Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: November 6, 2024
TIME: 6:30PM Regular Session
PLACE: Bourne High School Media Center, 75 Waterhouse Rd., Bourne, MA

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Donel Beals; Maureen Fuller; Kendellynn Gagne; Kari MacRae; Kathleen Quintal; Kerrie Scofield; Student Representative Addison Dion

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Chair Emily Berry calls the Regular Session meeting to order at 6:30 PM following an MCAS workshop with Kalise Wornam and an Executive Session.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

Bourne Public Schools

- **CHAIRPERSON'S REPORT,** *Emily Berry, School Committee Chair*
    - Chair Berry shares a request from the Bourne Selectboard for a joint meeting with FinCom and the UCT SC on 11/19/24 at 7:00pm at the police station.
- **STUDENT SPOTLIGHT** - BHS and District Community Events- Addie Dion presents the Bourne HIgh School spotlight highlighting events that took place during Spirit Week including dress up days, pep rally, and the homecoming game and dance.
- **SUPERINTENDENT'S REPORT,** *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*
    - Special topics
        - Teacher Recognition - My Jersey Your Impact- Dr. Maguire explains that senior football players each selected a K-12 staff member that has made an impact in their life and presented them with a jersey. The players share the reasons why they selected the teachers they did. Player and recipients include: Jiovani Collis & Ms. Henrikson-Rowland, Vinnie Boccalini &. Ms. Strode, Albert Guess & Mr. Farrington, Tristan Long & Mr. McCarthy, Isaiah Roderick & Ms. Fournier, and Ryan Anderson & Mr. Doughty.
        - 23-24 Benchmark Presentation-Jessee Clements explains the benchmarking process for BMS and BHS. She says Galileo is used for math, ELA, and science as well as IXL being used at BMS, and that data is being looked at during WIN planning time, literacy committee meetings, and as a resource for teachers in their Tier 1 instruction. Mrs. Clements shares last year's benchmark data. Mrs. Carpenito and Mrs. Colbert take over to share information on benchmarking at the elementary level. Mrs. Colbert walks through the variety of benchmarking that takes place at BES and BIS. Mrs. Carpenito says the data is constantly being used for many things including creating WIN groups, looking at the growth within those groups, progress monitoring, and conversations during common planning time.
        - Mrs. Borning requests a vote to accept the Middle School Career-Connected Learning Partnership Grant in the amount of $20,000.00. She says the grant is aimed at giving middle school students exposure to college and career opportunities and it will be used to support activities that already take place as well as some newly-developed activities.

Kerrie Scofield motions to accept the MIddle School Career Connected Learning Grant; Seconded by Kendellynn Gagne; Voice vote passes 8-0-0

        - Jessee Clements requests a vote to accept an Innovation Career Pathways Planning Grant in the amount of $15,000.00. She says the grant will be used in planning and applying to add the Information Pathway (computer science) to the Innovation Pathways program at BHS.

Kendellynn Gagne motions to accept the Innovation Career Pathways Planning Grant; Seconded by Kerrie Scofield; Voice vote passes 8-0-0

- Announcements & Correspondence:
    - Events: Calendar of Events; Live district calendar

- Dr. Zhou previews the Bourne Celebrates Culture & Community Resource Fair taking place tomorrow with Special Guests Alex Torres and his Latin Orchestra, who will also perform for students in assemblies during the school day.

- Past Events Report
  - BES-Liz Carpenito shares events taking place at BES including: Military Students' Veterans Day slideshow, PTA Glow Run, Kindness Day, Bourne Public Library Card Night, backpack food drive, and Cape Cod Symphony Young Persons' Concert field trip.
  - BIS-Noelle Colbert highlights events happening at BIS including: Veterans Day Breakfast, K-Kids letter writing to veterans, and BIS Gives Thanks.
  - BMS-Christine Borning highlights BMS events including: PTA Spaghetti Supper, Unified bocce matches, BMS Coffeehouse, 8th grade science students visit to BIS to lead a lesson for 4th graders, school-wide mock election, BMS/BHS Veterans Luncheon, Veterans Day flag display, and Turkey Trot.
  - BHS-Jessee Clements shares events happening at BHS including: Boys' soccer, girls' volleyball, and football playoff games, NHS food drive, Salute to Veterans event, Meet the Coach NIght for winter sports, DECA Teacher Trivia Tuesdays, Chris Herron substance abuse prevention assembly, and winter band and chorus concerts.
- Special Topics
  - Strategic Planning Update-Dr. Zhou says one meeting has taken place and another is scheduled for next week. She shares that they had about 900 surveys filled out and data is being assembled to begin to put a plan together.
  - Dr. Zhou shares some highlights of the FY26 Budget Timeline.
- Budget and Facilities Update
  - Jordan Geist reports that the septic issue at Bournedale has been resolved and thanks Ted Buckley and the town sewer department for their help. He says that he has received a draft proposal for the design for the chiller at BMS, small improvements at WWTP should be underway shortly, a new feasibility study for the BMS roof has been requested, and a request has been submitted to Tighe and Bond for the WWTP capital project that has been previously approved. Mr. Geist reviews his End of the Year report showing expenditures totalling $25,917,722.
- Technology Update
  - Chris Oliver reports that the wifi at BES was replaced which was funded in part by the federal E-Rate program. He says he attended a webinar where DESE shared that they are updating the MCAS testing platform for Spring 2025 which will require new software to be added to student chromebooks. Anatomage will be offering free professional development on the virtual dissection tables tomorrow morning. Mr. Oliver says he has applied for a grant for $25,000 through the Massachusetts Technology Collaborative that would fund cybersecurity measures. He adds that 8 staff members attended the Massachusetts Computer Using Educators Conference at Gillette Stadium where dozens of instructional technology sessions were offered. Staff also attended the Day of AI Summit at the MIT Media Lab to discuss the evolution of AI, the

importance of having an AI policy in the district, and how AI can be used for both teachers and students.

