

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 17, 2024**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on December 17, 2024 at 5:00 p.m. in the West Muskingum Administration Center. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Voussden, present.

Everyone participated in the pledge to the American Flag.

45-088 Additions to the Agenda

Motion made by Mr. Voussden, seconded by Mr. Ankrum to approve the Addendum to the Agenda. Roll Call: Mr. Voussden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

45-089 Minutes

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on November 14, 2024. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Voussden, yea; Mr. Melsheimer, yea. Motion carried.

45-090 Financial Report

Motion made by Mr. Voussden, seconded by Mrs. MacLaine to approve the financial reports for November 2024 as presented. Roll Call: Mr. Voussden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-091 J.W. & M.H. Straker Foundation Grant Award

Motion made by Mrs. MacLaine, seconded by Mr. Voussden to accept the WMHS-Art Gallery Grant Award from the J.W. & M.H. Straker Foundation in the amount of \$2,500.00. Roll Call: Mrs. MacLaine, yea; Mr. Voussden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-092 Depository Agreements

Motion made by Mr. Ankrum, seconded by Mr. Voussden to approve the depository agreements for the period of January 1, 2025 through December 31, 2029. Roll Call: Mr. Ankrum, yea; Mr. Voussden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

45-093 Supplemental/Limited 3313.53 Contract(s) FY25

Motion made by Mr. Farley, seconded by Mr. Ankrum to approve the following Supplemental/Limited Contract(s) for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Kelly Wohlgamuth	Resident Educator Coordinator	\$1,483.97
Claire McCann	Resident Educator – Year 1	\$1,483.97
Rich Spung	Resident Educator – Year 1	\$1,483.97
Darrin Vensil	Resident Educator – Year 1	\$1,483.97
Jenny Bradford	Resident Educator – Year 2	\$1,483.97

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<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Morgan Dailey	Resident Educator – Year 2	\$1,483.97
Crystal Proter	Resident Educator – Year 2	\$1,483.97

Roll Call: Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Voussden, yea; Mr. Melsheimer, yea. Motion carried.

45-094 Classified New Employee Contract(s)

Motion made by Mr. Voussden, seconded by Mrs. MacLaine to approve the following new employee contract(s) for the FY25 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lea Musselman	WMMS Secretary	December 3, 2024
Robyn Matlock	WMES Cook/Cashier	December 16, 2024

Roll Call: Mr. Voussden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-095 Employment Contract Addendum

Motion made by Mr. Farley, seconded by Mr. Voussden to approve the addendum to Employment Contract for Rick Theisen. Roll Call: Mr. Farley, yea; Mr. Voussden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-096 Gate Workers -Winter Sports

Motion made by Mr. Ankrum, seconded by Mrs. MacLaine to approve the following gate workers for the Winter Sports Season:

Courtney Kuhn
Dalton Crowley

Roll Call: Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Voussden, yea; Mr. Melsheimer, yea. Motion carried.

45-097 WMLSD Classified Substitute List

Motion made by Mr. Farley, seconded by Mr. Voussden to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Robyn Matlock	Bus Driver; Bus Aide	December 18, 2024
Kim Holdren	Cook/Cashier; Bus Aide	December 18, 2024

Roll Call: Mr. Farley, yea; Mr. Voussden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-098 MVESC Master Certificate Substitute List

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve the December 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Voussden, yea; Mr. Melsheimer, yea. Motion carried.

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SUPERINTENDENT'S REPORT

45-099 Zane State College

Motion made by Mr. Voussden seconded by Mr. Farley to approve the Zane State College Memorandum of Understanding and Data Sharing Agreement for school year 2025-2026 in reference to College Credit Plus classes for West Muskingum Students. Roll Call: Mr. Voussden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, abstain; Mr. Melsheimer, yea. Motion carried.

45-100 WMHS Curriculum Guide – Second Reading

Motion made by Mr. Ankrum, seconded by Mr. Voussden to approve the Second Reading of the WMHS Curriculum Guide for the 2025-2026 school year. Roll Call: Mr. Ankrum, yea; Mr. Voussden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-101 Property and Student Population Study

Motion made by Mr. Farley, seconded by Mrs. MacLaine to approve Superintendent and Treasurer to engage with Economic Development Strategies for a student and residential population analysis. Roll Call: Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Voussden, yea; Mr. Melsheimer, yea. Motion carried.

45-102 Donations

Motion made by Mrs. MacLaine, seconded by Mr. Voussden to approve the following donations:

- Anonymous Donation to WMMS - \$250.00

Roll Call: Mrs. MacLaine, yea; Mr. Voussden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-103 Annual Organizational and January Regular Board Meeting

Motion made by Mrs. MacLaine, seconded by Mr. Voussden to schedule the Annual Organizational and January Regular Board Meeting for Thursday January 9, 2025, at 5:00 p.m. Roll Call: Mrs. MacLaine, yea; Mr. Voussden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-104 Board President Pro-Tem

Motion made by Mr. Ankrum, seconded by Mr. Voussden to approve Mr. Melsheimer as the president pro-tem. Mr. Melsheimer will serve as board president from January 1, 2025 until a Board president is elected at the 2025 Organizational Meeting being held January 9, 2025. Roll Call: Mr. Ankrum, yea; Mr. Voussden, yea; Mr. Farley, yea; Mrs. MacLaine, yea Mr. Melsheimer, yea. Motion carried.

Discussion Items

Leisure Housing Project and associated proposed Tax Exemption and Tax Increment Financing Ordinance, as presented.

45-105 Adjourn

Motion made by Mr. Voussden, seconded by Mr. Ankrum to adjourn at 6:05 p.m. Roll Call: Mr. Voussden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

Treasurer

Board President