RECORD OF PROCEEDINGS
Minutes of the Northern Local Schools Board of Education
Regular Meeting – December 12, 2024

The Northern Local Schools Board of Education met in regular session in the District Office Board Room.

The Pledge of Allegiance was said.

Call to Order - President Dale DeRolph called the meeting to order at 6:30 p.m.

Roll Call – Treasurer Jennie Clifton called the roll:

Members Present:	Members Absent:
Sharon Cains	Patrick Hogan
Dale DeRolph	Megan Miller
Levi Dupler	

Recognition of Visitors and Public Participation – The Board of Education recognized Ms. Megan Poth from Wilson, Shannon and Snow, Inc. as a visitor.

Mrs. Cains moved to enter Executive Session at 6:31 p.m. for the purpose of meeting with Wilson, Shannon and Snow, Inc. to review the 2023-24 financial audit results.

Mr. Dupler seconded the motion.
Roll call: Mrs. Cains, aye; Mr. Dupler, aye; Mr. DeRolph, aye.
Motion carried 3-0.

The Board returned from Executive Session at 6:57 p.m.

Recommendation for Approval – Mrs. Cains moved to approve the following meeting minutes:

1. Regular Meeting, November 21, 2024

Mr. Dupler seconded the motion.
Roll call: Mrs. Cains, aye; Mr. Dupler, aye; Mr. DeRolph, aye.
Motion carried 3-0.

Superintendent's Report – Mrs. Gussler presented the Superintendent's Report.

<u>Business and Finance</u>

Treasurer's Report – Mrs. Clifton presented the Treasurer's Report.

Recommendation for Approval – Mr. Dupler moved to approve the following:

A. Treasurer's Presentation – Jennie Clifton
B. Recommendation for Approval
   1. <u>November Financial Reports</u> <u>Attachment</u>

      Recommend the Board approve the November 2024 financial reports, as presented.

2. Then and Now Certificates

Recommend the Board approve the following Then and Now Certificates:
a.) PO #131296, Ohio State University, Fall 2024 CCP Materials
b.) PO #131338, Scholastic, Somerset Book Fair
c.) PO #131327, Buckeye Apparel & Sign, Girls Basketball
d.) PO #131340, David Fazekas, Mileage Reimbursement

3. Perry County Chamber of Commerce Attachment

Recommend the Board approve membership with the Perry County Chamber of Commerce for 2025, as presented.

4. Memorandum of Understanding with Zane State College Attachment

Recommend the Board approve the Memorandum of Understanding with Zane State College for College Credit Plus for the 2025-26 School Year, as presented.

5. Budget Adjustments

Recommend the Board approve the following adjustments:

Revenue:

FY24 Title I-A (572-9224)	($29,736.02)
FY25 Title I-A (572-9225)	$29,736.02
FY24 Title IV-A (599-9194)	($2,210.13)
FY25 Title IV-A (584-9225)	$2,210.13

Appropriations:

Permanent Improvement (003)	$506,016.00
Girls Basketball (300-950M)	$7,307.81
FY24 Title I-A (572-9224)	($29,736.02)
FY25 Title I-A (572-9225)	$29,736.02
FY24 Title IV-A (599-9194)	($2,210.13)
FY25 Title IV-A (584-9225)	$2,210.13

6. Donations

Recommend the Board accept the following donations:
a.) Anonymous; $500.00 to Thornville Elementary
b.) Alicia Sturgeon; Cricket Expressions to Glenford Elementary
c.) Chase Smith/Thornville Dental; Toothbrushes to Thornville Kindergarten Classes

7. EGSI, LLC Technology Provider Agreement Attachment

Recommend the Board approve a technology provider agreement with EGSI, LLC, as presented.

Mrs. Cains seconded the motion.
Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.
Motion carried 3-0.

Employment

Recommendation for Approval – Mrs. Cains moved to approve the following:

1. FMLA Leave

   Recommend the Board approve the following FMLA leave:
   a.) Halayna Mercer, 2.5 weeks maternity leave beginning approximately May 4, 2025

2. Certified Substitutes Attachment

   Recommend the Board approve the following certified substitutes for the 2024-25 school year:
   a.) MVESC substitutes for the 2024-25 school year, as presented

3. Non-Certified Transfer

   Recommend the Board approve the following non-certified position transfer:
   a.) Rhonda Stretton, from Custodian to Library Technician, effective December 9, 2024.

4. Non-Certified Increase in Hours

   Recommend the Board approve the following increase of hours:
   b.) Karen Starner, Assistant Cook from 2.5 hours per day to 4.5 hours per day, effective 11/25/24

5. Management Contract

   Recommend the Board approve the following management contract:
   a.) Catina Brown, Transportation Manager, $54,000 per year, effective December 1, 2024.

