



Local Literacy Plan for J.S. Aucoin Elementary

St. Mary Parish School Board

Shantell Toups, Principal

Dr. Buffy Fegenbush, Superintendent

July 2024





LOUISIANA'S LITERACY PILLARS



**LITERACY
GOALS**



**EXPLICIT INSTRUCTION,
INTERVENTIONS,
& EXTENSIONS**



**ONGOING
PROFESSIONAL
GROWTH**



FAMILIES

A foundation of **EQUITY** across all literacy practices ensures opportunities and access for every learner every day.

Section 1a: Literacy Vision and Mission Statement

Literacy Vision: It is our vision to promote well-rounded learners with a love for literacy through quality instruction, high expectations, and opportunities for growth.

Literacy Mission Statement: J.S. Aucoin Elementary, with the help of teachers, families, and community partners, will ensure students develop reading, writing, speaking, and listening skills to become life-long learners.

Section 1b: Goals

Goal 1 (Student-Focused): 65% of students, with the inclusion of EL and Special Education, will meet or exceed individual growth goals by May 2025, based on data collected from BOY and EOY state approved literacy screener, DIBELS. Explicit strategies for vocabulary (KIMS) and reading comprehension (UNRAAVEL) are used school-wide.

Goal 2 (Teacher-Focused): 100% of ELA teachers will participate in professional development to build their capacity as an effective teacher in the area of literacy. This includes the Science of Reading training.

Goal 3 (Program-Focused): To implement a Literacy Program that includes a Tier I curriculum (Amplify CKLA), provides tiered support for students (DIBELS, Lexia), and is monitored through weekly PLCs and current data.



Section 1c: Literacy Team

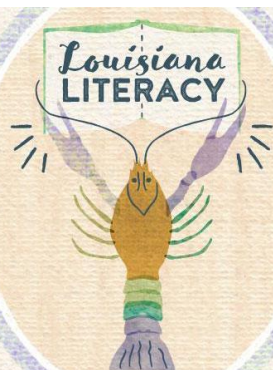
<i>Member</i>	<i>Role</i>
Shantell Toups	Principal
Shaelynn Benoit	Curriculum Facilitator
Sharisse Crochet	ELA teacher (K)
Trang Ribardi	ELA teacher (K)
Betsy Rhodes	ELA teacher (1)
Sherry Nguyen	ELA teacher (1)
Heather Lorenzo	ELA teacher (2)
Erica Chiasson	ELA teacher (3)
Kimber Pickens	ELA teacher (4)
Kaeley Chiasson	ELA teacher (5)
Kayla Fernandez	SpEd teacher (K-2)
Kirk Eues	SpEd teacher (3-5)

Meeting Schedules

<i>Date & Type of Meeting (Plan Review, Data Analysis, etc.)</i>	<i>Frequency of Meetings (Weekly, Monthly, etc.)</i>	<i>Topic(s)</i>
July 12, 2024	Quarterly	Review goals of the literacy plan; make needed changes
Aug 2024	TBD	Review BOY Data at all levels: school, grade, teacher. Review student literacy plans & share with current teachers

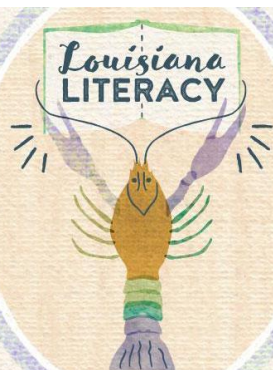


Oct 2024	PLCs	Review progress monitoring data; make needed changes within small grouping, etc.
Jan 2025	MOY	Review MOY Data at all levels: school, grade, teacher. Review student literacy plans, documenting student progress
Feb 2025	PLCs	Review progress monitoring data; make needed changes within small grouping, etc.
March 2025	PLCs	Discuss professional development needs based on data.
April 2025	EOY	Review EOY Data at all levels: school, grade, teacher. Review student literacy plans, documenting student progress.
May 2025	EOY	Identify 3rd grade students scoring below “basic” achievement level in ELA and are identified as reading below grade level. Create student literacy plan and conduct in person meeting with parents.
May/June 2025	EOY	Discuss strengths and weaknesses of the plan Revisit goals and action plan. Review current individual literacy plans for the 2025- 2026 school year.



