

Instructional Council Meeting Minutes

Date 1/9/25

Time _3:10 - 4:00 PM____

Location _Library____

Facilitator name _Christin Johnson____

Time Keeper name _Cara Heck____

Recorder name _ Mandy Allred_____

Members Present

___ Amanda Allred
___ Sheila Barbour
___ Lauren Condon
___ Joyce Comer
___ Teresa Fierro
___ Cara Heck
___ JD Harding
___ Christine Herrera
___ Christin Johnson
___ Rachael Koenigsfeld
___ Ashley Keilbarth
___ Linda MacMaster
___ Margita Martinez
___ Deborah Muldawer
___ Jessie Olson
___ Olivia Oyinatumba
___ Anna Rogge
___ Geoff Smith
___ Jessie White (Parent)
___ Crystal Yamazaki

Agenda Topic – Announcements

No new announcements. Ashley would like to thank everyone for participating in the assemblies yesterday. She thinks that revisiting the expectations is really helpful. It is really important for the adults to enforce the policies as well. She has no problem enforcing the policies. She wants the staff to know that the office is going to enforce the policies as well.

No updates on the SES program.

Agenda Topic: Emergency Lesson Plans and Sub Cover Sheet

Sub plan cover sheet. We talked about the fact that we don't need to update all IEP's on the cover sheet. Just list the names of students on the IEP and give basic information regarding what is most important for the sub to know. Remember, subs don't have time to read everything if it is too long.

We have had 28 sub sheets turned in so far. If you still need to get yours in, please do so ASAP.

Agenda Topic: Music in the Classroom

New Expectation: Students may not use personal devices (Chromebooks or cell phones) for personal music use.

Ashley feels that best practice is to provide music to the classroom from one source controlled by the teacher. This will help the school enforce the cell-phone policy. This will also help reduce the use of the air-pods. Geoff said that he recently has made this change to his policy, and it has been a positive change in his classroom thus far.

Agenda Topic: Go Guardian

Go Guardian should be used each day during class. This program will monitor the student's Chromebook use.

Please make sure to use scenes to help manage student use. Christin and Debbie have both offered to help with setting up scenes.

If it is grey and says "Waiting for Activity" then please have students restart their computer. It will get rid of that screen. Usually they are using a blocker.

Ms. Fierro shares classes with Ms. Andre, they have found that working together helps keep students engaged/on task.

GoGuardian Teacher Quick guide

Agenda Topic:

Possible bell schedule for next year

WIN time in schedule for next year (proposed)

Lexia district requirement 75 min/week

IXL - math scores are low and need improvement

IXL (Mon and Wed), Lexia (Tue and Thu), advisory Wednesdays. Would look like current advisory schedule BUT with an adjustment made for DEAR time.

Things to consider - Loss of instructional time and fidelity to use of intervention programs by ALL

Mandy brought up that Cara created a series of hybrid schedules that include block schedules. We should remember that when it comes to scheduling we need time for labs. Jessie and the science department all want to remind us that labs definitely need more than 52 minute periods.

Ashley brought up that there is chatter in the district of turning middle school into a similar schedule to the high schools. Debbie said that the union would want to talk to constituents about scheduling.

Crystal is wondering how long we have Lexia purchased.

Teresa said she would hate to lose the DEAR time.

Agenda Topic: Science Night

There is \$1800 in Title One funding. Explora can be scheduled for Wednesday, April 9 from 5-7pm.

That is during state testing which is April 7-10. IC agreed that it will work for that date. Cara will schedule and she is going to look into Costco trays because the price has to be less than \$2 per person.

The FIT said they could help get volunteers.

Agenda Topic: Grading/Late Work Policies

There has been a discussion about creating a task force around reading and homework. Ashley was able to get some copies of Grading for Equity. She worked with some teachers who piloted it last year. This would be voluntary. If you are interested, there will be an email coming out.

There is a protection by the union for teachers to set their own homework policies. As a school, if we'd like to set a schoolwide homework policy it must have a high percentage of teachers agreeing to the policy. It would not require teachers

The original issue has been the idea that the teachers who give homework would like the admin to back teachers who do give homework. There has also been a question around why are some teachers having good success when it comes to homework, and other teachers aren't having success.

There are systematic issues when it comes to these things because students will pass along.

Mandy brought up issues with communication. Is there a better way to communicate with families that doesn't feel like SPAM? Maybe Class Dojo.

Ashely will support teachers with their homework policies.

Agenda Topic: IEP Information

Is there anyway to streamline IEP information? Can we make the IEP at a glance sheets more required? As of right now, no teachers are required to send modifications. In the past, modifications were sent at the beginning of the year.

Idea: Lily had her students create their own IEP at a glance at the beginning of the year.

Agenda Topic: Prices for Current Programs

Quizziz has been blocked for some students by the district. So, we will be purchasing Ed Puzzle instead.

Agenda Topic: Upcoming Calendar Days

Upcoming calendar days:

January 16 and 17 inclusion coaching days - certain teachers will be involved and contacted

January 17 S1 Honor Roll assembly (7th grade period 1, 8th grade period 2, 6th grade period 3)

January 20 MLK Day

February 6 8th graders go to Cibola HS for a field trip 9:30am - 1:15pm

February 11 8th grade field trip - Pope Joy

February 28 7th grade field trip - Heart Strings theater company

February 14 Valentine's Dance 3:00 - 4:15pm

Next meeting – January 23 @ 3:10 PM library