



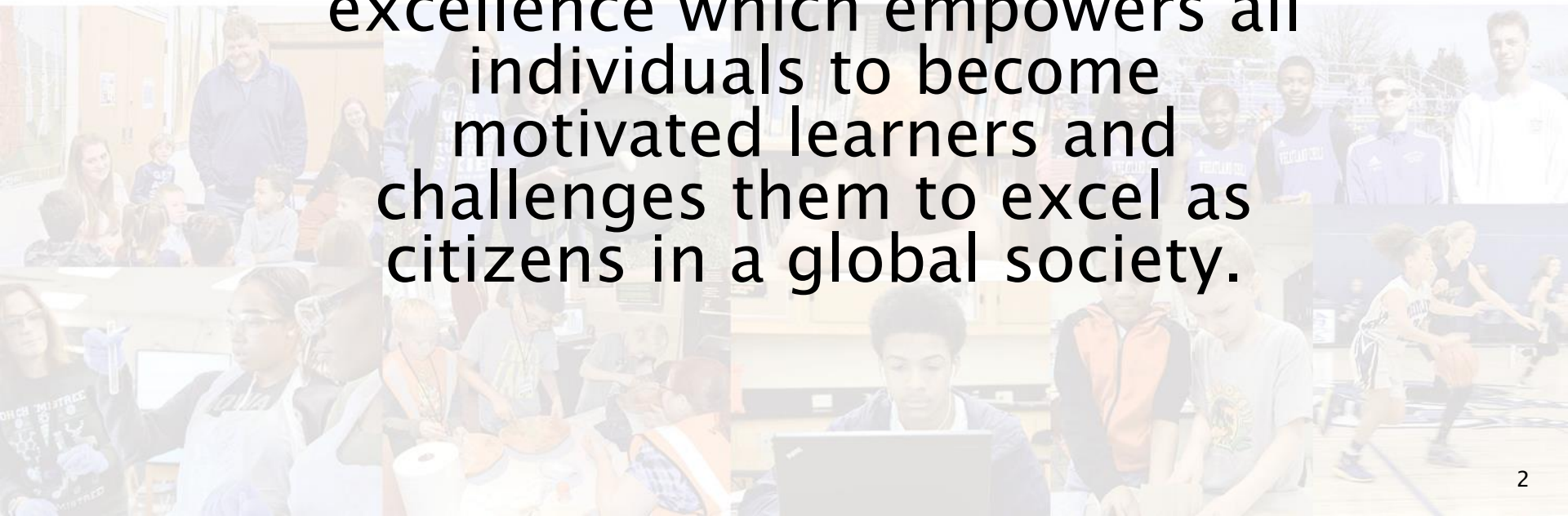
# Wheatland-Chili Central Schools 2020-2021 Budget Development

## General Support, Community Services, Transfers, and Debt Service

Board of Education Meeting  
January 13, 2020

# District Mission

The Wheatland–Chili Central School community is committed to academic excellence which empowers all individuals to become motivated learners and challenges them to excel as citizens in a global society.



# District Objectives

- ▶ Build a 2020–2021 budget that:
  - Supports Board of Education goals
  - Preserves District assets
  - Is fiscally responsible, reasonable, and balanced
- ▶ Build the 2020–2021 budget with future budgets in mind:
  - Assess dependence on appropriated fund balance
  - Thorough analysis of five–year plan for use of reserves

# Board of Education Priorities

- ▶ Support a curricular strategy that develops College and Career Readiness Skills resulting in a well-rounded educational experience for students.
- ▶ Support an environment of high expectations for all staff.
- ▶ Continue to focus on social and emotional learning and culturally responsive teaching.
- ▶ Continue to support integrated technology in every classroom.
- ▶ Monitor and manage the district facilities and budget to maximize resources based on current and future needs.