- Student Services and Special Education Update
  - Kristin Donahue reports that the Special Ed admin team attended a conference in Devens where they discussed the intricacies of the new IEP, how to get student voice to be the primary factor in the development of the plan, and reviewed legal requirements. She says collaboration with the technology department is ongoing with the transition to the new IEP and the new platform on PowerSchool. Mrs. Donohue adds that she attended a mandatory DESE McKinney-Vento Homelessness Act training and can report that BPS is following all mandates and going above and beyond for that population. She says that 5 staff members have been certified to be trainers for QBS Safety-Care to help facilitate training regarding de-escalation strategies.

- **SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS**
  - Curriculum Sub Committee-Maureen Fuller says the subcommittee heard the benchmark presentation and an English Language Learner Program presentation.
  - Budget and Facilities Sub Committee-Maureen Fuller shares the FY26 Capital Requests and BPS 5 year Capital Plan. Mr. Geist walks through the details of the projects.

Maureen Fuller motions to approve the BPS 5 year Capital Plan; Seconded by Kerrie Scofield; Roll call vote passes 7-0-0 (Student Representative Addison Dion not eligible to vote)

Maureen Fuller motions to approve the FY26 Capital Request as presented; Seconded by Kerrie Scofield; Voice vote passes 7-0-0 (Student Representative Addison Dion not eligible to vote)

Mr. Geist says that Selectboard member MJ Mastrangelo attended the meeting to discuss the town's comprehensive wastewater management plan and possible future use of the WWTP on campus by surrounding areas. He notes that the possibility would be many years down the road.

- SEPAC-Kristin Donahue says SEPAC will have a table at the resource fair, and will host a virtual event in December called The Emotional Brain and an event for families in January regarding financial planning.
- Cape Cod Collaborative- Maureen Fuller reports that Dr. Hope Hanscom was offered the role of Executive Director of the Collaborative and negotiations are underway.
- District Diversity, Equity, Inclusion, and Belonging Committee-Kristin Donahue reports that the committee had its first meeting on October 8th where goals for the year were discussed with some new and returning members. The next meeting will take place December 10th at 3:45 at BIS Media Center.
- District Technology Committee-Chris Oliver says the committee met and discussed the MassCUE conference as well as some of the biggest day-to-day technology challenges teachers have been facing.
- District School Wellness Advisory Committee (SWAC)-Jordan Geist says the SWAC will be made up of parents, students, school staff, and community members and will focus on the health and wellbeing of the school community as well as assessing the current wellness policy, monitoring goals, and setting

action items and will report out to the school committee and superintendent on an annual basis. He notes that any school in the country that takes part in the school breakfast and lunch program is required to have a SWAC. Dr. Starkie and Mr. Geist will serve as co-chairs of the committee. Kari MacRae will serve as school committee liaison. The committee will meet again in December, February, and April.

- Policy Sub Committee-Chair Berry reports that the Policy Sub Committee met on October 16th and discussed MASC policies AC; AC-R; ACA; ACA-R; ACAB; ACGA; ACGB. She explains that all of the policies apply to harassment and have been changed, updated, or added due to the changes in Title IX. The subcommittee cleaned up and organized the policies and asks for a full committee vote. Kendellynn Gagne asks who serves as the Title IX compliance officer and Dr. Zhou says that Dr. Starkie does. Maureen Fuller asks if there is a big deviation of the grievance procedure and if it will require a major overhaul for the district . Dr. Zhou says she thinks the new language involves codifying what categories cannot be discriminated against. Mr. Geist adds that new training on the procedures just went out to Dr. Starkie for her role specifically so she will be able to speak on any major changes once that has been completed.

Kerrie Scofield motions to approve policies AC, AC-R, ACA, ACA-R, ACAB, ACGA, and ACGB; Seconded by Maureen Fuller; Voice vote passes 8-0-0

Chair Berry says the subcommittee also discussed cell phone policy. She notes that BMS and BHS currently have cell phone procedures listed in their handbooks and the committee will revisit them at the end of the year to determine if it's necessary to put a policy in place. She adds that they also discussed the Assistant Coach job description and adding an Associate Coach position as BPS is doing away with volunteer coaches.

5. DISCUSSION ITEMS

- n/a

6. ACTION ITEMS

a. Vote to approve an increase in the rate for adult meals from $4.00 to $5.00

Maureen Fuller motions to approve an increase to $5.00 for adult meals; Seconded by Kendellynn Gagne; Voice vote passes 8-0-0

b. Vote to accept the donation in the amount of $115,847.73 from the Estate of Gary Paul Kirouac to establish a scholarship fund

Kerrie Scofield motions to accept the donation of $115,847.73; Seconded by Maureen Fuller; Voice vote passes 8-0-0

c. Vote to approve Warrants and Payroll

Kerrie Scofield motions to approve Warrants and Payroll 17 and 19; Seconded by Kendellynn Gagne; Roll call vote passes 7-0-0 (Student Representative Addison Dion not eligible to vote)

d. Vote to approve regular session minutes of: September 11, 2024

Kerrie Scofield motions to approve regular session minutes of 9/11/24; Seconded by Maureen Fuller; Roll call vote passes 8-0-0

7. FUTURE AGENDA ITEMS

a. Student Spotlight - BES (Dec.); BIS (Jan.) and district-wide events
b. Grants Update (Nov.)
c. Budget Preview (Feb.)
d. Budget Hearing (Mar.)

8. ADJOURN-*Kerrie Scofield motions to adjourn; Seconded by Kendellynn Gagne; Roll call vote passes 8-0-0*

Regular Session ended at 8:20 PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary