

**St. Helens School District #502
Board of Directors Regular Meeting Minutes
December 11, 2024**

The St. Helens School District Board of School District #502 convened in a Regular Board Meeting via Zoom at 6:30 p.m., on December 11, 2024. This public meeting was held at 354 North 15th Street, St. Helens, OR, and was observable at:

https://us02web.zoom.us/webinar/register/WN_235-8GpZTAWaaZK5qTqnZQ,

PRESENT

Those present were:

Trinity Monahan Vice Chair
Melody Killens, Board Member
Bill Amos, Board Member
Kellie Smith, Board Member
Dr. Steven Webb, Acting Superintendent
Christy Woodard, Chief Financial Officer
Kristi Ward, Executive Assistant

CALL TO ORDER

Vice Chair Monahan called the Regular School Board meeting to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

(0:0:39) Kellie Smith entered a motion to approve the agenda. Bill Amos seconded; the motion carried unanimously.

VISITORS TO ADDRESS THE BOARD

(0:0:44) Vice Chair Monahan read a statement about the expectations for this portion of the meeting.

Staff, parents and community members addressed the board about their experiences in the District and concerns:

- *(0:5:31)* Patrick Birkle
- *(0:9:45)* Ashley Christaner
- *(0:15:17)* Gina Stotts
- *(0:17:00)* Betty Bundy & the IDD Advisory Council
- *(0:21:49)* Laura Moore
- *(0:25:03)* Aventurine Doam

CONSENT AGENDA

(0:30:57) Melody Killens entered a motion to approve the consent agenda as presented. Kellie Smith seconded; the motion to approve carried unanimously.

DISCUSSION

(0:31:20) Vice Chair Monahan outlined the process for filling a board vacancy, per policy: BBE – Vacancies on the Board. He read from ORS 341.335, the Oregon statute regarding filling a vacancy. Members discussed a timeline and agreed by consensus upon the following:

- December 11, Board discussion on appointment process
- December 12, Application posted and announced
- December 23, Application window closes
- December 30 - January 6 review/screening of applicants
- January 8, Applicants invited for interviews. Board interview and appointment action in open session

Members asked Superintendent Webb to identify the District’s practice around background checks and fingerprinting board members, and he agreed to do so and report back.

Members agreed that they would interview up to five candidates during the meeting on January 8. If more applications are received, they will ask Superintendent Webb to develop a committee to review applications and make a recommendation to the board.

- *(0:44:29)* Melody Killens entered a motion to amend the agenda. Kellie Smith seconded; the motion carried unanimously.
- *(0:45:04)* Bill Amos entered a motion to amend the agenda by adding: Action Item 7.1 Declare Board Vacancy. Kellie Smith seconded; the motion carried unanimously.

ACTION ITEMS

- *(0:45:23)* Bill Amos entered a motion to declare Board Position 3 vacant. Kellie Smith seconded; the motion to so declare carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1	Entered motion	Bill Amos	X		
7.1		Melody Killens	X		
7.1					
7.1		Trinity Monahan	X		
7.1	Seconded the motion	Kellie Smith	X		

VISITORS TO ADDRESS THE BOARD

(0:45:43) Staff, parents and community members addressed the board about their experiences in the District and concerns:

- *(0:46:17)* Sarah Young
- *(0:48:10)* Stephanie Kroll
- *(0:55:26)* Gina Stotts
- *(0:57:33)* Kellie Smith

UPCOMING MEETING INPUT

(1:01:04) Vice Chair Monahan asked Superintendent Webb to report back about how use of policy KL - Complaints is being communicated to families and whether they receive the appropriate instructions and supports when filed at the building and superintendent levels.

(1:02:09) Vice Chair Monahan noted that typically discussions about personnel are not allowed during board meetings. He reported that concerns about personnel should be reported in the school. If concerns are still in place about that outcome, please report to the Superintendent, then if needed, to the Board of Directors.

(1:03:24) Kellie Smith asked whether the two upcoming Listening Sessions at the High and Middle schools could be posted per public meeting laws, in the event that more than two Board members wished to attend. It was decided that the meetings were intended more for families of each of the schools, and the board in its entirety will not attend any one session.

(1:05:35) Melody Killens asked what the selection process for filling the board vacancy will be if there are more than five candidates. Vice Chair Monahan replied that in that event, the Superintendent will form a sub committee to review applicants and make a recommendation to the Board.

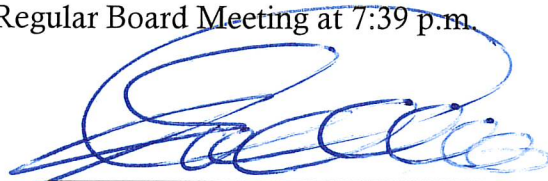
(1:07:03) A Board work session is scheduled for January 8, at 6:30 p.m.

ADJOURNMENT

(1:07:28) Vice Chair Monahan adjourned the Regular Board Meeting at 7:39 p.m.



Trinity Monahan, Board Vice Chair



Dr. Steven Webb, Acting Superintendent

