



Job Description

POSITION TITLE: **Durham Ferry Camp Counselor (Temporary)** #4017
STEM
Educational Services

SALARY PLACEMENT: **Short Term Employee Hourly Salary Schedule**
Range 1, Step M - \$16.00/Per Hour

MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:

Possess a high school diploma or equivalent.

DESIRABLE QUALIFICATIONS:

Experience working with children of ages 9 - 13 years. Experience with outdoor recreation (archery, fishing, hiking, etc.) Comfortable with science education to familiarize students with their local ecosystem.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to work cooperatively with the San Joaquin County Office of Education (SJCOE) Durham Ferry Outdoor Education team. Ability to facilitate activities for students during the summer camp. Be flexible and receptive to change. Possess a valid California driver's license and proof of liability insurance coverage in the minimum amount required by SJCOE policy; insurable by the SJCOE carrier. Must furnish own transportation as required to fulfill job duties.

SUMMARY OF POSITION:

Under direction of the Science Coordinator of Outdoor Education and Environmental Literacy, facilitate summer camp activities for the SJCOE STEM Durham Ferry camps.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to:

1. Lead students on nature walks.
2. Facilitate recreational games and activities with students.
3. Facilitate science activities with students.
4. Supervise students to ensure their safety and notify the program manager or science coordinator in case of incidents that may arise.
5. Perform other related duties as required.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Enter data into a computer terminal/typewriter, operate standard office equipment, and use a telephone.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone.
5. Speak so that others may understand at normal levels and on the telephone.
6. Stand, walk, and bend over, reach overhead, grasp, push, pull and move, lift and/or carry up to 25 pounds to waist height.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors and outdoors in a school environment; and come into direct contact and SJCOE staff, district office staff, students and the public.