# 2020–2021 Budget Development Timeline

Date	Presentation
<b>January 13</b>	<b>General Support, Capital/Debt Service</b>
January 27	Facilities and Transportation
February 10	Instruction (Pupil Services, Special Education, BOCES)
February 24	Instruction (Elementary, Secondary, Sports, Co-Curricular, Technology) and Employee Benefits
March 9	Review Preliminary Draft Budget
March 23	Review Draft Budget
April 6	Budget Workshop
April 14 (Tues.)	Adoption of Proposed Budget
May 11	Budget Hearing and Meet the Candidates Night
May 19 (Tues.)	Budget Vote
June 18 (Tues.)	Statewide Budget Revote Day

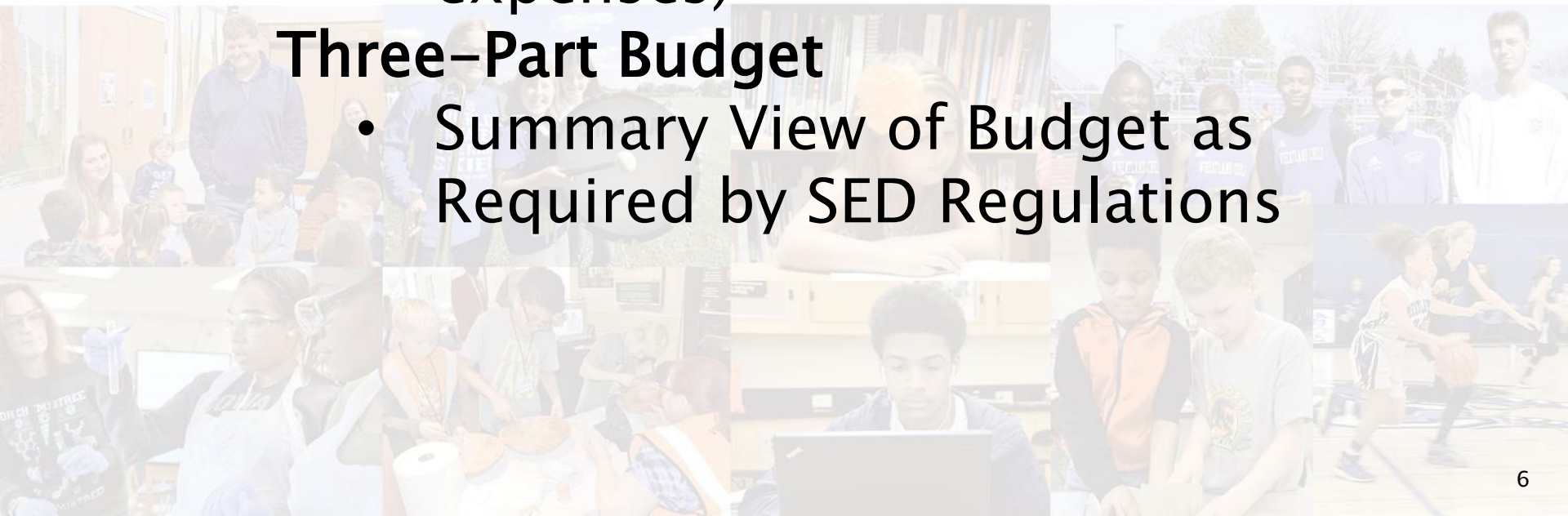
# Budget Views

## Areas of Expenditure

- Budget View by Function Codes (general types of expenses)

## Three-Part Budget

- Summary View of Budget as Required by SED Regulations



# Areas of Expenditure (function codes)

**Expenditure codes** are arranged by functional unit and object of expenditure. The term **function** refers to the primary classification and description as to purpose (what was the purpose of the expenditure). The first four digits identify the function:

- ▶ **1000 – 1999 General Support**
- ▶ 2000 – 2999 Instruction
- ▶ 5000 – 5999 Transportation
- ▶ **6000 – 8999 Community Service**
- ▶ 9000 – 9099 Employee Benefits
- ▶ **9700 – 9799 Debt Service**
- ▶ **9900 – 9999 Interfund Transfers**

Each function is further subdivided to better classify the expenditure. For example, expenditure code 1325 in the General Support function identifies the Treasurer's Office within the financial office of the school district.

