

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

**Board Meeting Agenda**  
**Tuesday, January 14, 2025**  
**5:15 PM**

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time. A livestream link can be found at the top of the hsd website: <https://www.hsd.k12.or.us/> on the morning of the meeting.

1. **5:15 PM - Executive Session**
  - A. Call to Order Executive Session  
Presenter: Ivette Pantoja  
Time: 5:15 PM
  - B. ORS 192.660(2)(d) - Labor Negotiator Consultation  
Presenter: Martha Rodriguez Siordia  
Time: 5:15 PM, 30 minutes
  - C. Recess Executive Session  
Presenter: Ivette Pantoja  
Time: 5:45 PM
2. **6:00 PM - Work Session**
  - A. Call to Order  
Presenter: Ivette Pantoja  
Time: 6:00 PM
  - B. Discuss Proclamations 3  
Presenter: Ivette Pantoja  
Time: 6:00 PM, 15 Minutes
  - C. Sample Resolution on Safe and Welcoming Schools 4  
Presenters: Ivette Pantoja / Beth Graser  
Time: 6:15 PM, 30 minutes
  - D. Discuss Topics of Interest for Joint Work Session 6  
Presenter: Brooke Nova  
Time: 6:45 PM, 15 minutes
  - E. Action Items 7
    1. Approve Annual Clerk / Officer Designations  
Presenters: Travis Reiman / Scott Harrison  
Time: 7:00 PM, 5 minutes  
**SAMPLE MOTION: I move that the Board of Directors approve the revised 2024-25 designations.**
  - F. Discussion Time  
Presenter: Ivette Pantoja  
Time: 7:05 PM, 10 minutes  
-Student Representatives  
-Superintendent  
-Board Members
  - G. Adjourn Board Meeting  
Presenter: Ivette Pantoja  
Time: 7:15 PM
  - H. Next Meetings of the Board of Directors

- January 28, 2025, Board Work / Regular Session
- February 11, 2025, Work Session

The Board meeting packet may be found on the District website: <https://www.hsd.k12.or.us/board>.

This meeting will be held in English along with Spanish interpretation. If you need interpretation services in another language, please contact our Language Liaisons Department by email at [langueliaisons@hsd.k12.or.us](mailto:langueliaisons@hsd.k12.or.us) or by calling 503-844-1429, at least 48 hours before the meeting.

**Hillsboro School District  
January 14, 2025  
DISCUSS PROCLAMATIONS**

**SITUATION**

The Board will review a draft list of Proclamation for the 2025 year. As a reminder, the following guidelines were used when constructing this list:

**Guidelines**

- Proclamations should reflect inclusiveness as related to the education of our students and the values of the community. Proclamations will recognize, celebrate and honor the diversity of our students, staff and community.
- Proclamations must have a district wide significance and demonstrate relevancy to the Hillsboro School District.

**Recommended Proclamations**

- |  |           |
|--|-----------|
| • School Board Appreciation Month              | January   |
| • Black History Month                          | February  |
| • National School Counseling Week              | February  |
| • Classified Employee Appreciation Week        | March     |
| • Women’s History Month                        | March     |
| • National Volunteer Week                      | April     |
| • School Bus Driver Recognition Day            | April     |
| • Jewish American Heritage Month               | May       |
| • Asian & Pacific Islander Heritage Month      | May       |
| • Teacher Appreciation Week                    | May       |
| • National School Nurses Week                  | May       |
| • LGBTQ2SIA+ Pride Month                       | June      |
| • Latinx Heritage Month                        | September |
| • Safe Schools Month                           | October   |
| • National Principals Month                    | October   |
| • Native American Heritage Month               | November  |
| • American Education Week                      | November  |
| • National Education Support Professionals Day | November  |

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review and discuss the 2025 Proclamations draft.

**HILLSBORO SCHOOL DISTRICT 1J**  
**January 14, 2025**  
**SAMPLE RESOLUTION ON SAFE AND WELCOMING SCHOOLS**

**SITUATION**

The Hillsboro School District is responsible for educating students in safe and welcoming spaces, and we acknowledge that the broader political and social climate impacts students and their ability to focus on learning.

The District already has several measures in place to keep students safe and protect their personal information, as well as to connect students and families to resources in our community. We are proposing for the Board's consideration a resolution that would communicate those measures in a way that anchors to Supreme Court rulings, federal and state laws, and district policies.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review the sample resolution and discuss whether or not they would like to vote on it at a future meeting.

