

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Administrative Offices

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:

[www.oaklandschoolsnj.org](http://www.oaklandschoolsnj.org)

MEETING CALLED TO ORDER

PRESIDING OFFICER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 11, 2024 and December 18, 2024 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette M. Wells, School Business Administrator/Board Secretary  
and approximately \_\_\_\_\_ members of the public.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**I. MINUTES**

- A. Approve the Regular Monthly Meeting minutes from December 10, 2024.
- B. Approve the Work Session minutes from December 10, 2024.
- C. Approve the Executive Session minutes from December 10, 2024.

**MINUTES ITEMS A through C**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
(Discussion)

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

II. BUILDINGS AND GROUNDS

\_\_\_\_\_  
Board Liaison

- A. Approve the safety drill report for the month of December 2024.

BUILDINGS AND GROUNDS ITEM A

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

Roll Call Vote:

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

**III. PERSONNEL****Board Liaison**

- A. Accept the following retirement and resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>	<b>Reason</b>
Diana Daleo	Music Teacher TCHR.FL.MUSC.MG.04	Dogwood/Heights	7/1/2025	Retirement
Erin Violetti	ABA Therapist Paraprofessional AIDE.HT.MD.MG.02	Heights	12/23/2024	Resignation

- B. Approve the following reassignment:

<b>Name</b>	<b>New Position/Location</b>	<b>Previous Position/Location</b>	<b>Replacing</b>	<b>Hourly Rate</b>	<b>Effective</b>
Gemma Murrell	Full-time ABA Therapist Paraprofessional/Heights  AIDE.HT.MD.MG.03	Part-time Paraprofessional and Playground-Cafeteria Aide/Heights  AIDE.HT.RES.MG.05 AIDE.HT.CAFT.MG.01	Alison Radowitz	\$23	On or about 1/8/2025

- C. Approve the following appointment of non-certified staff for the 2024-2025 school year, upon satisfactory completion of all employment obligations.

<b>Name</b>	<b>Position</b>	<b>Replacing</b>	<b>Hourly Rate</b>	<b>Effective</b>
Gemma Murrell	Bus Aide	Kylie Kesenheimer	\$17.50	On or about 1/8/2025

- D. Approve the appointment of Kimberly Salacki as Substitute Title I Paraprofessional for the 2024-2025 school year at an hourly rate of \$60, upon submission of an approved voucher. This salary will be funded with Title I funds.
- E. Approve Justin O’Flaherty to provide transportation coverage for the 2024-2025 school year to be paid at the approved transportation stipend amounts, upon submission of an approved voucher:
- F. Approve the change in training level and updated salary for each teacher, effective February 1, 2025, as per the attached list.
- G. Approve a \$2,000 non-pensionable stipend for Lewis Thurston to install ball isolation valves in classroom unit ventilators at Dogwood Hill Elementary School and Manito Elementary School after normal business hours, upon submission of an approved voucher.

**PERSONNEL (continued)**

- H. Approve the appointment of the following as daily substitute personnel for the 2024-2025 school year, upon satisfactory completion of all employment obligations:

<b>Name</b>	<b>Substitute Assignment</b>
Cindy D'Alto	Teacher/Paraprofessional
Christian Parr	Teacher/Paraprofessional
Jake O'Brien	ABA Therapist Paraprofessional/Bus Aide
Jaylyn Ocasio	Bus Aide
Brooke Roughton	Bus Aide
Aliana Trianine	ABA Therapist Paraprofessional/ Paraprofessional/Bus Aide

**PERSONNEL ITEMS A through H**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

IV. REGULAR EDUCATION

Board Liaison

A. Approve the HIB Report for the period December 10, 2024 through January 7, 2025 as follows:

Number of HIB Investigations	1
Number of Affirmed HIB Incidents	1

B. Approve the attached list of Valley Middle School afterschool clubs and advisors for the 2024-2025 school year.

REGULAR EDUCATION ITEMS A through B

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
(Discussion)

Roll Call Vote:

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

V. SPECIAL EDUCATION

Board Liaison

- A. Approve Innovations in Online Education, Inc. for Home Instruction as needed for the 2024-2025 school year at the rate of \$75 per hour.
- B. Approve Roaring Whisper Speech Therapy LLC for a selective mutism district professional development on January 30, 2025 at the cost of \$800.
- C. Approve Dr. Larissa Labay Psy.D. for the 2024-2025 school year for consultation purposes, recommendations and to complete psychiatric diagnostic evaluations as needed for the district at the cost of \$425 per hour.
- D. Approve West Bergen Mental Healthcare to provide individual therapy sessions to one student, whose name is on file in the Superintendent's office, one time per week at the rate of \$130 per session for the 2024-2025 school year.
- E. Approve one student, whose name is on file in the Superintendent's office, to attend Elmwood Park Public Schools effective January 2, 2025.

SPECIAL EDUCATION ITEMS A through E

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
(Discussion)

Roll Call Vote:

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_



VI. FINANCE

Board Liaison

- A. Approve the December 2024 certified gross (net & agency) payroll in the amount of \$2,153,700.99.
- B. Approve the payment of the attached list of bills in the amount of \$4,376,396.20 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of December 31, 2024 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,  
  
Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2024-2025 Budget appropriation transfers for the month ending December 31, 2024.
- E. Approve the Board Secretary's Financial Report for the month ending December 31, 2024.
- F. Approve the Treasurer of School Monies Report for the month ending December 31, 2024.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$360.77.

FINANCE ITEMS A through H

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
(Discussion)

Roll Call Vote:

- Ms. Cooper \_\_\_\_\_
- Ms. Kilday \_\_\_\_\_
- Mr. Mazzilli \_\_\_\_\_
- Mr. Scerbo \_\_\_\_\_
- Ms. Shelkin \_\_\_\_\_

VII ADMINISTRATION

Board Liaison

None

VIII. TRANSPORTATION

Board Liaison

- A. Approve the list of field trips for students in the Oakland School District for the 2024-2025 school year as per the attached.

TRANSPORTATION ITEM A

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

Roll Call Vote:

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

IX. POLICY

Board Liaison

A. Approve the *second* reading of new/revised Board policies/regulations as listed below:

R 8600 Student Transportation

POLICY ITEM A

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

X. AUDIENCE PARTICIPATION

**XI. EXECUTIVE SESSION (If requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in Executive Session \_\_\_\_\_

Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

Time Entered Executive Session: \_\_\_\_\_

**RETURN TO OPEN SESSION:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time Returned to Open Session: \_\_\_\_\_

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time of Adjournment: \_\_\_\_\_

**Attachments**

**Minutes:** Regular Monthly Meeting- December 10, 2024  
Work Session Regular- December 10, 2024  
Executive Session- December 10, 2024

**Buildings & Grounds:** December 2024 Security Drill

**Personnel:** CIT

**Regular Education:** January 2025 Enrollment  
VMS Clubs

**Special Education:** None

**Finance:** December 2024 Treasurer Report  
December 2024 Transfers  
December 2024 Board Secretary Report  
Bills List  
Conferences/Workshops

**Administration:** None

**Transportation:** Field Trips

**Policy:** R 8600 Student Transportation