# Three-Part Budget (Function Codes)

Budget Type	Components
Administrative	<p>Overall general support and management of the operations of the District:</p> <ul style="list-style-type: none"><li>• Board of Education costs</li><li>• Central and school administration</li><li>• Finance (including tax collection, purchasing, legal and auditing expenses)</li><li>• Curriculum development</li><li>• BOCES administrative expenses</li></ul>
Program	<p>Largest portion of all planned expenditures for instruction and support services:</p> <ul style="list-style-type: none"><li>• Instructional, co-curricular, and athletic programs</li><li>• Counseling and health services</li><li>• Pupil transportation</li></ul>
Capital	<p>Costs associated with maintaining facilities and grounds:</p> <ul style="list-style-type: none"><li>• Building and equipment repairs</li><li>• Custodial and maintenance supplies</li><li>• Utilities</li><li>• Debt service</li></ul>

# What do we know about the 2020–2021 Budget?

## Major Non-Discretionary Expenses

- Employment contract provisions to meet instructional needs (salaries and benefits)
- Employer retirement costs, social security, unemployment (rates as mandated)
- Debt payments (similar to mortgage payments)
- BOCES administrative costs
- Auditing services (required by law)
- Services for special education students (tuitions and related services)
- Materials and textbooks required for instruction
- Utilities (electricity, heat, telephone, etc.)
- Transportation costs (as required by law)

# 2020–2021 Proposed Base Budget (by function codes)

- General Support
- Community Services, Transfers, and Debt Services



# What do we know about General Support?

## Board of Education

- Membership in Monroe County School Boards and New York State School Boards Associations
- BOCES Policy Maintenance (Erie I BOCES)
- Legal Notices, Board Clerk Expenses, Annual Voting Expenses

## Central Administration

- Superintendent's Office: salaries and benefits, supplies, professional development

## Finance

- Business Office: salaries and benefits, supplies
- Auditing: internal auditor, external auditor, claims auditor
- Fiscal Planning and Advisory Services
- Tax Collection
- Treasury and Purchasing Functions

# General Support (Continued)

## Other Costs

- Legal Expenses, including Labor Relations Service (Monroe #2 BOCES)
- Personnel: recruiting and fingerprinting (Monroe #2 BOCES)
- Public Information: newsletters, calendars, and legal notices
- Central Data Processing: financial management system
- Liability and Property Insurance
- BOCES Administrative Costs

## Facilities

- ▶ To be discussed at January 27, 2020 Board meeting



# General Support (Continued)

Type / Codes	2019-20 Budget	Projected 2020-21 Budget
Board of Education / Central Administration (1010-1240)	297,419	292,246
Finance (1310-1345)	310,148	308,956
Personnel / Public Information Services (1420-1480)	258,138	262,694
Central Services (1670-1680)	140,301	142,944
Special Items (1910-1999)	270,898	275,673
<b>TOTAL COST</b>	<b>1,276,904</b>	<b>1,282,513</b>

## NOTES:

- General planning assumption for General Support Base Budget is a 1–2% increase from 2019–2020 Original Budget with adjustments to specific codes based on actual expenses
- General Support also includes Facility Operations to be discussed at 1/27/20 Board meeting

# What do we know about Community Services, Transfers, and Debt Services?

Type (9901)	2019-20 Budget	Projected 2020-21 Budget
Transfer to Special Aid Funds	46,527	46,527
<b>TOTAL COST</b>	<b>\$46,527</b>	<b>\$46,527</b>

Type (7301)	2019-20 Budget	Projected 2020-21 Budget
Community Service (Youth Programming)	1,150	1,150
<b>TOTAL COST</b>	<b>\$1,150</b>	<b>\$1,150</b>

