



Course Registration

Business, Management &
Information Technology



2025-2026 School Year



GRADUATION
REQUIREMENTS



24 CREDITS



GRADUATION PROJECT



KEYSTONES - must attain
proficiency through one
of five pathways



Registration

Registration is
open in
Student
Portal

Course
selection is
due by
January 16th

School
Counselors
are available

4-Year Planning Guide

- ▶ Most students will need 1.0 credit of English, 1.0 credit of Social Studies, 1.0 credit of Math and 0.5 credit of PE
- ▶ What other graduation requirements will you need?
- ▶ Let's go to the Registration Screen/4-Year Planning Guide



Course Registration Mode

Grades 9-12

Required Courses 24 Credits Minimum 24.7 Credits Earned/Planned	Grade 9 6.9 Credits Earned	Grade 10 8.4 Credits Earned	Grade 11 7.4 Credits Earned	Grade 12 6 Credits Minimum 2 Credits Planned
English ✓ 4 Credits Required (1 Cr/Year) 4 Credits Earned/Planned	HON ENGLISH 9 0125 (1 Cr)	HON ENGLISH 10 0135 (1 Cr)	AP LANGUAGE/COMP 0146 (1 Cr)	X MODERN HUMANITIES 0150 (1 Cr) Traditional Add +
Social Studies ⚠ 4 Credits Required (1 Cr/Year) 2.5 Credits Earned/Planned	US HISTORY 1 0220 (0.5 Cr) ----- US HISTORY 2 0222 (0.5 Cr)	HON WLD HIST/GEO 1 0235 (0.5 Cr) ----- HON WLD HIST/GEO 2 0236 (0.5 Cr)	HON US HISTORY 4 0246 (0.5 Cr)	Add +
Math ✓ 4 Credits Required (1 Cr/Year) 4 Credits Earned/Planned	HON GEOMETRY 0325 (1 Cr)	CHS ALGEBRA 2 0335 (1 Cr)	PRECALCULUS/TRIG 0338 (1 Cr)	X ALGEBRA 2 0328 (1 Cr) Traditional Add +
Science ✓ 2 Credits Required 2.8 Credits Earned/Planned	HON BIOLOGY 0435 (1.4 Cr)	CHS CHEMISTRY 0465 (1.4 Cr)		Add +
Physical Education ⚠ 2 Credits Required (0.5 Cr/Year) 1.5 Credits Earned/Planned	PHYS ED (FEMALE)-WR (F) 0721 (0.5 Cr)	PHYS ED 10 5730 (0.5 Cr)	PHYS ED 11 5740 (0.5 Cr)	Add +
Health ✓ 0.5 Credits Required 0.5 Credits Earned/Planned		HEALTH 5735 (0.5 Cr)		Add +
Arts/Humanities ✓ 2 Credits Required 2 Credits Earned/Planned	HON FRENCH 3 0526 (1 Cr) ----- SYMPHONIC BAND 0920 (0.5 Cr) ----- CHORAL UNION 9 0961 (0.5 Cr)			Add +
STEM ✓ 1 Credit Required 1.4 Credits Earned/Planned			AP/CHS BIOLOGY 0436 (1.4 Cr)	Add +
Electives ✓ 4.5 Credits Required 6 Credits Earned/Planned		↓ HON FRENCH 4 0527 (1 Cr) ----- ↓ SYMPHONIC BAND 0920 (1 Cr) ----- ↓ GIRLS CHORUS 10 0963 (1 Cr)	↓ CHS CHILD DEV/PRESCHOOL 0636 (1 Cr) ----- ↓ SYMPHONIC BAND 0920 (1 Cr) ----- ↓ CONCERT CHOIR 0964 (1 Cr)	Add +
Substitute Elective #1 ⚠				Add +

Career Pathway **Business, Management, and Information Technology** ▾

[Click here for career pathway information](#)