Section 2: Action Plan (Explicit Instruction, Interventions, and Extensions)

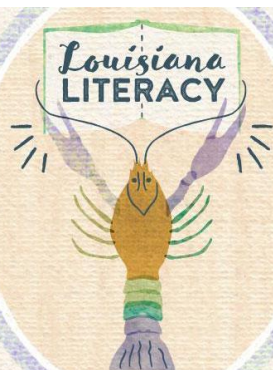
<i>Goal</i>	<i>Timeline</i>	<i>Action Steps</i>	<i>Person(s) Responsible</i>	<i>Resources</i>	<i>Evidence of Success</i>
1	July 1 - July 31, 2024	Review prior year data to establish school system goals.	Data manager and Academics team	Literacy screeners; LEAP scores	Students and subgroups demonstrate growth in year-to-year data.
2	July/August 2024	PD – PK-2 regular ed and special ed teachers will receive Heggerty PD	District staff, CF, teachers, instructional paras		Sign-in sheet and agenda Walk through documentation
2	July/August 2024	PD – Engage in literacy professional development	District staff, Admin, CF, teachers, instructional paras	*K-5 Small group instructional guidance *LDOE provided PD videos *CKLA K-5 coaching *District embedded PD mCLASS/DIBELS	Sign-in sheet and agenda Walk through documentation Formal classroom observations
2	August 2024	PD - School instructional staff will participate in BOY student goal setting PD, provided by CF	District staff, Admin, CF, teachers, instructional paras	District provided PowerPoints	Sign-in sheet and agenda Documentation of student goal setting
1	August 2024 December 2024 April 2025	Administer DIBELS BOY, K-4 Administer DIBELS MOY, K-4 Administer DIBELS EOY, K-4	CF, teachers	State approved literacy screener (mCLASS/DIBELS)	Students demonstrate growth towards benchmark goals



2	August 2024-May 2025	PD – Job-embedded professional development in PLCs to support teachers in content delivery, student assessment, and intervention (CKLA, DIBELS, Heggerty)	Admin, CF, teachers, District Program Managers	Observation data PM data Weekly assessments	Sign-in sheets Walk-through observations Compass Observations Assessment pieces (DIBELS, Lexia) District data analysis charts
1, 3	August 2024-2025	Instruction – Amplify CKLA and Heggerty will be utilized as Tier I instruction to all students.	Admin, CF, teachers	Amplify CKLA Heggerty	Lesson plans Walk-through observations Compass Observations
1, 3	Aug 2024 – April 2025	Intervention - PM those students who are performing below grade level at least every 8-10 days, K-4, including EL, SpEd, and 504 students.	Admin, CF, teachers	State approved literacy screener (mCLASS/DIBELS)	Student progress towards personal goals measured every 8-10 days
3	August 2024 – May 2025	Intervention - Use 45 minutes of intervention time for small group instruction. For K-3 students identified as having deficits in literacy skills, teachers will analyze data, provide small group instruction in phonemic	Admin, CF, teachers, instructional paras	Lexia mCLASS/DIBELS	Lesson planning Walk through documentation Formal classroom observations



		segmentation, nonsense word fluency, and oral reading fluency, while progress monitoring regularly to drive instruction.			
3	August 2024 – May 2025	Intervention: Lexia interventions will be used for EL, SpEd, and 504 students in grades K-5.	EL paras SpEd providers CF	Lexia	Students' progress toward personal goals. Lexia reports.
3	August 2024 – May 2025	Instruction – Daily implementation of Heggerty phonemic awareness lessons	Teachers (K-2, SpEd)	Heggerty	Lesson planning Walk through documentation
2	August 2024 – May 2025	PD – Analyze data (benchmarks, PM, assessments, observations) to make needed decisions on small group development and implementation interventions	Admin, CF, Teachers	State approved literacy screener (mClass/DIBELS), weekly assessments, anecdotal notes	Adjusted instruction will be noted as a success in student growth academically Sign-in sheets and agendas Walk-through documentation Formal class observations
1	August 2024 – May 2025	Extension – SPED and regular ed teachers will collaborate based on literacy needs of subgroups	Admin, CF, teachers		Sign-in sheet and agenda Walk through documentation Formal classroom observations



2	August 2024 – May 2025	Instruction – K-4 will utilize CKLA curriculum as intended	Admin, CF, teachers	CKLA	Lesson planning Walk through documentation Formal classroom observations
2	September 2024 – May 2025	Instruction – Implement sound walls in grades K-2	Teachers (K-2, SpEd)	LDOE Sound Wall LDOE Video for Sound Wall	Lesson planning Walk through documentation Formal classroom observations
3	August 2024 – May 2025	Extension – Class/small group assistance will be provided by paraprofessionals	Admin, CF, instructional paras	Intervention materials Sound walls	Lesson planning Walk through documentation Progress monitoring
2	October 2024- March 2025	PD – Peer observations to observe literacy instruction and strategies	Teachers		Peer observation documentation
1	October 2024 – May 2025	Extension – Provide opportunities for after school tutoring for grades 3-4	Admin, CF, Teachers	LDOE - FIRE & LIFT kits CKLA	AST attendance Lesson plans
1	June 2025	Extension – Provide Summer Literacy Program for those who do not meet benchmark.	Admin, CF, Teachers	State approved curriculum	SLP Attendance Pre- and Post-assessment data Lesson plans Students demonstrate growth towards benchmark goals.



