

Members Present:

President - James Musshafen  
Vice President - Shanna Fraser  
Trustee - Cindy Dawson  
- Beth Nolan  
- Courtney Panek  
- Kim Snyder

Others Present:

Deborah Leh, Superintendent  
Jessica Jackson – School Business Official  
Eric Windover – Secondary Principal  
Jackie Finn – Communications Specialist  
Diane Stocking – District Clerk

Members Absent: Gregory Berl

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:03 p.m.

The *Pledge of Allegiance* was led by President J. Musshafen.

APPROVAL OF AGENDA

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the agenda.

Motion 6-0.

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Secondary Update – E. Windover provided an update on news from the secondary school during the COVID-19 school shut down, including an overview of the senior parade, which included over 100 cars, three fire trucks, and three buses. Signs were delivered to all seniors. There was also information shared about the year-end event planning process, including AP testing, awards ceremonies, and graduation. J. Musshafen had questions about the timeline in making a decision regarding graduation. K. Snyder asked questions about the AP test procedure. S. Fraser asked questions about students not engaging in remote learning. Responses were provided.
- b. Budget Development 2020-2021: Draft Budget - D. Leh presented the proposed budget for 2020-2021. This completes the budget development process. The draft budget is based on feedback from the April 6, 2020 budget workshop and subsequent Board meetings, includes a 2.02% levy increase, and a 2020-2021 budget in the amount of \$20,411,470.
- c. Board Member Communications
  - 1) Board Self-Evaluation – J. Musshafen briefly discussed the process for Board Self-Evaluation.
  - 2) PTA Recognition – S. Fraser thanked the PTA for all of their efforts including the thank you luncheon for food service and facilities workers, helping with the coordination and cost of the senior signs as well their efforts during teacher/staff appreciation week. J. Musshafen also recognized their efforts.
  - 3) Other Items of Interest – J. Musshafen gave an update on the Superintendent Search. Postcards were mailed to District residents.
- d. Superintendent’s Report – D. Leh – A separate Superintendent’s Report was provided, and posted for community information, on the District Continuity of Operations Plan, the Etta Fraser Miller Scholarship timeline, year-end planning, and 2020-2021 Budget presentations.

**3. New Business**

- a. Approval of Minutes of Board Meeting held on April 27, 2020

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on April 27, 2020.

Motion 6-0.

b. Approval of Minutes of Special Board Meeting held on April 30, 2020

Trustee C. Panek moved, seconded by Trustee S. Fraser to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Special Board meeting held on April 30, 2020.

Motion 6-0.

c. Adoption of 2020-2021 School Budget

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby adopts the 2020-2021 School District Budget in the amount of \$20,411,470 subject to voter approval as Proposition 1 in the general referendum on June 9, 2020.

Motion 6-0.

d. Adoption of Property Tax Report Card

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby adopts the 2020-2021 Property Tax Report Card.

Motion 6-0.

e. Approval of Recommendations of Committee on Special Education

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School, hereby approves the CSE recommendations for meetings held on 3/16/2020, 3/19/2020, 4/2/2020, 4/16/2020, 4/17/2020, 4/20/2020, 4/21/2020, 4/23/2020, 4/24/2020, 4/27/2020, 4/28/2020, 4/29/2020, 4/30/2020, 5/1/2020, 5/4/2020, and 5/5/2020.

Motion 6-0.

f. Approval of Budget Transfer

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following budget transfer:

To: 01-1310-400-016                      From: 80-9060-860-000                      Amount: \$15,000.00

Motion 6-0.

g. Approval of Tentative Settlement Agreement with Wheatland-Chili Federation of Teachers

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the tentative settlement agreement by and between the Superintendent and the Wheatland-Chili Federation of Teachers for 2019-2022.

Motion 6-0.

h. Approval of Adjusted 2020-2021 Budget Calendar

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the adjusted 2020-2021 budget calendar.

Motion 6-0.

i. Approval of Adjusted Legal Notice for Annual Budget Vote

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

NOTICE IS HEREBY GIVEN that pursuant to Executive Order 202.26, the regularly scheduled Budget Vote and Election and the Budget Hearing have been adjourned to alternate dates and will follow modified procedures in accordance with that Executive Order.

AND NOTICE IS ALSO given to the inhabitants of the WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT located in Caledonia, Livingston County; Brighton, Chili, Wheatland, Monroe County, State of New York, that said District will hold a budget hearing for the purpose of discussion of the expenditure of funds for the 2020-2021 school year, and the budgeting thereof, on May 26, 2020 at 7 p.m. The budget hearing will be held virtually. Information regarding virtual access to the hearing and the submission of questions for the hearing will be provided on the District's website at [www.wheatland.k12.ny.us](http://www.wheatland.k12.ny.us).

AND NOTICE IS ALSO GIVEN to the inhabitants of the WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT located in Caledonia, Livingston County; Brighton, Chili, Wheatland, Monroe County, State of New York, qualified to vote at school meetings in said District, that voting will take place on June 9, 2020 on the appropriation of the necessary funds to meet the estimated expenditures in the budget for the fiscal year 2020-2021 and to fill the designated vacancies on the Board of Education.

AND NOTICE IS ALSO GIVEN that in accordance with Executive Order 202.26, such Vote will be conducted solely by absentee ballot. Qualified voters of the District shall be entitled to vote. A qualified voter is one who is (1) a citizen of the United States, (2) eighteen (18) years of age or older, and (3) a resident within the District for a period of thirty (30) days preceding the vote and election. Two (2) absentee ballots with return postage will be mailed to each household in the District. Should there be more qualified voters residing at a household than absentee ballots received, the qualified voter should contact the District Clerk by email at [Diane\\_Stocking@wheatland.k12.ny.us](mailto:Diane_Stocking@wheatland.k12.ny.us) to obtain a ballot.

AND NOTICE IS ALSO GIVEN that residents unable to vote because of military service as defined under the Commissioner's Emergency Regulation Part 122, and by reason of such military service, is absent from the school district in which he or she is qualified to vote on the day of registration or election; or a spouse, parent, child or dependent of a voter as described above, accompanying or being with such voter, if a qualified voter of the State of New York and a resident of the District; may request a military ballot via email to the District Clerk at [Diane\\_Stocking@wheatland.k12.ny.us](mailto:Diane_Stocking@wheatland.k12.ny.us). A military voter may designate a preference to receive a military ballot by mail, facsimile transmission or electronic mail in their request for such ballot. Such designation shall remain in effect until revoked or changed by the military voter.

AND NOTICE IS ALSO GIVEN that all absentee ballots (including military) must be received in the Office of the District Clerk no later than 5:00 p.m. local time on June 9, 2020.

AND NOTICE IS ALSO GIVEN that petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District by email at Diane\_Stocking@wheatland.k12.ny.us no later than 4:30 p.m. on May 11, 2020. The following vacancies are to be filled on the Board of Education:

- Term: 3 years, Name of Last Incumbent: Shanna Fraser
- Term: 3 years, Name of Last Incumbent: Beth Nolan
- Term: 3 years, Name of Last Incumbent: Courtney Panek

Per Executive Order 202.26, said petitions will not require signatures of the qualified voters of the District. All other legal requirements to be a Board of Education member shall remain in effect. Each petition must be directed to the Clerk of the District and must state the name and residence of the candidate. Voting will be on a candidate-at-large basis with candidates receiving the highest number of votes entitled to the terms with the longest length.

AND NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money to be required for the ensuing year for school purposes, exclusive of public moneys, may be viewed on the District’s website at www.wheatland.k12.org during the fourteen (14) days immediately preceding the budget vote.

AND NOTICE IS ALSO GIVEN that at said vote on June 9, 2020, the proposed Annual Budget will be voted upon, such vote being designated as PROPOSITION NO. 1.

AND NOTICE IS ALSO GIVEN that at said vote on June 9, 2020, the following propositions will also be voted upon:

PROPOSITION NO. 2 SHALL the following proposition be adopted: RESOLVED that the Board of Education of the Wheatland-Chili Central School District be authorized to withdraw and expend from the District’s existing “Capital Reserve Fund 2018 (Bus and Grounds Equipment)” a sum of money up to Two Hundred Ten Thousand Dollars (\$210,000), less trade-in allowance, to be used for the purchase of two (2) replacement vehicles for the transportation of District students, those vehicles being one (1) 65-passenger bus and one (1) 29-passenger bus. Also being purchased is one (1) replacement cargo van to be used for courier services within the District.

