

Members Present:

President - James Musshafen
Vice President - Shanna Fraser
Trustee - Gregory Berl
- Cindy Dawson
- Beth Nolan
- Courtney Panek
- Kim Snyder

Others Present:

Deborah Leh - Superintendent
Jennifer Sinsebox – Executive Curriculum Director
Mary Vito – Pupil Personnel Services Director
Jessica Jackson – School Business Official
Daniel Murray – Elementary School Principal
Eric Windover – Secondary School Principal
Diane Stocking – District Clerk

Members Absent:

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:00 p.m.

The *Pledge of Allegiance* was led by four students from the Middle/High School

APPROVAL OF AGENDA:

Trustee C. Panek moved, seconded by Trustee S. Fraser to approve the agenda.

Motion 7-0

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Secondary School Update – E. Windover provided a brief update on news from the middle/high school.
- b. School Improvement Planning: Update on School Improvement Process – J. Sinsebox provided a brief update on progress on the academic and communications greatest areas of need at the elementary and secondary schools.
- c. Budget Development 2020-2021: General Support, Capital/Debt Service – D. Leh continued the budget development process with an overview of general support, community services, transfers and debt service.
- d. Superintendent’s Report – A separate Superintendent’s Report was posted for community information on the upcoming Monroe County School Boards Association Legislative Breakfast, the Board of Education Workshop on January 21, 2020, Every Student Succeeds Act (ESSA) update, and capital project update on Phase #3 of the project.
- e. Board Member Communications –
 - 1) Monroe 2-Orleans BOCES Board of Education Vacancy – Board members discussed the process for finding a replacement for George Howard, Board Member at Monroe 2-Orleans BOCES representing Wheatland-Chili. The Board of Education members publicly thanked Mr. Howard for his dedicated years of service.
 - 2) Other Items of Information – C. Dawson spoke briefly about the governor’s state-of-the-state address. She shared that she will attend the Monroe County School Boards Association (MCSBA) Information Exchange to be held on Wednesday, January 15, 2020. K. Snyder asked about the status of the storage containers. J. Jackson responded with an update.

4. New Business

a. Approval of Minutes of Board Meeting held on December 16, 2019

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on December 16, 2019.

Motion 7-0

b. Approval of Minutes of Special Board Meeting held on December 30, 2019

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Special Board meeting held on December 30, 2019.

Motion 7-0

c. Approval of Recommendations of Committee on Special Education

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the CSE recommendations for meetings held on 12/5/19, 12/10/19, 12/11/19, and 12/16/19.

Motion 7-0

d. Approval of Corrective Action Plan for External Audit for Year Ended June 30, 2019

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby approves the corrective action plan in response to control related matters identified in the External Audit report for Year Ended June 30, 2019.

Motion 7-0

e. Acknowledgement of Receipt of Extraclass Activity Funds Audit Report for period ended June 30, 2019

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby acknowledges the receipt of the Extraclassroom Activity Funds Audit Report for period ended June 30, 2019.

Motion 7-0

f. Approval of Corrective Action Plan for Extraclass Activity Funds Audit for period ended June 30, 2019

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the corrective action plan for the Extraclassroom Activity Funds Audit for period ended June 30, 2019.

Motion 7-0

g. Approval of Second Reading and Adoption of Board of Education Policy

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the second reading and adoption of the following Board policy:

Board Policy #7511 Immunization of Students

Motion 7-0

h. Approval of Yearbook Advertisement

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby approves the purchase of a full-page advertisement for \$250 for the high school yearbook.

Motion 7-0

i. Acceptance of Donation

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the donation of \$2,105.49 from the Town of Wheatland to be used for the Wheatland-Chili Drama Club.

Motion 6-0. S. Fraser abstained.

j. Personnel Actions

1) Approval of Probationary Appointment – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following 1.0 FTE probationary appointment:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Date</u>
Anna Steele	Teacher Aide	\$13.00/hour	January 14, 2020

Motion 7-0

2) Approval of Regents Review Hours – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following Regents review hours, to provide review classes to students outside of the normal day:

<u>Name</u>	<u>Subject</u>	<u>Rate</u>
Kathleen Mathewson	Algebra 1	\$46/hour* (not to exceed 7 hours)
Adrienne Loftus	ELA	\$46/hour* (not to exceed 7 hours)
Cara Montrois	Global History	\$46/hour* (not to exceed 7 hours)
Gregory Burns	US History	\$46/hour* (not to exceed 7 hours)

*pending negotiations

Motion 7-0

3) Approval of Substitute Appointments – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointments:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Kaitlin Butler	Physics 7-12, Student with Disabilities 7-12	\$120/day	January 14, 2020
Alexis Hamlin	ELA 7-12	\$120/day	January 14, 2020
Rebecca Rossier	Childhood Ed 1-6, Students with Disabilities 1-6	\$120/day	January 14, 2020

Motion 7-0

4) Approval of Extension of Long-term Daily Substitute Appointment – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following extension of the long-term daily substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Alexis Hamlin	ELA	\$135/day	Jan. 7 – 24, 2020

Motion 7-0

5) Approval of Substitute Appointment – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Geoffrey Wehle	Bus Driver	\$15.50/hour	January 14, 2020

Motion 7-0

6) Approval of Unpaid Leaves – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leaves:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Gary Kaminska	Bus Driver	May 4-8, 2020
Wendy Barney	Food Service	Jan. 10-15, 2020

Motion 7-0

7) Approval of Winter Coach

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following additional winter coach:

<u>Name</u>	<u>Area</u>	<u>Base</u>	<u>Step</u>	<u>Stipend</u>
Garhett Varin	Boys Modified Basketball	\$2,211*	1	\$2,211*

*Pending negotiations

Motion 7-0

8) Acceptance of Resignation – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby accepts the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lindsey Ross	Teacher Aide	January 7, 2020

Motion 7-0

5. EXECUTIVE SESSION

Trustee C. Panek moved, seconded by Trustee S. Fraser to adjourn to Executive Session to discuss the superintendent’s evaluation at 8:36 p.m.

Motion 7-0.

C. Panek left at 9:12 p.m.

Trustee K. Snyder moved, seconded by Trustee S. Fraser to reconvene the meeting at 9:17 p.m.

Motion 6-0

ADJOURNMENT

Trustee K. Snyder moved, seconded by Trustee S. Fraser to adjourn the meeting at 9:18 p.m.

Motion carried 7-0.