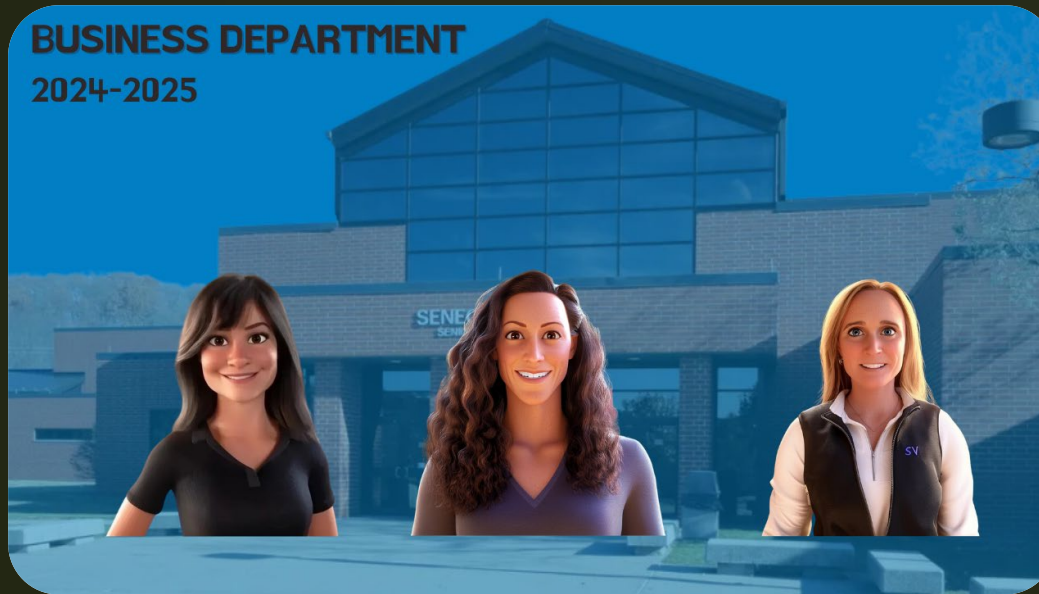
Course Registration Mode

Grades 9-12

Required Courses	Grade 12 ! 6 Credits Minimum 0 Credits Planned
English	Add +
Social Studies	Add +
Math	Add +
Science	Add +
Physical Education	Add +
Health	Add +
Arts/Humanities	Add +
STEM	Add +
Electives	Add +
Substitute Elective #1 ! Course cancellations and conflicts are possible. Please select four (4) substitute electives to ensure a complete schedule.	Add +
Substitute Elective #2 !	Add +
Substitute Elective #3 !	Add +
Substitute Elective #4 !	Add +
Full-time Cyber & Release Choose Fall, Spring or both depending on course selections.	Add +

Business Department

- ▶ Business Department Teachers:
 - ▶ Ms. Brooks: brooksmk@svsd.net
 - ▶ Mrs. Schollaert: schollaertel@svsd.net
 - ▶ Mrs. Skwartz – SHS Room 223; skwartzkm@svsd.net



Business CHS Course Listing



Complete list of Business Technology Course Offerings

Keyboarding and Office Applications
Microsoft Word**
Microsoft PowerPoint**
Intro to Accounting
Introduction to Business A
Introduction to Business B
Introduction to Entrepreneurship
Introduction to Artificial Intelligence
Introduction to Consumer Services
Social Media Marketing
Sales and Marketing

Technology and Business
CHS Microsoft Excel**
CHS Computer Information Systems
CHS Financial Accounting
CHS Managerial Accounting*
CHS Introduction to Marketing
CHS Business Management
CHS Business Law
Marketing Research*
Introduction to Finance
Supply Chain Management

Business Information Systems
Sustainability in Business
Travel and Tourism
Planning Meetings and Special Events
Transportation, Distribution, and
Logistics
Banking Services
Business and Management Careers
Internship and Employment Theory
Advanced Experience Business*

Business Department Contacts

Mrs. Skwartz SHS Room 223 skwortzkm@svsd.net

Mrs. Schollaert schollartel@svsd.net

Ms. Brooks brooksmk@svsd.net

**Designates a prerequisite*

***Certification Prep Course*

Listed under Mathematics in POS

Required Courses for a College Business Major



Required Business Courses at Pitt	Comparable SV CHS course offering	Required Business Courses at Penn State
BUSACC 0030 Financial Accounting	CHS Financial Accounting (1 math credit)	ACCTG 201 Financial Accounting
BUSACC 0040 Managerial Accounting	CHS Managerial Accounting (1 math credit)	ACCTG 202 Managerial Accounting
BUSMKT 1040 Introduction to Marketing	CHS Introduction to Marketing (.5 elective credit)	MKTG 301 Principles of Marketing
BUSQOM 1070 Operations Management	CHS Business Management (.5 elective credit)	MGMT 301 Basic Management Concepts
BUSENV 0060 Managerial Ethics and Stakeholder Management	CHS Business Law (.5 elective credit)	BLAW 341 Business Law I

