



# SOUTH ADAMS SCHOOLS INTRODUCES THE NEW PARENT APP FOR STUDENT RIDERSHIP

*A mobile app that allows you to keep track of your student's bus-riding activity and receive SMART Alerts*

## BENEFITS

- View your student's profile and assigned route(s)
- Monitor your student's riding activity
- Be notified when your student loads/unloads the bus at home and school
- Be notified when the bus is on its way to your home stop
- Works best when students use their SMART-tag bus pass to scan on/off the bus each time



Available for Android and iOS. Scan the QR code or use the link to download the app.



<https://www.qbit.codes/q/smart-tag-parent-app>

**IMPORTANT:** The "primary parent" is the parent associated with the student in PowerSchool. The primary parent must complete their app registration and to the student first before any co-parent can proceed. Co-parents can only create their account after the primary parent.

*\*\*If you are the primary parent and your email address and phone number are not in our system, please contact the office to update your information in PowerSchool.*

## CREATE AN ACCOUNT

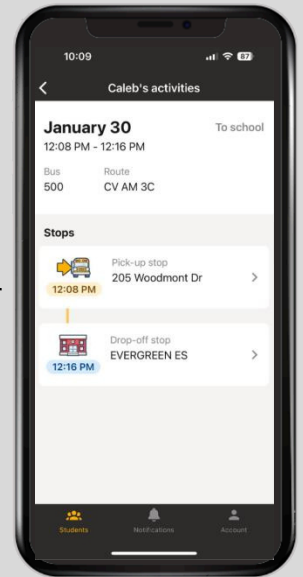
1. Download the app to you mobile device.
2. Tap *Create Account*. Enter the email address associated with PowerSchool, otherwise use you current email address.
3. Enter the 6-digit code emailed to the address entered.
4. Create a password (school cannot help if forgotten)

## LINK YOUR ACCOUNT TO YOUR STUDENT(S)

1. Sign in with your email and password.
2. On Welcome Screen, tap *Find Students*.
3. Select **SOUTH ADAMS** as your school district.

*If your email exists in PowerSchool:*

The next page will display "Email address recognized."



*If your email is not recognized, it is not associated with any student in PowerSchool.*

### You May Try...

#### • **Using your phone number:**

If your phone number is associated with a student, a 6-digit code will be sent via text. Once received, proceed with linking to your students.

#### • **Linking to the student as a co-parent:**

Co-parents may request to link to a student if the student is already linked to a primary parent. Enter student information as above and the request will be sent to the primary parent for approval. The student will appear as pending in your students lists until approved. If there is no action from the primary parent please contact the transportation office through the email below.

### Each student must have the following info:

**Student ID** (PowerSchool #)

**Date of Birth**

**School** (must be South Adams)

Once student is found tap *Link Student*.

Once students are linked, you will be asked if you'd like to receive push notifications from SMART-tag. You must select **YES** to receive any SMART Alerts (student bus arrival load/unload, etc.) and South Adams notifications. You can then set your preferences in Settings for each student.

There are **Frequently Asked Questions (FAQs)** in the Account section of the app.

## QUESTIONS? PLEASE CONTACT

[transportation@southadams.k12.in.us](mailto:transportation@southadams.k12.in.us)

*we will reply as soon as possible in the order received  
Thanks for your patience!*