Board Policy Sub-Committee Minutes - December 11, 2024](#)
4. Student report
5. Assistant Superintendent report
6. Superintendent report
7. Public comment on agenda related items
8. [Honors/Recognitions](#)
9. Treasurer's report
10. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
11. Other business which may properly come before the Board
12. Public comment on non-agenda items
13. [Dates to Remember](#)
14. Adjourn meeting

- [Link for Live YouTube Streaming](#)

- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – JANUARY 13, 2025

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$4,813,469.02

Check #10010984 to Check #10011080

Void Check #10011038

Wire #8000000654 to Wire #8000000665

Wires include credit card transactions

Ach #9000051092 to Ach #9000052175

from the Capital Reserve Account **\$0.00**

No Checks

from the Cafeteria Account **\$70,821.04**

Check #50001552 to Check #50001566

and from the Construction Account Bond 2023: **\$97,654.53**

Check #45000634 to Check #45000636

for a total of **\$4,981,944.59**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of Board Resolution #138 - Maximum Building and Project Costs for additions and renovations at Conewago Township Elementary School.

[Resolution #138](#)

[Certificate](#)

[Public Hearing Notice](#)

[Act 34 Booklet](#)

ADDITIONAL FINANCE

N/A

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the following updated Board Policies:

[Board Policy 103 - Discrimination/Title IX Harassment Affecting Students](#)
[Board Policy 103 - Attachment 4 - CVSD Confidentiality Template Letter](#)
[Board Policy 104 - Discrimination/Title IX Harassment Affecting Staff](#)

2. *(Ways & Means/Curriculum)* Recommend approval of the Negotiated Agreement between the Board of Directors of the Conewago Valley School District and the Conewago Valley Education Association for the period beginning July 1, 2025 and ending June 30, 2030.

[CVSD-CVEA Agreement](#)

3. *(Ways & Means/Curriculum)* Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

| CVSD 2024-2025 Professional Development Requests | | | | | | |
|---|-----------|------------|---------------------|--|----------------|------------------|
| Building | Last Name | First Name | Date | Title/Place | Funding Source | Cost to District |
| DO | Lovejoy | Joshua | 3/12/2025 | PASBO Conference in Hershey | District | \$373.96 |
| HS/ CCTC | Little | Drew | 2/13 - 2/14/2025 | Pathways to Career Readiness at Hershey Lodge | District | \$370.60 |

4. *(Ways & Means/Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

| CVSD 2024-2025 Field Trip Requests | | | | | | | |
|---|-----------|------------|-------|-----------|--|----------------|---------|
| Building | Last Name | First Name | Grade | Date | Title/Place | Funding Source | Cost |
| NOE | Bollinger | Samantha | 2 | 4/30/2025 | The Oakes Museum at Messiah College | PTO | \$0.00 |
| NOE | Bollinger | Samantha | 2 | 5/1/2025 | The Oakes Museum at Messiah College | PTO | \$0.00 |
| NOHS | Hunt | Brian | 11 | 1/14/2025 | SkillsUSA District 5 Competition at Franklin County CTC | Club | \$70.00 |

| | | | | | | | |
|------|--------|----------|------|-----------|--|-------------|------------|
| NOHS | Little | Drew | 10 | 3/12/2025 | Career Fair at Gettysburg College | Other | \$1,389.28 |
| NOHS | Yost | Rebekah | 7-12 | 1/31/2025 | Music Festival at Gettysburg High School | District | \$1,282.79 |
| NOHS | Yost | Rebekah | 7-12 | 2/1/2025 | Music Festival at Gettysburg High School | District | \$1,131.54 |
| CVIS | Gray | Kimberly | 4-6 | 5/1/2025 | Bowling at South Hanover Bowling Lanes | Fundraising | \$13.04 |

ADDITIONAL WAYS & MEANS/CURRICULUM

5. *(Ways & Means/Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

| CVSD 2024-2025 Field Trip Requests | | | | | | | |
|---|-----------|------------|-------|-----------------------|--|----------------|----------|
| Building | Last Name | First Name | Grade | Date | Title/Place | Funding Source | Cost |
| NOHS | Yost | Rebekah | 11-12 | 1/24/2025 - 1/25/2025 | PMEA District Band at Lampeter Strasburg High School | District | \$513.45 |

[To Agenda](#)