Section 3: Ongoing Professional Growth

Month/Date <i>(When can PD be scheduled throughout the school year?)</i>	Topics <i>(What topics are most needed and should be covered and/or prioritized?)</i>	Attendees <i>(Who would benefit most from this PD? Consider also who can redeliver to other teachers/faculty.)</i>
June, July & August District PD days	Content Area PD delivered to all teachers	All teachers, CFs, instructional paras, & school admin
August	State approved literacy screener – mClass/DIBELS	District staff, K-4 ELA teachers, CFs
September 2024 – May 2025	Effective small group instruction Engagement Strategies Classroom Management (whole brain teaching) Literacy based PD opportunities Heggerty PD Lexia mCLASS DIBELS	K-4 ELA teachers, SpEd teacher All content teachers PK-5
August 2024 – May 2025	School-wide strategies (reading - UNRAAVEL, writing-CER and 4-square, vocabulary-KIMS)	All content teachers
October 2024 – March 2025	Peer observations (focus is literacy instruction and strategies)	All content teachers
October 2024-March 2025	Peer collaboration across grade levels	All content teachers



Section 4: Family Engagement Around Literacy

<i>Month/Date</i>	<i>Activity</i>	<i>Accessibility Opportunities</i>	<i>Community Partners</i>
August 2024	Open House --monitored by sign-in sheets	Parents meet with faculty and admin to discuss important topics for a successful school year.	
August 2024 – May 2025	Positive parent contact home --monitored by phone logs	EL translator Calling at different times of the day to reach all parents	
August 2024 – May 2025	Share Grab and Go Activities and JSA 'Borrow Bags' with families to support at home learning, as needed. --monitored by sign out/in sheets	Translated materials Varied levels of activities	
August 2024 – May 2025	Information, materials, and activities are provided in native language --monitored through Title I documentation	EL para Translated materials	
September 2024	Inform families in their native language of student proficiency level in literacy development, including a plan to address any deficiencies. --monitored through curriculum facilitator	DIBELS letters in English and Spanish when applicable	
September 2024	Family Literacy Night --monitored by sign-in sheets	Varied levels of activities EL translator Translated materials	
February 2025 & April 2025	LEAP and ELPT Parent Workshop --monitored by sign-in sheets	EL translator Translated materials	



March 2025	Literacy Week Activities --monitored by weekly agenda/activity flyer	Varied levels of activities	
August 2024, January 2025, & May 2025	Literacy screening results sent home including ways to help at home ----monitored through curriculum facilitator	EL translator Translated materials	
October 2024 March 2025	Parent teacher conference days - Provide info on the support services available and way to help struggling students --monitored by sign-in sheets	EL translator Translated materials	

Section 5: Alignment to other Initiatives

<i>Other Programs/Initiatives</i>	<i>Connecting to Literacy</i>	<i>Plan to Monitor/Evidence of Success</i>
Early Childhood Programs	Frogstreet/Heggerty	TS Gold scores – BOY & EOY
Title I Plans	Literacy goal and activities in plan	Sign-in sheets
Kiwanis Club	Bugs (Bringing Up Grades) Awards Terrific Kids Awards	List of names submitted
Accelerated Reader	Literacy incentive	Student participation
Steve Carter Literacy Tutoring program	Providing literacy support, if available	Attendance documentation
Amelia Public Library	Providing literacy support through read alouds and library field trips	Sign-in sheets Field Trip agendas



Section 6: Communicating the Plan

<i>Stakeholder Group</i>	<i>Plan for Communicating</i>	<i>Timeline</i>
District level staff	Plan will be presented at the district team meeting and at site level meetings	November 2024
School faculty	First day faculty meeting will include a review of school literacy plan (add to agenda).	August 2024
Families/Communities	The Literacy Plan will be posted on the school website (link here) for parental feedback and comments. It will also be shared at Open House and Title I family meetings held throughout the year.	August 2023 ⁴ Ongoing

Review the [School System Literacy Roadmap](#) for recommended timelines for action steps to promote literacy. For additional guidance and resources, visit the [Louisiana Literacy’s webpage](#), [Literacy Library](#), or email louisianaliteracy@la.gov.

Updated A 2022