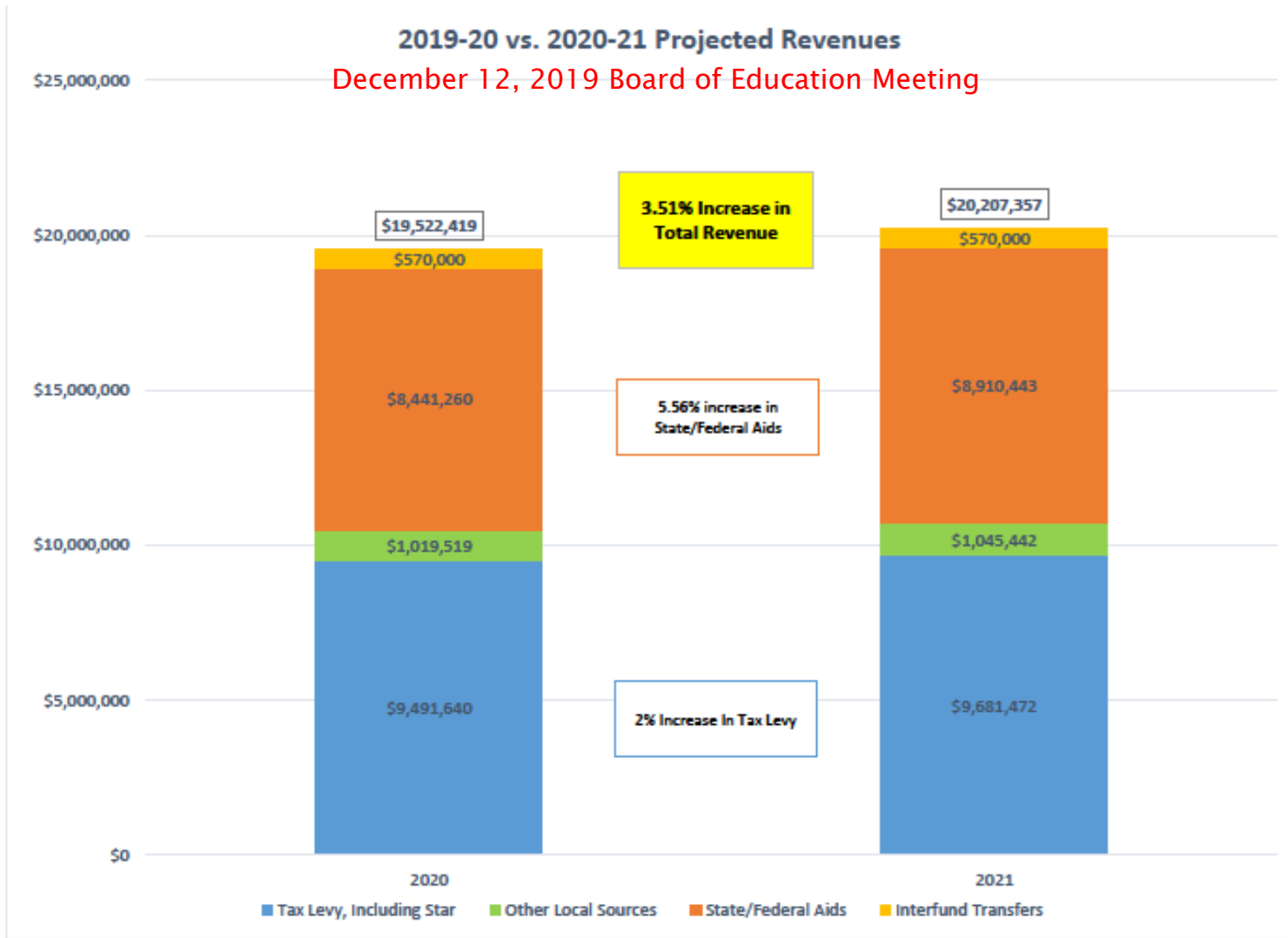
# Community Services, Transfers, and Debt Services (Continued)

Type (9901)	2019-20 Budget	Projected 2020-21 Budget
<b>Annual payments on serial bonds issued to fund past capital building projects</b>		
• <b>Bonds issued 2009</b>	801,425	801,188
• <b>Bonds Issued 2016</b>	370,263	369,363
• <b>Bonds Issued 2019</b>	123,500	301,000
Energy Performance Contract	0	0
<b>TOTAL FIXED COST</b>	<b>\$1,295,188</b>	<b>\$1,471,551</b>