PROPOSITION NO. 3 SHALL the following proposition be adopted: RESOLVED that the Board of Education of the Wheatland-Chili Central School District be authorized to withdraw and expend from the District’s existing “Capital Reserve Fund 2017 (School Equipment)” a sum of money up to One Hundred Thousand Dollars (\$100,000) to be used for the purchase and/or replacement of the Middle/High School classroom furnishings to support instruction.

Motion 6-0.

j. Approval of Second Reading and Adoption of Board of Education Policies

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the second reading and adoption of the following Board of Education policies:

- |                           |  |
|---------------------------|--|
| <b>Board Policy #5640</b> | <b>Smoking/Tobacco Use</b>                                     |
| <b>Board Policy #6150</b> | <b>Alcohol, Drugs, and other Substances (School Personnel)</b> |
| <b>Board Policy #6151</b> | <b>Drug-Free Workplace</b>                                     |
| <b>Board Policy #6560</b> | <b>Employee Assistance Program</b>                             |
| <b>Board Policy #7310</b> | <b>School Conduct and Discipline</b>                           |

<b>Board Policy #7313</b>	<b>Suspension of Students</b>
<b>Board Policy #7320</b>	<b>Alcohol, Tobacco, Drugs, and other Substances (Students)</b>
<b>Board Policy #7551</b>	<b>Sexual Harassment of Students</b>
<b>Board Policy #7552</b>	<b>Bullying: Peer Abuse in the Schools</b>
<b>Board Policy #8211</b>	<b>Prevention Instruction</b>
<b>Board Policy #8450</b>	<b>Field Trips</b>

Motion 6-0.

k. Approval of Memorandum of Agreement with BDCCW Bargaining Unit

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the Memorandum of Agreement with the BDCCW bargaining unit related to public health issues presented by the COVID-19 pandemic, providing Unit members with the ability to sell back five (5) additional days of vacation beyond those already allowed pursuant to Article IV, Section 7, Paragraph D, of the BDCCW collective bargaining agreement.

Motion 6-0.

l. Approval of Election Inspectors for June 9, 2020 Budget Vote

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following election inspectors/clerks and others as needed for the Annual Budget Vote held on June 9, 2020:

Barbara Gentile	Inspector/Clerk \$12/hr.
Donna Hartley	Inspector/Clerk \$12/hr.
Tara Torrance	Inspector/Clerk \$12/hr.
Diane Stocking	Inspector/Clerk N/A
Others as needed.	

Motion 6-0.

m. Approval of Amendment to Employment Agreement for Superintendent

Trustee C. Panek moved, seconded by Trustee S. Fraser to approve the following:

WHEREAS, by resolution adopted February 10, 2020, the Board of Education accepted the notice of resignation for purposes of retirement of Deborah Leh, Ed.D., Superintendent of Schools effective June 30, 2020; and

WHEREAS, given the school closure mandated by the COVID-19 Pandemic, the Superintendent and the Board now wish to continue the employment relationship subsequent to June 30, 2020 to allow sufficient time for the Board to complete its current Superintendent search and ensure a smooth transition to a new Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby rescinds the resolution adopted on February 10, 2020 relative to the retirement of Deborah Leh, Ed.D.; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the Amendment to Employment Agreement for Deborah Leh, Ed.D dated May 11, 2020.

Motion 6-0.

n. Personnel Actions

1) Approval of Probationary Appointment – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following probationary appointment:

<u>Name</u>	<u>Area</u>	<u>FTE</u>	<u>Salary</u>	<u>Step</u>	<u>Effective Date</u>	<u>Probationary Ending Date</u>
Elizabeth Foote	French	1.0	\$41,537*	B1	September 2, 2020	September 1, 2024

\*Pending Negotiations

Motion 6-0.

2) Approval of Long-term Substitute Appointment – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following long-term substitute appointment for the 2020-2021 school year:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Step</u>	<u>Effective Date</u>
Kaitlin Butler	Earth Science	\$43,756*	1	September 2, 2020

\*Pending Negotiations

Motion 6-0.

EXECUTIVE SESSION

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn to Executive Session to discuss a legal matter and the employment of a specific individual at 7:53 p.m.

Motion 6-0.

D. Leh left the executive session at 9:06 p.m.

Trustee C. Panek moved, seconded by Trustee K. Snyder to reconvene the meeting at 9:44 p.m.

Motion 6-0

ADJOURNMENT

Trustee C. Panek moved, seconded by Trustee K. Snyder to adjourn from the meeting at 9:44 p.m.

Motion 6-0.