## Sample Resolution on Safe and Welcoming Schools

**WHEREAS**, the Hillsboro School District (HSD) recognizes the diversity and dignity of all students, individuals, and groups, and is committed to both educating and providing a safe and inclusive environment for everyone; and

**WHEREAS**, the nation's education law - established by the Elementary and Secondary Education Act (ESEA) of 1965 and reauthorized by the Every Student Succeeds Act (ESSA) of 2015 - calls for all students to have equitable access to education, regardless of their immigration status, race, color, religion, or any other basis; and

**WHEREAS**, the 1982 U.S. Supreme Court ruling in *Plyler v. Doe* affirms that states cannot deny students a free public education based on their actual or perceived immigration status; and

**WHEREAS**, in 1987, Oregon became the first to pass a sanctuary state law to prohibit state and local law enforcement and agencies from helping federal authorities with immigration enforcement without a judicial warrant; and further strengthened existing laws in 2021 with the passage of the Sanctuary Promise Act (HB 3265); and

**WHEREAS**, HSD does not request or maintain information about students' or their family members' immigration status; and

**NOW, THEREFORE, BE IT RESOLVED**, that HSD affirms its commitment to the rights and privacy of all students, regardless of immigration status, and declares itself a safe and welcoming school district for all; and

**BE IT FURTHER RESOLVED**, that HSD will not provide access to students or staff, or their protected records, unless presented with a valid judicial warrant or subpoena, and only after consulting with the District's legal counsel; and

**BE IT FURTHER RESOLVED**, that HSD commits to providing resources, information, and support to undocumented students and their families, including access to counseling, information on legal rights, and referrals to community-based organizations; and

**BE IT FURTHER RESOLVED**, that HSD encourages teachers, administrators, and staff to participate in training and professional development focused on supporting undocumented students and responding to the needs of immigrant communities.

**APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by the Hillsboro School District Board of Directors

**HILLSBORO SCHOOL DISTRICT 1J**  
**January 14, 2025**  
**DISCUSS TOPICS OF INTEREST FOR JOINT WORK SESSION**

**SITUATION**

One of the Board’s identified priorities is to engage with the cities that make up the Hillsboro School District. The next community scheduled for a joint session is the City of Hillsboro, set to take place in early Spring. In preparation for this 60-minute session, the Board will review a list of proposed discussion topics during tonight’s meeting.

List of potential topics:

1. Long Range Planning for the Community of Hillsboro
2. Health and Education District Expansion
3. Shared Fields/Facilities
4. Upcoming Ballot Measures
5. Workforce Trends
6. Technology/Fiber
7. Safe and Welcoming Community Updates
8. Upcoming May/November 2025 Ballot Measures
9. Updates on the Hillsboro 2035 Plan and HSD Strategic Plan
10. Student Partnerships: examples, YAC/BizTown/Internships
11. Other: \_\_\_\_\_

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors collectively select 4-5 topics of greatest interest to guide the upcoming conversation.

**HILLSBORO SCHOOL DISTRICT 1J**  
**January 14, 2025**  
**REVISE APPROVED ANNUAL CLERK / OFFICER DESIGNATIONS**

**SITUATION**

Oregon Revised Statutes require an annual designation of Titles below for various District activities and obligations. The appointment of J. Scott Harrison as District Financial Officer requires revision of the previously approved designations.

<b>TITLE:</b>	<b>DESIGNEE:</b>
District Clerk	Travis Reiman, Superintendent
Deputy Clerk	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former)
Budget Officer	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former)
Authorized Signers for Contracts and Intergovernmental Agreements	J. Scott Harrison, District Financial Officer, Michelle Morrison, District Financial Officer (former), and Travis Reiman, Superintendent Facsimile signatures are authorized.
Finance Officer	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former)
Ethics Officer	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former)
Custodian of Funds and Investment Manager	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former)
Surplus Property Authority	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former) Saideh Haghighi-Khochkhrou, District Operations Officer
Bond Program Authority	J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former) Saideh Haghighi-Khochkhrou, District Operations Officer
Persons Designated to Negotiate Real Property Transactions	Travis Reiman, Superintendent J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former)

Persons Designated as Labor Negotiators	Travis Reiman, Superintendent J. Scott Harrison, District Financial Officer Michelle Morrison, District Financial Officer (former) Kona LewWilliams, District Human Resources Officer
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**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the revised 2024-25 designations.

*I move that the Board of Directors approve the revised 2024-25 designations.*