

California Montessori Project

Regular Meeting of the Governing Board

January 13, 2025

Meeting Information

- **Date:** Monday, January 13, 2025
- **Time:** 4:30pm Closed Session; 5:30 Regular Meeting Session
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/87327411013?pwd=QXhtYlBkNW04bHh6eVM0VWtRdS90dz09Passcode:6cYL5H>
One tap mobile: +16694449171,, 87327411013#,,, *612152# US
Telephone: +1 669 444 9171; Webinar ID: 873 2741 1013; Passcode: 612152
- **Contacts:** Rebecca Marsolais rmarsolais@cacmp.org or Carrie Klagenberg, cklagenberg@cacmp.org

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for educational partners to attend, and provide public comment, from their local campus. Each site will have two representatives hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room. Educational Partners may also join via Zoom from any alternate location and provide public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

One or more board members may qualify to participate in the meeting virtually without agendizing their location pursuant to Government Code Section 54953(e). Such circumstances, to the extent not agendized, will be addressed following roll call. In the event one or more board members participates virtually under Section 54953(e) members of the public may attend and address the Board during public comment period(s) at the meeting location(s) identified above, and may also attend virtually and address the Board during public comment period(s) by logging into the Zoom, or dialing in, using the posted link/s.

Agenda January 13, 2025

Open Session: 4:30pm

Meeting Call to Order and Roll Call: 4:30pm

Board Member Names and Titles for Roll Call			
	Julia Sweeney - Business Representative 1		Open - Parent Representative, San Juan
	Bob Lewis - Business Representative 2		Jenna Westbrook-Kline - Parent Representative, Capitol
	Laura Kerr - Charter Representative		Aaron Walker - Parent Representative, Elk Grove
	Kim Zawilski - Montessori Representative		Ann Curtis - Parent Representative, Shingle Springs
	Scott Richards - Community Representative		

Public Comment for closed session agenda items only. Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

Closed Session

- “CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Section 54956.9(b): one case”

Reconvene to Open Session: 5:30pm

Communication from the Public: 5:30pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on the agenda and matters not on the agenda.
 - **Non-agenda Items:** For matters not on the agenda, presentations shall be limited for up to three (3) minutes each and a total time allotted for such items will not exceed fifteen (15) minutes. The Board is not allowed to discuss or act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
 - **Agenda Items:** For matters on the agenda for this meeting, members of the public may speak during this time or before such agenda items are addressed by the Board. Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

Consent Items: 5:40pm

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of December 9, 2024** (Attachment C1)
2. **Minutes from the Special Governing Board Meeting of December 13, 2024** (Attachment C2)
3. **Governing Board Meeting Schedule 2025-2026** (Attachment C3)
4. **Class 3 Destruction of Documents** (Attachment C4)
5. **Pay Scale: Psychologist Intern Rate Sheet** (Attachment C5)

Informational Items: 5:45pm

1. **Campus Highlights:** Elk Grove
2. **Superintendent’s Report:** Safety & Facilities
3. **Dashboard Review:** Network Math Specialist & Testing Coordinator Jeremy Akiyama & Director of Charter Compliance & Student Services Stephanie Garrettson
4. **Executive Director Search Committee Update** (Attachment I1)

5. **Director of Special Education Introduction and Update:** Jennifer Nelson
6. **Director of Development Update:** Stephanie Cardenas
7. **Upcoming Board Openings:** Carrie Klagenberg
8. **Establishment of San Juan Parent Representative Appointment Committee:** Julia Sweeney

Action Items: 8:30pm

1. **CMP Personnel Handbook** (Attachment A1)
 - **Comment:** The CMP Personnel Handbook has been updated by YMC employment attorneys and reviewed by the CMP H.R. team in order to reflect changes to employment law and best practice.
 - **Recommendation:** The Board is requested to approve the personnel handbook as presented.
2. **Yuba County SELPA CMP Parent Representatives:** (Attachment A2)
 - **Comment:** “The Yuba County SELPA Community Advisory Committee (CAC) is made up of parents, special and general education teachers, psychologists, consultants, students with disabilities, and representatives from private and public agencies. Members are nominated and appointed by school boards of member school districts and charter schools (also known as local education agencies) in our SELPAs. The majority of members are parents. This committee advises the Yuba County SELPA and school boards of the educational needs of students with disabilities and helps to secure appropriate services for each individual.
 - **Recommendation:** The Board is requested to approve the following people to the Yuba County SELPA CAC: CMP-Capitol - Stephanie Cardenas; CMP-Shingle Springs - Noel Collier; CMP-San Juan - Lillian Zambrano; CMP-Elk Grove - TBD

Discussion Items & Closing comments: Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment: 8:45pm

- **Recommendation:** The Board is requested to approve the adjournment of the January 13, 2025 Regular Meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings

- **2024-2025 School Year:** 2/10/25; 3/10/25; 4/7/25; 5/12/25; 6/16/25

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.