6. Non-Certified Substitutes

   Recommend the Board approve the following non-certified substitutes for the 2024-25 school year:
   a.) Audra Cannon, Library Technician
   b.) Dominic Grasso, Bus Driver (pending certification), effective 11/14/2024
   c.) Mikal Mix, Educational Assistant (pending certification)
   d.) Jill Donnelly, Bus Driver (pending certification)

   Mrs. Cains seconded the motion.
   Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.
   Motion carried 3-0.

Curriculum & Instruction

Recommendation for Approval – Mr. Dupler moved to approve the following:

1. High School Field Trips

   Recommend the Board approve the following High School Field Trips for the 2024-25 school year:
   a) December 13 Ohio University Engineering Trip

2. Early Graduation Approval

Recommend the Board approve the following for early graduation:
a) Zane Reichley
b) Kendra Hackworth
c) Dillan Foster

Mrs. Cains seconded the motion.
Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.
Motion carried 3-0.

Volunteers

Recommendation for Approval – Mrs. Cains moved to approve the following:

A. Recommendation for approval

1. Sports Volunteers

Recommend the Board approve the following Sports Volunteers for the 2024-2025 school year:
a.) Broc Wilkins, Boys and Girls Track Coach
b.) Troy Wolfe, Boys and Girls Track Coach

2. Building Volunteers

Recommend the Board approve the following Educational Volunteers for the 2024-25 school year:
a.) Mary Dupler, Somerset Elementary
b.) Regan Yontz, Glenford Elementary

Mr. Dupler seconded the motion.
Roll call: Mrs. Cains, aye; Mr. Dupler, aye; Mr. DeRolph, aye.
Motion carried 3-0.

Board Policy and Procedure

Recommendation for Approval – Mr. Dupler moved to approve the following on first reading: Attachment

1. Board Policies
a.) PO# 0100; Definitions
e.) PO# 0142.1; Oath
f.) PO# 0151; Organizational Meeting
g.) PO# 0152; Officers
h.) PO# 0155; Committees
i.) PO# 0163; Presiding Officer
j.) PO# 0164; Notice of Meetings
k.) PO# 0165; Board Meetings
l.) PO# 0165.1; Regular Meetings
m.) PO# 0165.2; Special Meetings
n.) PO# 0166; Agenda
o.) PO# 0167.2; Executive Session
p.) PO# 0167.7; Use of Personal Communication Devices
q.) PO# 0173; Board Officers

r.) PO# 4121; Criminal History Record Check
s.) PO# 5131; Student Transfers
t.) PO# 5200; Attendance
u.) PO# 5500; Student Conduct
v.) PO# 5780; Student/Parents Rights
w.) PO# 6220; Tax Budget Preparation
x.) PO# 6320; Purchasing & Bidding
y.) PO# 6460; Vendor Relations
z.) PO# 7540.03; Student Technology Acceptable Use & Safety
aa.) PO# 7540.04; Staff Education Technology Acceptable Use & Safety
bb.) PO# 9160; Public Attendance at School Events
cc.) PO# 1330; Conflict of Interest, Administration
dd.) PO# 3113; Conflict of Interest, Professional Staff
ee.) PO# 4113; Conflict of Interest, Classified Staff
ff.) PO# 6110; Grant Funds
gg.) PO# 6111; Internal Controls
hh.) PO# 6112; Cash Management of Grants
ii.) PO# 6114; Cost Principles – Spending Federal Funds
jj.) PO# 6325; Procurement – Federal Grants/Funds
kk.) PO# 6550; Travel Payment & Reimbursement/Relocation Costs
ll.) PO# 7310; Disposition of Surplus Property
mm.) PO# 7450; Property Inventory

Mrs. Cains seconded the motion.
Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.
Motion carried 3-0.

Other

Recommendation to elect President Pro Tempore – Mrs. Cains moved to elect Levi Dupler as the President Pro Tempore to preside over the organizational meeting until the new President of the Board has been duly elected.

Mr. DeRolph seconded the motion.
Roll call: Mrs. Cains, aye; Mr. DeRolph, aye; Mr. Dupler, aye.
Motion carried 3-0.

Recommendation to select a date and time for the 2025 Organizational Meeting – Mr. Dupler moved to set the date for the 2025 Organization meeting to January 9th at 6:30 p.m. The Tax Budget Hearing will begin at 6:00 p.m.

Mrs. Cains seconded the motion.
Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.
Motion carried 3-0.

Executive Session

Mrs. Cains moved to enter Executive Session at 7:34 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.

Mr. Dupler seconded the motion.
Roll call: Mrs. Cains, aye; Mr. Dupler, aye; Mr. DeRolph, aye.

Motion carried 3-0.

The Board returned from Executive Session at 7:47 p.m.

Adjournment – Mr. Dupler moved to adjourn the meeting. Mrs. Cains seconded the motion. Roll call: Mr. Dupler, aye; Mrs. Cains, aye; Mr. DeRolph, aye.

President DeRolph declared the meeting adjourned.

ATTEST:

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President

_____
Treasurer