

MEMORANDUM OF UNDERSTANDING BETWEEN TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT  
("District")  
AND  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS TAHOE TRUCKEE CHAPTER NO. 383  
("CSEA")

**Reclassification of a Vacant School Secretary Position to Administrative Assistant Student Services**

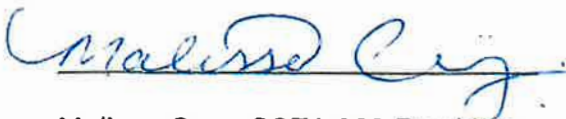
This Agreement was made and entered into this day, November 16, 2023, by and between Tahoe Truckee Unified School District ("District") and California School Employees Association and its Tahoe Truckee Chapter NO. 383 ("CSEA") collectively referred to as the ("Parties") regarding issues related to the reclassification for a vacant School Secretary position to Administrative Assistant.

Position #1127 is an eight (8) hour (range 22) vacant school secretary position and is assigned to the Student Services department. The work performed by this position has changed over time as the department has grown. The District has created a new job description, Administrative Assistant Student Services, eight (8) hours (range 29).

This MOU shall fully and finally complete negotiations related to the reclassification of position #1127.

Dated: 11/16/23

For the Association:

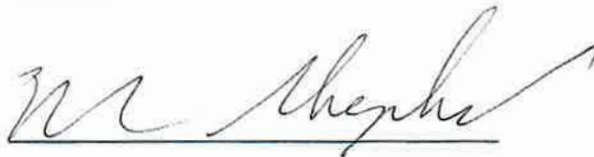


Malissa Cruz, CSEA 383 President

\_\_\_\_\_

Dated: 11/17/23

For the District:



Michael Shepherd, Executive Director, HR



Kerstin Kramer, Superintendent Chief Learning Officer

Approved by the Board: \_\_\_\_\_

Ratified by CSEA 383: \_\_\_\_\_