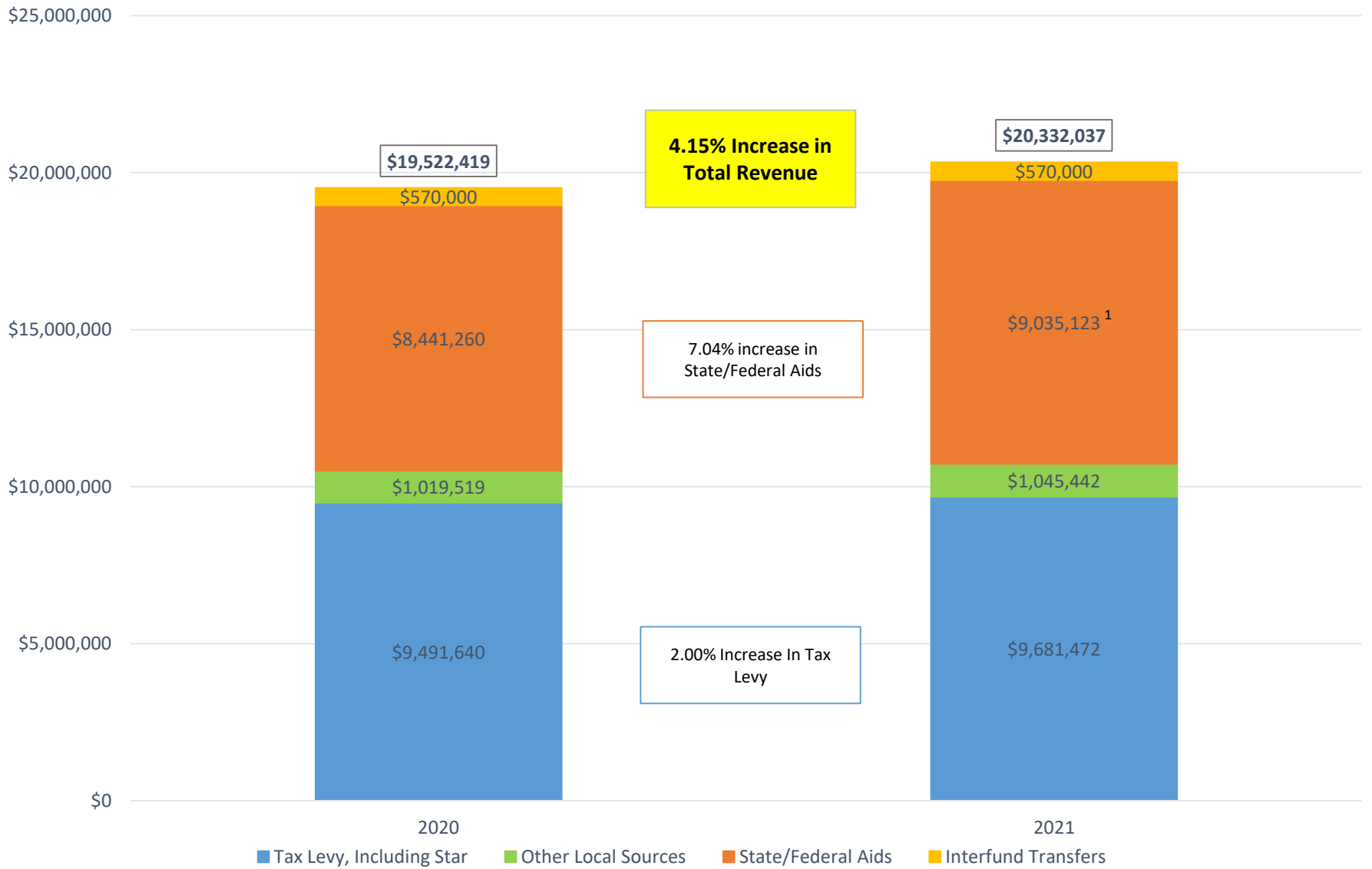


### 2019-20 vs. 2020-21 Projected Revenues

December 12, 2019 Board of Education Meeting



## 2019-20 vs 2020-21 Projected Revenues



**ADJUSTMENTS FROM 12.2.19 BOE MEETING**

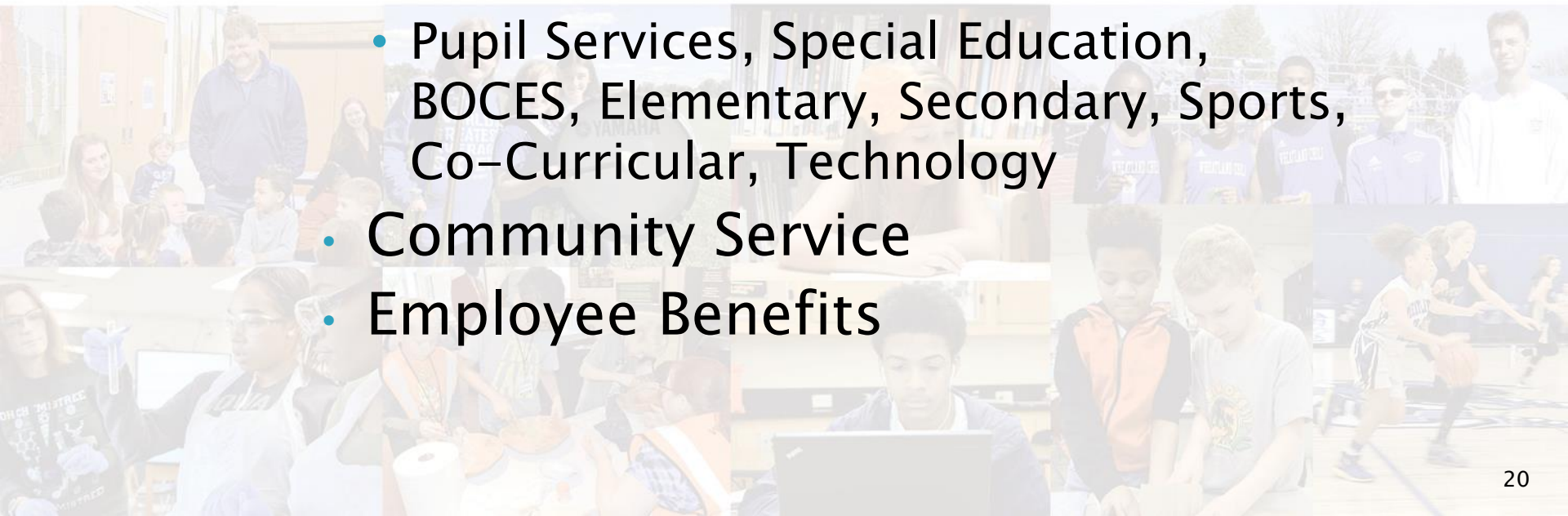
<sup>1</sup> Increase in Building Aid due to Accelerated Phase III Financing Plan - 2017 Capital Improvement Project (SED approval of plan prior to January 2020; approved by Finance Committee)

# Major Expense Assumptions 2020–2021

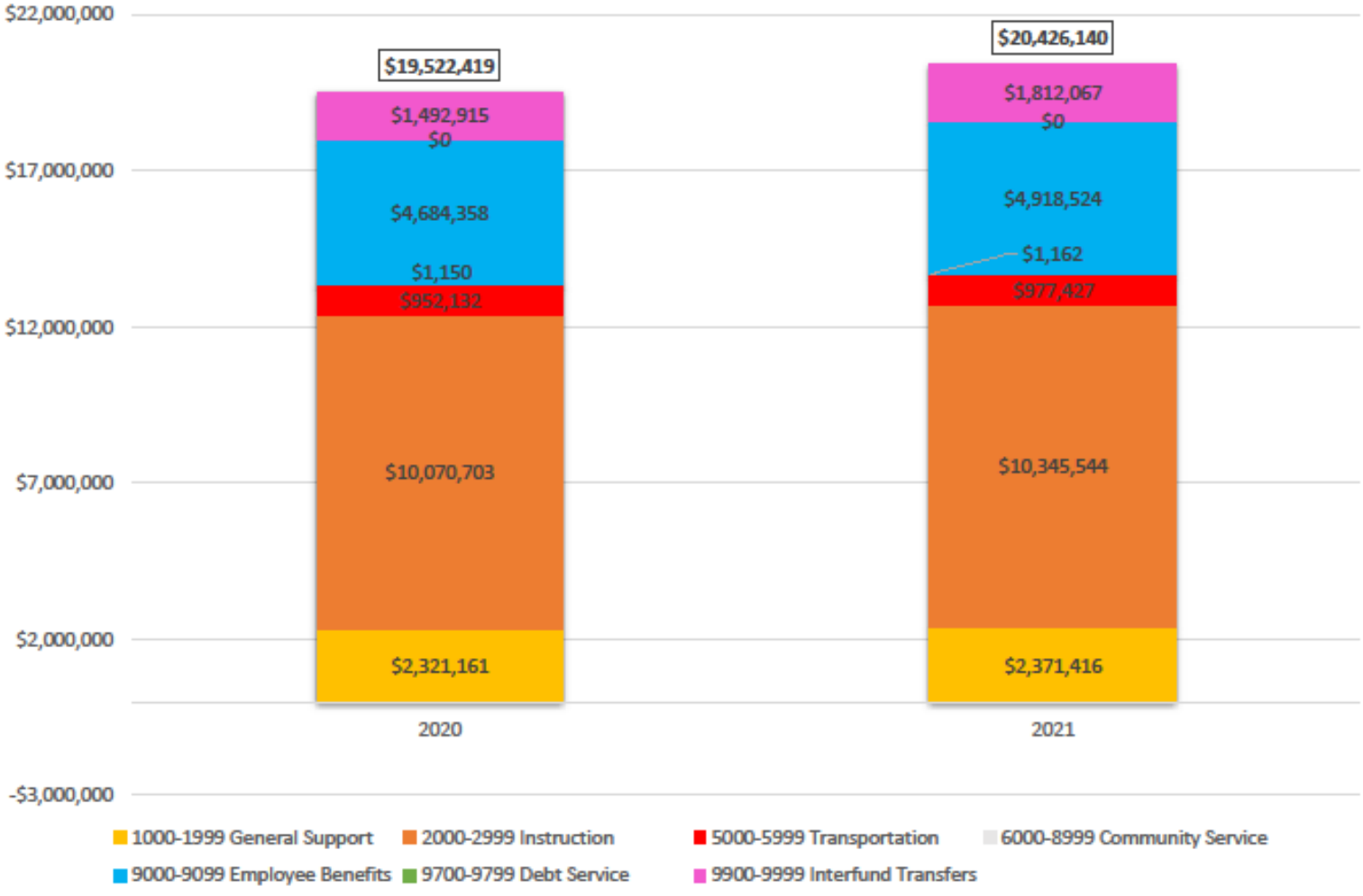
- ▶ Increase in expenses from 2019–2020 to 2020–2021:
  - Percentage increase in all contractual salary codes
  - Employee benefit trends
    - Teachers Retirement System – 9% increase
    - Employees Retirement System – 16% increase
    - Health, dental, and vision – 8.5%
  - Debt service from schedule (updated for Accelerated Phase III Financing Plan for 1–13–20 Meeting)
  - BOCES Budget – 2% in various categories
  - Contractual, materials, and supplies – 1% increase

