

POST FALLS SCHOOL DISTRICT NO. 273
206 W Mullan Avenue, Post Falls, Idaho 83854
BOARD OF TRUSTEES

AGENDA

REGULAR & REORGANIZATION MEETING: **January 13, 2025, 5:30pm**

LOCATION: River City Middle School, 1505 N. Fir, Post Falls, Idaho

| BOARD OF TRUSTEES | | ADMINISTRATION |
|-------------------|--------|--|
| Neil Uhrig | Zone 1 | Dena, Naccarato, Superintendent |
| Paul Wagner | Zone 2 | Anna Wilson, Assistant Superintendent |
| Sara Rodriguez | Zone 3 | Trina Caudle, Assistant Superintendent |
| Logan Creighton | Zone 4 | Josh Gittel, Chief Financial Officer/Treasurer |
| Jake Dawson | Zone 5 | Kerri Zeller, Clerk |

AGENDA ITEMS

1.0 CALL TO ORDER

2.0 ROLL CALL OF MEMBERS

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF AGENDA: ACTION

5.0 RECOGNITION

- Ponderosa Elementary - Project Stand Up for Kids

6.0 REORGANIZATION OF THE BOARD: ACTION

6.1 Disband Board

6.2 Elect Chair and Vice Chair

6.3 Appoint Clerk and Treasurer

6.4 Review and Sign Code of Ethics

6.5 Schedule Regular Meetings

6.6 Review and Confirm Agenda Format

6.7 Select Posting Sites for Meeting Notices

6.8 Authorize Superintendent to hire/accept resignations of non-administrative classified personnel

7.0 PUBLIC COMMENT

The Board of Trustees highly values public comment and input. Individuals or groups may address the Board of Trustees regarding an item on the agenda during the Public Comment Section on the Board Agenda. The board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with the public speaker or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date. **Speakers are reminded it is unlawful to mention the name of staff or students when discussing behavior or other incidents.** It is board policy to not allow public comment outside of this agenda item. Under normal circumstances it is desirable to allow everyone to address the Board. The following rules shall apply to protect the public's right to be heard when there are many persons who wish to address the Board of Trustees:

1. Each speaker is requested to sign-in on the provided sheet prior to the start of the Board meeting. Speakers will be called upon by the Board Chair according to the order of the sign-up sheet provided prior to the start of the meeting.
2. Each speaker is requested to use the lectern and to give his/her name, address, the agenda item they wish to comment on, and to identify the group, if any, that he or she represents.
3. Each speaker will be allowed a presentation not to exceed three (3) to five (5) minutes at the appropriate time on the agenda.
4. Speakers are requested to refrain from using inappropriate language and from engaging in any form of personal abuse.
5. There will be a limit of one presentation per person.
6. Organizations and groups will be represented by a single spokesperson. The spokesperson for each group will be limited to a presentation of three (3) to five (5) minutes. To save repetition and time, the Board of Trustees requests that persons not speak if a previous speaker has expressed a similar position on the same issue.

By consensus of the Board and by the direction of the Board Chair, the rules of the By-Law may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time intended for community participation.

PUBLIC PRESENTATION OF ITEMS TO BE PLACED ON THE AGENDA: Individual Board members, employees, students and patrons may have matters directly related to school district business placed on the Agenda of a regular Board of Trustees meeting by addressing a written request for inclusion of such item to the Superintendent, Post Falls School District #273, P.O. Box 40, Post Falls, ID 83877. The request must be received no later than Tuesday preceding the meeting at which time the matter is intended to be discussed. Any item placed on the Board Agenda by the Board Chair at the request of any of the above mentioned person(s) will be scheduled as information only. The Board of Trustees retains the discretion to determine whether or not to move such an item for consideration as an item for Board Action on the Agenda of any subsequent Board meeting. In making such a determination, the Board may request postponement of discussion to permit adequate time for study, analysis and response by district staff. The Board may also remove such an item from the Agenda when it appears that no one present at the Board meeting wishes to discuss the matter or if the item requested pertains to a topic more appropriate for discussion in executive session.

All documents for this meeting are available for inspection by the public at the Office of the Superintendent.

- 8.0 REVIEW OF CONSENT CALENDAR Generally, "Consent Calendar" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters of the Agenda.
- 9.0 CONSIDERATION OF CONSENT CALENDAR: ACTION
 - 9.1 Minutes of Previous Meetings
 - 9.1.1 December 9, 2024, Regular meeting with Executive Session
 - 9.2 Fiscal Services Report
 - 9.2.1 Check Report
 - 9.2.2 Revenue Report
 - 9.2.3 Expenditure Report
 - 9.2.4 Cash Report
 - 9.2.5 Savings Report
 - 9.2.6 School Activity Report
 - 9.3 Personnel Report
 - 9.3.1 Accept Letter of Retirement from Chris Sensel, Principal, PFHS; Dawn Smith, Math, PFHS
- 10.0 BOARD MEMBER COMMENTS AND REPORTS
- 11.0 SUPERINTENDENT COMMENTS
 - 11.1 Dena Naccarato, Superintendent
 - 11.2 Anna Wilson, Assistant Superintendent
 - 11.3 Trina Caudle, Assistant Superintendent
 - 11.4 Josh Gittel, Chief Financial Officer/Treasurer
- 12.0 SPECIAL REPORTS
- 13.0 CONSIDERATION OF BOARD ACTION ITEMS
 - 13.1 Consider Approval of Budget Timeline for Fiscal Year 2026: ACTION
 - 13.2 Consider Recommendation to Hire Assistant Superintendent for Secondary Programs: ACTION
 - 13.3. Consider Approval of Board Policy 400a Secondary Counselor Job Description: FIRST READING
 - 13.4 Consider Approval of Board Policy 400a Elementary Counselor Job Description: FIRST READING
- 14.0 INFORMATION ITEMS
 - 14.1 Supplemental Levy
- 15.0 ADJOURNMENT: ACTION