VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

January 6, 2025

TO: Venango Technology Center Joint Committee

FROM: Melissa Sharp, Secretary

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1. Moment of Silence

2. Pledge of allegiance

3. Roll Call

4. Approval of the Minutes of the December 5, 2024 Meeting

5. Treasurer's and Secretary's Report and the Special Account report as of 01/06/25

6. Payment of Bills:
   a) List of bills enclosed

7. Communications:
   a) Minutes of the Professional Advisory Committee Meeting – 12/15/2024
   b) Calendar of Events - January
   c) Monthly Enrollment Report

8. Administrator's Report:

   a) Action:
      i. Approve additions to Occupational Advisory Committees.
      ii. Approve Adult Evening School Schedule for Spring 2025.
      iii. Approve advertising for the Adult Education coordinator.
      iv. Accept resignation of Alyssa Seigworth as of 1/31/25 as the part-time Practical Nursing clinical instructor.
      v. Approve advertising for a part-time Practical Nursing clinical instructor.
      vi. Approve Alyssa Seigworth as a substitute instructor for the Practical Nursing program.
      vii. Approve 2025-2026 Budget.
      viii. Retroactively approve Travis Crate and the AWS Weld Off team spending the night in Harmony, PA on 12/4/24 – 12/5/24 in order to avoid traveling in a snowstorm, at a cost of $594.59.
      ix. Approve Tammy Botts to attend the PDE Data Summit in Hershey, PA March 23-25 at a cost not to exceed $850.00. Funding - Local
   b) Report: Director's Review of Activities 12/6/24 – 1/6/25 – Mr. Fontanazza

9. Old Business:

10. New Business: