

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
January 13, 2025 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

Mark Turnley – CPA Firm

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:

TEACHER/NURSE

AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL

McKenna Lavella

Emma Dailey - Emergency Certified

- C. Discussion related to the request from Jessica Nimelli/Art teacher, to use the High School Art Room on January 29th- April 16th (Every Wednesday) from 3:00 P.M. – 4:15 P.M. for the purpose of the Art club as attached.
- D. Discussion related to the request from Elizabeth Regester, to use the High School Gym on February 1st, 2025 from 9:00 A.M - 4:00 P.M for the purpose of a Skills and Drills Basketball Clinic fundraiser.
- E. Discussion related to the request from Valerie Snyder to use the Elementary or High School Gym 1-2 evenings a week in December 2024 through March 2025 for the purpose of the Club Volleyball Program offered to A-C Valley girls only grades 9-12.
- F. Discussion related to the request from Valerie Snyder to use the Elementary Cafeteria on Sunday March 2, 2025 from 4:00 P.M – 7:00 P.M for the End of Season Boys JV/Varsity Basketball Banquet.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for December, 2024.
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for November and December, 2024.
- C. Report of Receipts July, August, September, October, November, and December 2024.

- D. Cafeteria Finance Report for November and December, 2024.
- E. Activities Report for November and December, 2024.
- F. F.I.R.S.T. Program Report for November and December, 2024
- G. Elementary Activity Account for October and November 2024.
- H. Elementary Yearbook Activity Account for October and November 2024.
- I. Cafeteria Report – Stacy Redding.
- J. Discussion related to the donation from Emlenton United Methodist Church in the amount of \$640.00 for delinquent lunch accounts as attached.
- K. Discussion related to the anonymous donation in the amount of \$844.00 for overdrawn lunch accounts as attached.
- L. Discussion related to the E-Rate for the _____ at a cost not to exceed \$, pending the release of the fully funded E-Rate money. Allegheny-Clarion Valley School District will be responsible for approximately % of the total cost.
- M. Discussion related to the purchase of CDs.
 - a. Reevaluate in March 2025.
- N. Discussion related to the following four (4) state contracts for bidding purposes: PA State PEPPM; COSTARS; US Communities; and KPN (Keystone Purchasing Network).
- O. Discussion related to accepting a mini grant of \$250-\$500 from Maria Clark.
- P. Discussion to approve, accepting the single audit for the school year ended June 30, 2024 as presented by Mark C. Turnley, CPA.
- Q. Discussion related to a resolution where in AC Valley School District will limit the tax increase to the State index of 5.4% as attached.

VI. PERSONNEL

- A. Discussion related to the WSTU Reading Specialist job description as attached.
- B. Discussion related to the hiring of _____, upon receipt of all appropriate documentation, for the newly formed position of the Reading Specialist at the Western Secure Treatment Unit in Emlenton, PA, at a first year salary of _____, with future salary increases to be negotiated with the Allegheny-Clarion Valley Education Association. This position is approved as 183 days, being Monday through Thursday, for a school year dating from August 1st of each year to the following June 30th with the first year salary pro-rated to the number of available school days from the first week through June 30, 2025. This position is hired contingent upon the continued need and operation of the Western Secure Treatment Unit and Title I (Delinquent) Funds. This position shall

further be contingent on the individual executing a consent and acknowledgement to a future decrease in salary, in the event the individual's employment changes to a position with lesser pay. All other terms of the Agreement between Allegheny-Clarion Valley School District and the Allegheny-Clarion Valley Education Association, effective July 1, 2023 shall apply to the position.

- C. Discussion related to the WSTU Principal job description as attached.
- D. Discussion related to the High School Principal job description as attached.
- E. Discussion related to accepting the resignation from Kyle Swartfager (Heavy Duty 3:00 P.M – 11:00 P.M) effective December 13, 2024.
- F. Discussion related to retroactively advertising for a full time (7:00 A.M – 3:00 P.M / 3:00 P.M – 11:00 P.M). Heavy Duty Custodian (sent for advertisement on Monday, December 16th, 2024).
- G. Discussion related to the hiring _____, upon receipt of all appropriate documentation, as a Full-Time (7:00 A.M – 3:00 P.M / 3:00 P.M – 11:00 P.M). Heavy Duty Custodian, contingent upon a sixty (60) work probationary period, at an hourly rate of \$16.72. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$17.72 per hour.
- H. Discussion related to accepting the resignation from Matthew Kriebel (Maintenance Technician) effective January 31st, 2025.
- I. Discussion related to retroactively advertising for a full time Maintenance Technician. (sent for advertisement on Tuesday, January 7th, 2025).
- J. Discussion related to hiring _____, upon receipt of all appropriate documentation as a Full-Time Maintenance Technician, at a prorated salary (for the remainder of the 2024-2025 school year).
- A. Discussion related to hiring Cami McNany, upon receipt of all appropriate documentation, as Assistant Softball Coach at a supplementary salary of \$1427.00.
- B. Discussion related to hiring Kevin Wetzel, upon pending receipt of all appropriate documentation, as Assistant Softball Coach at a supplementary salary of _____.
- C. Discussion related to David McDeavitt as the temporary Special Education Director for the month of January.
- D. Discussion related to hiring Jennifer Pollock as the long term substitute teacher retroactively on January 7, 2025.

VII. INSTRUCTIONAL SERVICES

- Discussion related to Western Secure Treatment Unit Graduation Plan as attached.
- District Enrollment Numbers dated December 2024 and January 2025 each dated _____,
- Discussion related to the Teacher's Induction Program as attached.
- Discussion related to the Western Governors University Clinical Agreement as attached.

VIII. POLICY

- A. Discussion related to the first reading of Policy #005 – Organization as attached.
- B. Discussion related to the first reading of Policy #308 – Employment Contract/Board Resolution as attached.

IX. FACILITIES

- Discussion related to request from Central Electric Cooperative to use the building for their meeting.

X. TRANSPORTATION

- Discussion related to the request from Irwin Transportation to remove Jay Giglio as a driver.
- Discussion related to the request from Michele Eiler to add a 2020 Chrysler Pacifica (Vin # 2C4RC1FG2LR145690) to her fleet.

XI. MISCELLANEOUS

A. Career Center Report.

- A copy of the December 11, Joint Operating Committee Minutes are attached, contents will be reviewed and approved at the JOC Meeting.

B. Intermediate Unit Report.

- Board Meeting Minutes from the November and December meeting are attached.

C. Correspondence.

- Discussion related to the Thank you card from Wes Krautbauer and CSO conference participants as attached.
- Discussion related to the letter from Warren Thomas as attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Committee update.

G. Finance & Facilities Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (January 2025–Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Joe Graf or Rachel Paz Approx.	2025 Komatsu Fluid Power action Challenge (FPAC) Workshop Day	3/18/2025	Rocky Grove Volunteer Fire Department, Franklin PA	\$166.00	\$50.00	School Van \$10.50	\$0.00	\$0.00	\$0.00	\$226.50
Joe Graf and Rachel Paz Approx.	2025 Komatsu Fluid Power Action Challenge (FPAC) Challenge Day	5/6/2025	Rocky Grove Volunteer Fire Department, Franklin PA	\$166.00	\$0.00	School Van \$10.50	\$0.00	\$0.00	\$0.00	\$176.50
Seth Schall Approx. 10 Students	Academic Equations Tournament	3/13/2025	RIU #6, Clarion PA	\$166.00	\$0.00	School Van \$7.36	\$0.00	\$0.00	\$0.00	\$169.68
Jenny Lowrey Approx. 6 Students	Sing and help with Christmas activities at a retirement home	12/11/2024	Highland Oaks, Clarion PA	\$166.00	\$0.00	School Van \$7.70	\$0.00	\$0.00	\$0.00	\$169.85
Justine Whyte Approx. 13 Students	Observe heart surgery at Allegheny General Hospital	12/16/2024	Allegheny General Hospital, Pittsburgh	\$166.00	\$0.00	School Van \$30.10	\$0.00	\$0.00	\$0.00	\$181.05
David McDeavitt	PARSS Conference	04/30/2025 05/01/2025, and 05/02/2024	Wyndham Garden – Penn State	\$0.00	\$295.00	\$168.00	\$0.00	\$320.00	\$0.00	\$391.50 paid by the District \$391.50 paid by the WSTU grant
Stefanie Best	Pennsylvania School Librarians Conference (PSLA): Making Waves	04/03/2024, 04/04/2024, and 04/05/2025	Erie Bayfront Convention Center	\$332.00	\$285.00	\$111.09		\$348.02	Parking \$45	\$1,121.11

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (January 2025 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Logan Green Approx. 1 Student	PMEA District 3 Jazz Band	2/14/2025, 2/15/2025	RedBank Valley High School, New Bethlehem	\$166.00	\$110.00	School Van \$32.56	\$0.00	\$0.00	\$0.00	\$308.56
Logan Green Approx. 2 Students	PMEA District 3 Band - 3 Day Festival	1/23/2025, 1/24/2025, and 1/25/2025	Indiana High School, Indiana PA	\$332.00	\$0.00	School Van \$26.40	\$0.00	\$322.00	\$0.00	\$680.40
Logan Green Max: 4 Students	Tri-State Honor Band Festival	02/06/2025, 2/07/2025, and 02/08/2025	Mercyhurst University, Erie PA	\$322.00	\$696.00	School Van \$129.36	\$0.00	\$0.00	\$0.00	\$1,144.00
Mrs. Scott, Mrs. Butler, Mrs. Garvey, and Bailey Pentz (Americorp) Approx. 42 Students	Barrow Civic Theater	2/21/2025	Franklin, PA	\$0.00	\$0.00	1 Bus \$4176.72	\$0.00	\$0.00	\$0.00	\$4176.72 \$4176.72 Paid by the Candy Fund
David McDeavitt and Dave Sitler	Emergency Operations – Planning for the K-12 Rural Schools	01/31/2025	IU #6, Clarion, PA	\$0.00	\$0.00	\$45.00 (EST)	\$0.00	\$0.00	\$0.00	\$45.00 (EST)

District costs to date:

July, 2024 \$3,725.00 (EST).
 August, 2024 \$2,171.38
 September, 2024 \$2,694.82
 October, 2024 \$6,515.93
 November, 2024 \$2,862.07
 December, 2024 \$0.00
 January, 2025 \$4,613.75