



## Pembroke Public Schools

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### PEMBROKE SCHOOL POLICY SUB-COMMITTEE MEETING

Minutes for July 18, 2024 9:30am

North Pembroke Elementary School, Library

The meeting was audio recorded.

The meeting was called to order.

**Present from the Administration:** Erin Obey, Superintendent; Jessica DeLorenzo, Director of Student Services; Marc Talbot, Principal PHS; Donna McGarrigle, Principal PCMS and Michael Murphy, Principal, NPES

**Present from the Sub-Committee:** Katrina Delaney and Allison Glennon

**Absent from the Sub-Committee:** None

**Other:** Community members Don Bryant and Elin Flashman

Mr Murphy presented the Elementary School Handbook. The 5 schools want to keep consistent language in the handbooks for all 5 schools. Updates to the elementary handbook include updating personal and contact information, additions to the attendance and tardiness information, the section for Bullying, Harassment & Discrimination, Communication, Discipline Code, Title IX/Civil Rights, Dismissal information, and others.

Dr McGarrigle presented the Middle School Handbook. Wanted to better align the MS handbook to the HS handbook. Updates include updating contact information, more information regarding attendance, tardiness and dismissal and the Title IX/Civil Rights and others. Students now use a program to approve/log bathroom breaks. Updates to the format of the Student Code of Conduct.

Mr Talbot presented the High School and Athletic Handbooks. Changes to the Handbook, mostly updates to contacts. Main changes are to the athletic section. Updated accountability and eligibility to athletics and afterschool programs. No change to the practice of what is being done, just clarifying the language. Same updates as the other handbooks to the Title IX/Civil Rights information.

Mrs DeLorenzo presented upcoming changes to the Federal Title IX regulations effective 8/1. These include updates to procedures, how complaints are handled, how the schools communicate with students/parents. Title IX language included in all 3 handbooks.

Two MASC draft policies (AC and JIE) to be discussed at a later meeting. New Title IX regulations require stand alone policies which PPS currently does not have. With the upcoming Title IX changes, more draft policies will be coming from MASC. More information will be available at the August School Committee Meeting when Mrs DeLorenzo gives a presentation to the full committee.

Mrs Glennon discussed she will be taking minutes for the policy subcommittee, Ms Delaney will alternate with Mrs Glennon taking the minutes. Minutes will be approved at the next meeting.

Meeting was adjourned at 10:38am.

Respectfully Submitted,

Allison Glennon, Vice Chair  
Pembroke School Committee