****Reach out to colleges/universities directly for information regarding transfer credits.**

Business CHS Course Listing



Course	Course Format	Credit
CHS Microsoft Excel *Course listed under "Mathematics"	Cyber and Blended	.5 math credit
CHS Financial Accounting *Course listed under "Mathematics"	Traditional	1 math credit
CHS Managerial Accounting *Course listed under "Mathematics" **Prerequisite: CHS Financial Accounting	Traditional	1 math credit
CHS Business Law	Cyber and Blended	.5 elective credit
CHS Business Management	Cyber and Blended	.5 elective credit
CHS Computer Information Systems	Cyber	.5 elective credit
CHS Introduction to Marketing	Cyber and Blended	.5 elective credit

Students are NOT required to register for the CHS credits.

Business – Introductory Course Listing



Course	Course Format	Credit
Intro to Accounting	Traditional	.5 STEM credit
Introduction to Business A	Cyber and Blended	.5 elective credit
Introduction to Entrepreneurship	Cyber and Blended	.5 elective credit
CHS Introduction to Marketing	Cyber and Blended	.5 elective credit
Introduction to AI	Cyber	.5 elective credit
Social Media Marketing	Cyber	.5 elective credit

NEW – Microsoft Office Specialist Certification Courses

- ▶ Master Microsoft Office tools
 - ▶ Useful for ANY job/career AND your personal life
- ▶ Courses available (.5 credit each):
 - ▶ Microsoft Word
 - ▶ Microsoft PowerPoint
 - ▶ CHS Microsoft Excel - .5 math credit



Business Department – Important Links

- ▶ [Link to Beyond the Bell](#)
 - ▶ Business Department video
 - ▶ Created by Mrs. Schollaert
- ▶ [Link to Business Pathway Flyer](#)
- ▶ [Link to Program of Studies](#)
- ▶ Questions?? Please reach out!
 - ▶ Ms. Brooks: brooksmk@svsd.net
 - ▶ Mrs. Schollaert: schollaertel@svsd.net
 - ▶ Mrs. Skwortz – SHS Room 223;
skwortzkm@svsd.net



Math – Mr. Goche



Business & Management Majors (1-cred)

- CHS Business Calculus / AP Calculus
- CHS Statistics / AP Statistics
- CHS Precalculus / HN Precalculus—10th grade

Fields (job growth in 5 yrs)

— Supply Chain Management	28%
— Economics	13%
— Management Info Systems	11%
— Marketing / Market Research	10%
— Finance / Financial Analyst	9%
— Operations Management	9%
— Business Administration	7%
— Accounting	6%
— Entrepreneurship	5%

Semester Courses (0.5-credit)

- Intro to Statistics
- Personal Finance
- Data & Problem Solving

Computer Science – Mrs. Kerr

11 & 12th GRADE OPTIONS – Can receive a math credit

- ❑ AP Computer Science Principles
- ❑ Introduction to Python (semester course)
- ❑ CHS Introduction to Programming
- ❑ AP Computer Science A
(pre-req is CHS Introduction to Programming)

Thinking of pursuing a career in:

- Computer Science
- Information Science & Technology
- Cybersecurity
- Big Data or Data Analytics



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English Options - Seniors

English Classes for Seniors

- One of the following full year English classes is **required**:
 - Modern Humanities
 - Honors English 12
 - CHS Argument
 - AP Literature

English **Electives** for Seniors

- College in High School is for you!
 - CHS College Writing
 - CHS Speech
- Both courses offer credit through BC3
- Transferrable to many 4-year institutions / required courses
- Fraction of the tuition cost

English Options - Juniors

Full Year Course

OR

2 Semester Classes

➤ Select one of these full year courses:

- American Voices
- Honors American Voices
- CHS Argument
- AP Language

➤ Select any 2 of the following:

- CHS College Writing
- CHS Integrated Journalism
- Creative Writing (2 levels)
- Voices of the Moment: Perspectives in Pop Culture
- CHS Film Studies
- Video Production: Documentary Filmmaking

Pathway Recommended

CHS College Writing + 1 class of your choice

- Credit offered through BC3
- Transferrable to many 4-year institutions / required course
- Fraction of the tuition cost

English – Cyber Options

Business Management, Information Technology:

- **English: Business Communications**
- **English: Business Writing**
- **Online Learning and Digital Citizenship**
- **Strategies for Academic Success**
- **CHS Speech** is available in both traditional and cyber formats.