# Areas of Expenditure (functional areas)

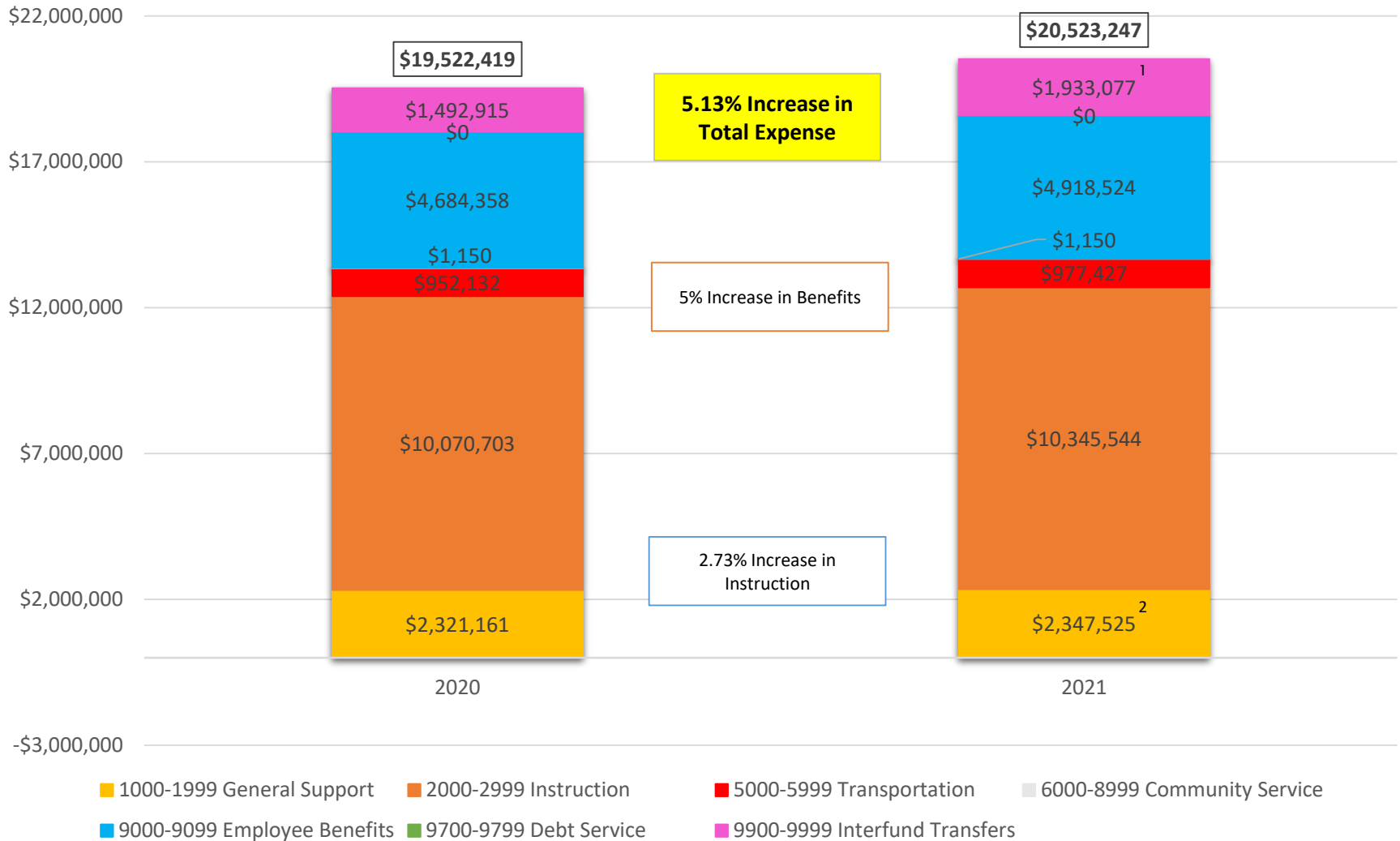
- General Support
- Capital/Debt Service
- Facilities/Pupil Transportation
- Instruction
  - Pupil Services, Special Education, BOCES, Elementary, Secondary, Sports, Co-Curricular, Technology
- Community Service
- Employee Benefits



