

Deposit Paid: \_\_\_\_\_ (Deposits are not to be rolled over from year to year)  
*(Deposit will be refunded if facility meets guidelines as noted in terms and conditions)*

**APPLICATION FOR USE OF CIVIC CENTER**  
**Caswell County Civic Center Rental Form**  
PO Box 160, Yanceyville, NC 27379  
(336) 694-4116 = Phone / (336)-694-5154 = Fax

<b>Date of Event:</b>	<b>(Time) From:</b>
	<b>(Time) To:</b>

*(Please allow sufficient time on either end of your event for prep. & clean-up)*

<b>Name of Applicant</b>	
<b>Address</b>	
<b>Phone</b>	
<b>Email address</b>	
<b>Contact Name</b>	

**All Rentals must be reserved, approved & paid 15 days in advance of event**

*Arrangements for use of stage, technical systems, (stage lighting, sound), large auditorium seating and/or dressings rooms must be made 10 days in advance of any events.*

*(Representative must be legally authorized to act for & accept responsibility for the applicant)*

<b>The intent of the meeting or event:</b>	
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<b>Estimated Attendance:</b>	
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*New Prices & Guidelines to Caswell County Civic Center*  
*Approved by Board of Education on March 1, 2024*

*Video Surveillance Cameras are in use*  
*(for security purposes for Caswell County Schools)*