World Language Department Course Offerings

- We offer classes in French, German, Spanish, and Latin
- Honors-Level, Advanced Placement, and College in High School Courses in French, German, Spanish, and Latin.
- Cyber courses are also available for non-honors classes.
- Continue your language studies and/or try a new language in order to strengthen your college resume and show your commitment to academic rigor and to distinguish your application from others!



Why take another year of a world language?

Not because you are going to be a language teacher, but rather because language study can equip you with essential:

SOFT SKILLS

- Developing communication and listening skills
- Having empathy toward others
- Possessing different values and points of view
- Being a good critical thinker & problem solver
- Making connections across complex ideas

AND IT ALSO

- Expands career opportunities
- Supports academic achievement (test scores [esp. math and science], increased ability to hypothesize, improved reading abilities).
- Improves your ability in your native language [better speaker and writer]
- Permits more meaningful travel and exploration
- Staves off dementia by up to 4 years

Fareed Zakaria: "A broad general education helps foster critical thinking and creativity. Exposure to a variety of fields produces synergy and cross fertilization. Yes, science and technology are crucial components of this education, but so are English and philosophy."

Social Studies, Science/STEM

JUNIOR OPTIONS

All Juniors must take U.S. History – 3 level choices:

0238/5238 U.S. History: World War 2 - Vietnam

0240/5240 America in the Modern Era: 1970s – Present

OR

0245/5245 Honors U.S. History: World War 2-Vietnam

0246/5246 Honors America in the Modern Era: 1970's - Present

OR

0247/5247 AP U.S. History

SENIOR OPTIONS

See the POS for increased options available in Social Studies for senior year. Coursework in Economics is suggested for those interested in the business field.

SCIENCE/STEM

Make sure you have completed the required 2 Science credits and 1 STEM credit for graduation. It is recommended college bound students complete a 3rd science credit.



VOCATIONAL TECHNICAL

- ▶ Vo-Tech requests should submit 6.5 credits
- ▶ A separate Vo-Tech application is required for all new Vo-Tech students
- ▶ Indicate the Vo-Tech program number during registration



INTERNSHIP & EMPLOYMENT

Seniors:

- ▶ 5651 Fall SR Internship and Employment
AND
- ▶ 5652 Spring SR Internship and Employment (This course meets your Social Studies requirement)

Juniors:

- ▶ 5649 Fall JR Internship and Employment
AND
- ▶ 5650 Spring JR Internship and Employment



SUBSTITUTE COURSES

The substitute course section of the registration is to be filled in completely

- Substitute courses must be different than the original requests
- Substitutes will be used if a scheduling conflict occurs or if a selected course is closed

Course selection changes may be made through **June 6, 2025**



SUMMER SCHOOL/ENRICHMENT

Registration opens **January 9, 2025**

Acceleration:

- ▶ Do not include the course on your registration form
- ▶ Can only request up to 1.0 credit
- ▶ Letter grades are calculated into each nine weeks of the upcoming school year

Credit Recovery:

- ▶ Pass/Fail courses
- ▶ Grade will be applied to this school year





EARLY RELEASE

Seniors will be eligible to request:

- 9th period early release
- 8th and 9th period early release

But:

- Early release does not guarantee a parking pass
- Class sizes will not be compromised to accommodate for early release
- Must have a minimum of 6.0 credits
- There will be a box to check on the registration sheet

EARLY RELEASE

Electives Add +

Substitute Elective #1 Add +
Course cancellations and conflicts are possible. Please select four (4) substitute electives to ensure a complete schedule.

Substitute Elective #2 Add +

Substitute Elective #3 Add +

Substitute Elective #4 Add +

Full-time Cyber & Release Add +
Choose Fall, Spring

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All course

Grade 12 Release Courses

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Off Pathway Employee Override

Release								
	Type	Video	Course Num	Course Name	Length	Credits	Mtg Per Week	
Add +	Traditional		0001	Release Period 8 Fall		0		
Add +	Traditional		0002	Release Period 8 Spring		0		
Add +	Traditional		0003	Release Period 9 Fall		0		
Add +	Traditional		0004	Release Period 9 Spring		0		
Add +	Cyber		5001	Full-time Cyber Fall		0		
Add +	Cyber		5002	Full-time Cyber Spring		0		

End of Grade 12 Release Courses