

2024-2025 CTE Year-At-A-Glance

CTE Course: Keyboarding

Program of Study: N/A

First Semester		Second Semester	
1 st 9 weeks August 13, 2024-October 10, 2024		3 rd 9 Weeks January 4, 2024-March 8, 2024	
Game Reviews- 9 days TEST days- 3 days Rules, Procedures & Expectations- 4 days Set up Usernames & Passwords for systems- 5 days GCF Global- 8 days Learn the Keys- 13 days TEKS:		Game reviews- 10 days HSX- 10 days TEST days- 3 days Creative Writing- 4 days Computer Applications- 19 days (to Aligning Texts) TEKS:	
Certification Timeline 1 st 9 weeks Title of Certification: NA Date Due: NA		Certification Timeline 3 rd 9 Weeks Title of Certification: NA Date Due: NA	
2 nd 9 Weeks October 16, 2023-December 20, 2023		4 th 9 Weeks March 18, 2024-May 30, 2024	
Game reviews- 9 days TEST days- 3 days Learn the keys- 2 days Punctuation- 6 days Cross-Curricular Typing- 4 days Digital Citizenship- 4 days Creative Writing- 12 days Holiday projects- 3 days TEKS:		Game Review- 8 days HSX- 8 days TEST days- 3 days Com Apps continued (from Inserting Images)- 22 days TEKS:	
Certification Timeline 2 nd 9 Weeks Title of Certification: NA Date Due: NA		Certification Timeline 4 th 9 Weeks Title of Certification: NA Date Due: NA	

Curriculum Resource: [Typing.com](https://www.typing.com/)