

Regular Monthly Board Meeting: January

Date: Wednesday - January 8, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

1. CALL TO ORDER (in accordance with the Open Meetings Act)
2. ROLL CALL *5 minutes*
 - _____ Daniel Gutierrez, Board Chair, Executive and Finance Committee
 - _____ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Board Secretary, Executive & Audit Committee
 - _____ Brian Kennedy, Board Treasurer, Finance Committee, Parent (on mute, via chat)
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Melissa Sawyer
 - NO _____ Adam Tafoya
 - _____ Quorum

3. Action: APPROVAL OF AGENDA

MOTION: To approve January Board Meeting Agenda

4. Public Input: (*capped at 3 minutes per public member or 15 minutes total*)
5. Finance Committee Report Out: *5 minutes (Rebekah Runyan, Daniel Gutierrez, Chris Moore & Brian Kennedy)*
 - a. [Finance Committee Meeting: January 2025](#) (*Brian & Daniel*)
 - b. [Financial Statement Reports](#) - as of November 30, 2024 (*Rebekah & Chris*)
 - c. Payroll & Accounts Payable
 - i. Payment Vouchers,
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests



6. Board Strategy: Board Training, Board Development & Discussion

Daniel Gutierrez, Kelly Callahan & Melissa Sawyer (30 minutes)

- Siembra GB Training Report
 - [GB Training Competencies-Indicators 24-25](#)
 - [Siembra GB Coach-Mentor Training Report-Documention Tool 24-25](#)
- New Board Member Onboarding Discussion
- Potential Packet Materials:
 - Recruiting for specific roles (Daniels)
 - Needs assessment of member - what are the skills/what is the muscle the organization needs at the time (Melissa)
 - Board Handbook (Melissa)
 - Process (Melissa)
 - Succession planning (Melissa)
 - Promoting diverse members (Nancy)
 - Nominating committee/Executive Committee
 - [Bylaws](#)
 - Origin Story (Theresa)
 - Highlights (Angelica)
 - Hearing various perspectives from staff (Angelica)
 - [Board Member Job Description](#)
 - Performance Framework (compliance)
 - Training (Kelly)
 - Charter Renewal/Charter Application
 - [2016 - 2021](#)
 - 2021 - 2026
 - Strategic Plan & [Progress](#)
 - New Board Board Member Training
- What is the board role in onboarding new members?
- Leadership Retreat at LoneRock Retreat Center in Bailey, Colorado: August 1 - 3

7. Consent Agenda & Board Discussion Items (15 minutes)

- a. [Minutes December Board Meeting](#) 12.18.24
- b. [Finance Committee Meeting: January 2025](#)
- c. [POLICY: Community Based Learning Experiences at Siembra](#)
- d. [BAR 2425-0015-IB - 31200](#) \$312,783
- e. [BAR 2425-0016-I - 27528](#) \$30,000



SIEMBRA LEADERSHIP
HIGH SCHOOL

- f. [BAR 2425-0017-T - 27552](#)
- g. [BAR 2425-0018-T - 25247](#)
- h. [BAR 2425-0019-T - 24198](#)
- i. [BAR 2425-0020-T - 24190](#)
- j. [BAR 2425-0021-M - 24190](#)
- k. [BAR 2425-0022-M - 24190](#)
- l. [BAR 2425-0023-T - 27512](#)

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - l

- 8. Items for Future Agendas: *(Board Chair)*
 - Mid-year Progress on ED Performance (January)
 - Facilities (monthly)
 - Policy Work (monthly)
- 9. [Upcoming Board Meetings](#) *(Board Chair)*
 - February Board Meeting: Wednesday, 02/05/2025 @4
 - January Entrepreneurial Committee Meeting: Tuesday, 01/28/2025 @4pm (Dec canceled)
 - January Finance Committee Meeting: Wednesday, 01/29/25 @noon
 - February Executive Committee Meeting: Monday, 01/27/2025

10. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

