

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
December 10, 2024
Ethel A. Jacobsen School Media Center
Executive (Closed) Session 5:30 PM – Regular (Public) Session 6:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on December 10, 2024.

Board President, Colette Southwick, called the meeting to order at 6:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|------------|----------------|
| Ms. Hagler | Mrs. Raber | Mrs. Hoffacker |
| Mrs. Linkewich | Mr. Wright | Mrs. Southwick |

ABSENT: Dr. Chung, Mr. Schragger, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary
Mr. Dennis McKeever, Esq.

4. **SPECIAL PRESENTATIONS:** Music Performance by LBI Students led by Mr. Cotov: Ukuleles - Amelia Sullivan, Vivienne Hoch, and Leighton Scangarello; Strings - Derek Vangi and Jake Giacobbe. Dr. Kopack thanked the students and Mr. Cotov for their performance and parents for bringing them to the meeting.
5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: Wished everyone a happy holiday, thanked the teachers for their hard work on costumes and walking in the Ship Bottom Christmas Parade, SRHS articulation, and thanked the PTA for all they are doing for the district.
6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: Prek is learning the letter G and made handprint wreaths, Kindergarten mystery, "The Case of the Missing Cookie" there are suspects and wanted posters are in the hallway, 1st grade are learning about holidays around the world, 2nd grade are finishing an assignment on how to catch an elf, he thanked staff members for walking in the Christmas Parade, thanked Ship Bottom and Long Beach Township for inviting students to visit their municipal buildings, reported on Education week parent visitations, Kindergarten luncheon at the Ship Bottom Firehouse, and PTA holiday market.
7. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for attending the meeting.
8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

9. **BOARD CORRESPONDENCE:** Letter received

10. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

November 19, 2024: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

11. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Kelly Linkewich reported that the committee met today and discussed the following: budget calendar, PreK tuition, SRO agreement with Ship Bottom
- PTA Liaison: William Wright reported on the PTA Social-great event, holiday shirts for sale, next meeting is Dec. 12th at 4 p.m., and Thundering Surf tickets are on sale for \$38.

12. **PERSONNEL**

Motion by Danielle Hagler, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

A. **Substitute Personnel**

Motion to approve the employment of substitute personnel for the 2024-2025 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Amanda Zitzner Nurse

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

13. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

- A. Audit 2023-2024

1. Comprehensive Annual Financial Report

BE IT RESOLVED BY THE LONG BEACH ISLAND BOARD OF EDUCATION that it acknowledges receipt of the 2023-2024 school year audit, that a copy of the Summary of Audit Report is available for public inspection; and

BE IT FURTHER RESOLVED that the Long Beach Island Board of Education acknowledges that there are no audit recommendations; and

BE IT FURTHER RESOLVED that the Long Beach Island Board of Education accepts the 2023-2024 Comprehensive Annual Financial Report.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Kelly Linkewich, second by Brielle Hoffacker to approve the following:

B. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of November 2024.

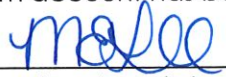
- a. Report of the Secretary dated November 30, 2024
- b. Report of the Treasurer dated November 30, 2024

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of November 2024 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of November 2024 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Meghan Lee, School Business Administrator

1/8/25

C. Transfers

Motion to approve the November 2024 transfer report.

D. Bills List

Motion to approve the December 2024 Bills List, totaling \$207,306.12

E. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
12/12/24	Meghan Lee	Business Administrator	OPRA, Daniel's Law Redaction, & Records Management	Virtual	Free
1/10/25	Peter Kopack	Superintendent	Connected Leadership Conference	Ocean County College	Free

Date	Name	Position	Workshop	Location	Cost
3/27/25 3/28/25	Brooke Mandarakas	Transportation Coordinator	NJSTS Annual Conference	Atlantic City	\$500
12/5/24 3/25/25 4/9/25	Sarah Franka	Social Worker	ETTC: Intervention & Referral Services Workshops	Virtual/Online	21 ETTC Hours
12/13/24	Shelley Smith	Teacher	SNJETC EdTech Articulation	Galloway	Mileage
1/10/25	Julie Oldham	Counselor	CIACC Workshop - Ocean County Resources	Toms River	Mileage

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

- A. SRI & ETTC Hours
Motion to approve the purchase of an additional 50 ETTC Hours for professional development from SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center) at a cost of \$1,200.
- B. Snow Removal
Motion to approve David Ash, 908 Long Beach Blvd, Surf City, NJ for snow removal services as needed pending receipt of insurance certificate.
- C. Appointment of Medical Inspector
Motion to appoint Dr. Harry Larkin, MD, as medical inspector at a rate of \$300/hour and costs of vaccines for the fiscal year ending June 30, 2025.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

15. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

- A. HIB Report
Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session. No incidents.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

19. UNFINISHED/NEW BUSINESS

Motion by Kristy Raber, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Grant Applications

Motion to approve submission of the following grant applications. There will be no financial impact to the Board of Education from these grants:

- The EJ School will be applying for a Resiliency Grant in an amount up to \$1,000 through AtlantiCare Healthy Schools, Healthy Children.
- The LBI School will be applying for a Resiliency Grant in an amount up to \$1,000 through AtlantiCare Healthy Schools, Healthy Children.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

B. Request for Continued Enrollment

Motion to approve a request for continued enrollment for one student beginning December 11, 2024 through the end of the school year. Transportation will be provided by the parents.

Upon a roll call vote, motion carried:

Ayes(6): Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

17. ANNOUNCEMENTS

A. Dates to Remember

December 9-10:	PTA Holiday Market at the EJ School
December 11:	EJ Holiday Show
December 11-12:	PTA Holiday Market at the LBI Grade School
December 12:	PTA Meeting, LBI Grade School, 4 p.m.
December 17:	SRMS performs at the LBI Grade School
December 18:	LBI School Holiday Show
December 19:	Grades 1 & 2 to SRHS Holiday Show
December 20:	Early Dismissal
December 23-Jan.1:	School Closed Winter Break
January 2:	Board of Education Reorganization Meeting, EJ School, 6:30 p.m.
January 9:	PTA Meeting, LBI Grade School, 4 p.m.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Class Size
- Consolidation Plan
- Proposals for Modular Classrooms

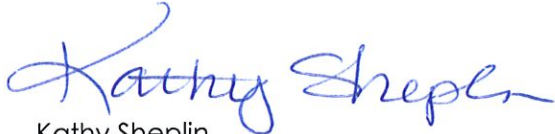
19. **REORGANIZATION MEETING: (Revised Date/time)** January 7, 2025 at the Ethel Jacobsen School, 6:00 p.m. (Public Session only).

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 6:27 p.m., a motion was made by Kelly Linkewich, second by Brielle Hoffacker to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary