VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

December 5, 2024

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Ms. Sharp called the meeting to order at seven o'clock (7:00) p.m.

Ms. Sharp asked the members to pause for a moment of silence.

Ms. Sharp asked the members to stand for the pledge of allegiance.

Roll Call: Present: Cheryl Ferry (Zoom), Mark Marterella (Zoom), Ben Carbaugh (Zoom), Andy Boland (Zoom), Justin McFall, Shari Neely, Lynn Cressman (Zoom), Monica Chatham (Zoom), Todd Carson

Absent: Troy Johnston

Also Present: Mr. Mario Fontanazza, Dr. Eugene Thomas (Zoom), and Mr. Pat Adams.

Mr. Adams asked for nominations for Temporary Chairman.

Mrs. Neely, seconded by Mr. McFall, moved to nominate and approve Todd Carson as Temporary Chairman.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham

Nayes: Todd Carson

The motion carried.

Mr. Carson took the Chair.

Mr. Carson asked for nominations for Chairman.

Mrs. Neely, seconded by Mr. McFall, moved to nominate and approve Cheryl Ferry as Chairman.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None.

Abstention: Cheryl Ferry

Mr. McFall, seconded by Mrs. Neely, moved to close nominations.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mrs. Ferry took the chair.

Mrs. Ferry asked for nominations for Vice Chairman.

Mr. Carson, seconded by Mr. McFall, moved to nominate and approve Shari Neely as Vice Chairman.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None.

Abstention: Shari Neely

Mrs. Ferry, seconded by Mrs. Neely, moved to close nominations.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mrs. Ferry stated the following meeting schedule for 2025 for the Joint Committee was presented:

Monday, January 6, 2025
Monday, February 3, 2025
Monday, March 3, 2025
Monday, April 7, 2025
Monday, May 5, 2025
Monday, June 2, 2025
Monday, July 7, 2025
Monday, August 4, 2025
Tuesday, September 2, 20245
Monday, October 6, 2025
Monday, November 3, 2025
Thursday, December 4, 2025

Mr. Carson, seconded by Mr. McFall, moved to approve the meeting schedule for 2025 for the Joint Committee.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mrs. Ferry requested approval to appoint Timothy Sennett and Patricia Kennedy, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2025 at a cost of $140.00 per hour.

Mr. McFall, seconded by Mr. Marterella, moved to appoint Timothy Sennett and Patricia Kennedy, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2024 at a cost of $140.00 per hour.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the November 4, 2024 meeting. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mrs. Neely, moved to approve the Minutes of the November 4, 2024 meeting as submitted.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 12/5/24 was submitted for information.

Mr. Carson, seconded by Mr. McFall, moved to accept the Treasurer and Secretary's Report as of 12/5/24.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

A list of bills from 11/5/24 – 12/5/24 in the amount of $566,907.87 was presented for approval.

Mr. Marterella, seconded by Mr. McFall, moved to approve the list of bills as presented.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee and the activities occurring in November. The Enrollment Report as of 12/5/24 was submitted.

Mrs. Ferry requested approval of the action items: Item 8. a) i. and ii. in one motion.

Mr. Carson, seconded by Mr. McFall, moved to approve action Item 8. a) i. and ii. in one motion, as follows:

i. Approve updated OAC list.
ii. Approve TUDI Mechanical Systems to replace HVAC unit RTU-13 at a cost not to exceed $17,674.

Roll Call: Ayes: Cheryl Ferry, Mark Marterella, Ben Carbaugh, Andy Boland, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mr. Adams discussed membership of the VTC Authority Board.

Mr. Adams distributed the 2025-2026 proposed budget. The approval vote will be held at the January 6, 2025 meeting.

Mr. Fontanazza discussed his activities for November.

Mrs. Ferry asked if there was any old business.

None was noted.

Mrs. Ferry asked if there was any new business.

None was noted.

Upon motion by Mr. Carson, seconded by Mr. McFall, the meeting adjourned at sixteen minutes past seven (7:16) p.m.

Recorded by

Melissa Sharp

Melissa Sharp
Secretary, Joint Committee