PERSONNEL

1. ***(Personnel)*** Recommend acceptance for the resignation of Bonnie Little, Transportation Coordinator for Conewago Valley School District, effective at the end of the day on January 10, 2025.
2. ***(Personnel)*** Recommend acceptance for the resignation of Madison Meeks, 1st Grade Teacher at New Oxford Elementary School, effective December 20, 2024.
3. ***(Personnel)*** Recommend acceptance for the resignation of Mike Winpigler, Girls Lacrosse Asst. Coach at New Oxford High School, effective January 2, 2025.
4. ***(Personnel)*** Recommend acceptance for the resignation of Nathan Myers, JH Boys Soccer Asst. Coach at New Oxford Middle School, effective January 3, 2025.
5. ***(Personnel)*** Recommend acceptance for the resignation of Steve Doland, Boys Track Head Coach at New Oxford High School, effective January 3, 2025.
6. ***(Personnel)*** Recommend approval for the transfer of Christina McLaughlin from Principal of Conewago Valley Intermediate School to Director of Curriculum at Conewago Valley School District, effective February 3, 2025, or upon securing the position of Principal at Conewago Valley Intermediate School.
7. ***(Personnel)*** Recommend approval for the transfer of Sarah Smith from 12 month Secretary at New Oxford Middle School, (Category: Full-time 12 months) (Wage Range 1c), to Administrative Assistant to the Director of Special Education and Student Services (Category: Full-time 12 months) (Wage Range 1b) retroactive to January 6, 2025.
8. ***(Personnel)*** Recommend approval for the transfer of Courtney Mobley from extended day substitute, 6th Grade Teacher at Conewago Valley Intermediate School to Long-Term Substitute 6th Grade Teacher at Conewago Valley Intermediate School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, retroactive to September 16, 2024 and ending the last day of the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
9. ***(Personnel)*** Recommend approval for the transfer of Allison Stadler from extended day substitute, 1st Grade Teacher at New Oxford Elementary School to Long-Term Substitute 1st Grade Teacher at New Oxford Elementary School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, retroactive to October 21, 2024 and ending the last day of the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
10. ***(Personnel)*** Recommend approval of the amending the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

| <u>NAME</u> | <u>POSITION</u> | <u>STIPEND</u> |
|--------------------|--|-----------------------|
| Jennifer Engelhart | Student Council Advisor 50% (MS) to Student Council Advisor 100% (MS) | \$1,287.24 |
| Katerina Cosgrove | Student Council Advisor 50% (MS) to Student Council Assistant Advisor | \$ 736.00 |

11. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Eileen Felix, Spanish Teacher at New Oxford High School, such leave to begin February 5, 2025 and extend through to the end of the 1st Semester in the 2025-2026 school year (January 2026), providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.

12. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Damiana Melendez (retro 12/3/24) Jessica Peres (retro 11/6/24) Rachelle Julius (retro 12/13/24)

13. **(Personnel)** Recommend employment of Ryan Anderson, Athletic Director at New Oxford High School, effective March 17, 2025, or upon release from previous place of employment, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

14. **(Personnel)** Recommend employment of Scott Kelley, Director of Transportation at Conewago Valley School District, effective March 17, 2025, or upon release from previous place of employment, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

15. **(Personnel)** Recommend employment of Tara Sanders as an instructional aide (PCA) at Conewago Valley Intermediate School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3a), retroactive to December 16, 2024, pending having met all required Federal, State, and local hiring regulations.

16. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Collin Staub (retro 12/17/24) Amanda Zekany (retro 12/9/24)

17. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Margaret Adams Kimberly Riser (retro 12/17/24)

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

| | | |
|----------------------------|------------------|-----------------|
| Heather Bair | Samantha Brown | Cristin Cadigan |
| Ramiro Garcia Reyes | Amanda Hollinger | |
| Tarsis Martinez de Fleming | Jessica Noel | Araceli Ponce |
| Luis Ponce | Lisa Winand | |

ADDITIONAL PERSONNEL

19. **(Personnel)** Recommend acceptance for the resignation of Cameron Krebs, Boys Volleyball Asst. Coach at New Oxford High School, effective January 8, 2025.

20. **(Personnel)** Recommend acceptance for the resignation of Blair Greco, Instructional Aide (PCA) at Conewago Valley Intermediate School, effective at the end of the day on January 17, 2025.
21. **(Personnel)** Recommend the transfer of Alyssa Penner from a day-to-day substitute teacher to a Long-Term Substitute Spanish Teacher at New Oxford High School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, retroactive to January 13, 2025 and ending the last day of the 1st semester of the 2025-2026 school year (January 2026), pending appropriate certification and having met all required Federal, State, and local hiring regulations.
22. **(Personnel)** Recommend approval of the following day-to-day substitutes for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Shelly Rex

23. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Tammy Unger

[To Agenda](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Area Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford Elementary School parking lots on Saturday, June 21, 2025 from 6:00 am to 3:00 pm for the 69th Annual Market on the Square vendor and customer parking, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Area Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford Elementary School parking lots on Saturday, October 25, 2025 from 8:00 am to 4:30 pm for the 18th Annual Harvest Day Festival and Parade vendor and customer parking, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

ADDITIONAL PROPERTY & SUPPLIES (USE OF FACILITIES)

N/A

[To Agenda](#)

DATES TO REMEMBER

- **January 16, 2025** Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM
- **January 29, 2025** Board Policy - Sub-Committee Meeting - District Office - 6:00-9:00 PM
- **February 3, 2025** Committee Mtg. - Personnel - District Office - 6:00-7:00 PM
- **February 3, 2025** Study Session - District Office - 7:00 PM
- **February 10, 2025** Facilities Meeting - NOMS - 6:00-7:00 PM
- **February 10, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **February 13, 2025** Act 34 Hearing - CTE - 6:00-8:00 PM
- **February 18, 2025** Committee Mtg. - Personnel/Finance - District Office-6:00-8:00 PM
- **February 25, 2025** Committee Mtg. - Finance - District Office - 6:00-8:00 PM
- **March 3, 2025** Committee Mtg. - Finance - District Office - 6:00-7:00 PM
- **March 3, 2025** Study Session - District Office - 7:00 PM
- **March 10, 2025** Facilities Meeting - CVIS - 6:00-7:00 PM
- **March 10, 2025** Board Meeting - CVIS - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **March 13, 2025** Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM
- **March 17, 2025** Committee Mtg. - Finance - District Office - 6:00-8:00 PM (if needed)
- **April 7, 2025** Committee Mtg. - Budget - Auditorium - 6:00-7:00 PM
- **April 7, 2025** Study Session - Auditorium - 7:00 PM
- **April 14, 2025** Committee Mtg. - Budget - Auditorium - 6:00-7:00 PM
- **April 14, 2025** Board Meeting - Auditorium - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **May 5, 2025** Study Session - District Office - 7:00 PM
- **May 12, 2025** Committee Mtg. - Budget - Auditorium - 6:00-7:00 PM
- **May 12, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **May 13, 2025** Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM
- **June 2, 2025** Study Session - District Office - 7:00 PM
- **June 9, 2025** Facilities Meeting - District Office - 6:00-7:00 PM
- **June 9, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **July 14, 2025** Facilities Meeting - District Office - 6:00-7:00 PM
- **July 14, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 6:30 PM
- **August 4, 2025** Study Session - District Office - 7:00 PM
- **August 11, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **September 8, 2025** Study Session - District Office - 7:00 PM
- **September 15, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **October 6 , 2025** Study Session - District Office - 7:00 PM
- **October 13, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **November 3, 2025** Study Session - District Office - 7:00 PM
- **November 10, 2025** Board Meeting - District Office - Immediately following the Executive Session and Study Session that begin at 7:00 PM
- **December 1, 2025** Reorganization and Board Meeting - District Office - 6:30 PM

CONGRATULATIONS!

College Acceptance and Scholarship Monies Awarded

| <i>First Name</i> | <i>Last Name</i> | <i>College Accepted To:</i> | <i>Scholarship \$ Awarded To Date</i> |
|--------------------------|-------------------------|--|--|
| | | | <i>\$541,000.00</i> |
| Brylee | Bitting | Shippensburg | \$20,000.00 |
| Kaelyn | Balko | Moravian University | \$160,00.00 |
| Brylee | Sanders | Walk with Scissors - Cosmetology Academy | ----- |
| Onea | Cabbell | Kutztown University | \$4,000.00 |
| Onea | Cabbell | Shippensburg University | \$8,000.00 |
| Onea | Cabbell | Lebanon Valley College | \$27,000.00 |
| Onea | Cabbell | Millersville | ---- |
| Aubri | Dahler | Bloomsburg Commonwealth University | ---- |
| Aubri | Dahler | York College | \$46,000.00 |
| Aubri | Dahler | Pennsylvania College of Technology | ---- |
| Aubri | Dahler | West Virginia University | ---- |
| Onea | Cabbell | West Chester University | ---- |
| Chloe | Covington | Indiana University of Pennsylvania | ---- |
| Cassandra | Estrada-Ildefonso | Susquehanna University | \$168,000.00 |
| Cassandra | Estrada-Ildefonso | Mount St. Mary's University | \$108,000.00 |
| Cassandra | Estrada-Ildefonso | York College | ---- |
| Tyler | Kelican | Thaddeus Stevens | ---- |
| Dariana | Rodrigues | Messiah University | ---- |

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