**2019-20 vs. 2020-21 Projected Expenses**  
 December 12, 2019 Board of Education Meeting



## 2019-20 vs 2020-21 Projected Expenses



• **ADJUSTMENTS FROM 12.2.19 BOE MEETING**

<sup>1</sup> Increase in Debt Service Budget due to Accelerated Phase III Financing Plan - 2017 Capital Improvement Project (SED approval of Plan prior to January 2020; approved by Finance Committee)

<sup>2</sup> Decrease in General Support Budget- Board Clerk and District Treasurer/Purchasing Agent

# What is our starting point based on the budget variables?

- We are limited in our ability to raise additional revenue due to the tax levy limit
- To stay within a tax levy limit of 2.0%, assuming 2.0% increase in state aid, we begin the process with \$218,782 of anticipated expenses that are not covered by estimated revenues
- The amount of this “difference” will change as
  - Revenues are better defined through our tax levy limit and state aid numbers
    - **1.13.20: Reduction to \$191,209 of anticipated expenses not covered by estimated revenues**
  - Expenses are adjusted to align with revenues



## 2020-21 PROPOSED BUDGET

### SUMMARY OF APPROPRIATIONS

	Adopted Budget 2019-20	Projected Expense 2020-21	Adopted vs. Projected Expense Variance Amount	% Variance
<b>General Support</b>	2,321,161	2,347,525	26,364	1.14%
<b>Instruction</b>	10,070,703	10,345,544	274,841	2.73%
<b>Pupil Transportation</b>	952,132	977,427	25,295	2.66%
<b>Employee Benefits, Transfers, Debt</b>	4,684,358	4,918,524	234,166	5.00%
<b>Community Services</b>	1,150	1,150	0	0.00%
<b>Debt Services</b>	1,296,388	1,471,550	175,162	13.51%
<b>Transfers to Capital</b>	150,000	415,000	265,000	176.67%
<b>Transfers to Special Aid</b>	<u>46,527</u>	<u>46,527</u>	<u>0</u>	<u>0.00%</u>
<b>TOTAL</b>	<b>\$19,522,419</b>	<b>\$20,523,247</b>	<b>\$1,000,828</b>	<b>5.13%</b>

# 2020–2021 Budget Development Process

- Follow the approved timeline
- Continue to refine expenses
- Work with leadership to develop draft budget



# 2020-2021 Budget Development Process

January 27, 2020

- General Support (Facilities)
- Transportation

