

A regular meeting of the Amity Regional Board of Education was held on Monday, May 14, 2018 at 6:30 pm in the Board Presentation Room at 25 Newton Road, Woodbridge.

BOARD MEMBERS PRESENT

Chairperson Christopher Browe, Ms. Robyn Berke, Ms. Patricia Cardozo, Ms. Shannan Carlson, Ms. Paula Cofrancesco, Mr. Steven DeMaio, Ms. Carla Eichler, Mr. Thomas Hurley, Ms. Sheila McCreven, Dr. Jennifer Turner, and Ms. Diane Urbano

BOARD MEMBERS ABSENT

Mr. John Belfonti and Ms. Amy Esposito

STAFF MEMBERS PRESENT

Dr. Charles Dumais, Ms. Theresa Lumas, Ms. Kathy Burke, Mr. Scott Cleary, Dr. Richard Dellinger, Mr. Shaun DeRosa, Mr. Peter Downhour, Mr. Ernest Goodwin, Ms. Lisa Lassen, Ms. Anna Mahon, Dr. Marie McPadden, Ms. Mary Raiola, Mr. James Saisa, and Mr. Matthew Stanley

1. **Call to Order**

Chairman Browe called the meeting to order at 6:40 p.m.

2. **Pledge of Allegiance**

Recited by those present

3. **Approval of Minutes**

a. **Regular Board of Education Meeting, April 9, 2018**

MOTION by Ms. McCreven, Second by Ms. Cardozo, to accept the minutes as amended

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

b. **Regular Board of Education Meeting, May 1, 2018**

MOTION by Ms. Cardozo, Second by Ms. Carlson, to accept the minutes as submitted

VOTES IN FAVOR, 9 (Eichler, Urbano, Cofrancesco, Turner, Cardozo, Berke, Carlson, DeMaio, and McCreven)

ABSTAINED, 1 (Hurley)

MOTION CARRIED

c. **Annual District Meeting, May 7, 2018**

MOTION by Ms. McCreven, Second by Ms. Cofrancesco, to accept the minutes as submitted

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

4. **Student Report** – Ananya Kachru

5. **Public Comment**

James Stirling, 20 Miller Road, Bethany thanked Amity Board of Education, Superintendent Dumais, Central Office, and all who work in the Amity Regional School District No. 5 for having a profound impact on his children during their years at Amity.

6. **Recognition of CABA Student Leadership and Award Recipients**

*Chairperson Browe called a recess at 6:57 p.m.
Meeting resumed at 7:05 p.m.*

7. **Discussion and Possible Action on Three-Year Technology Plan**

*MOTION by Mr. Hurley, Second by Ms. Urbano to accept plan as submitted
VOTES IN FAVOR, 9 (Hurley, Eichler, Urbano, Cofrancesco, Cardozo, Berke, Carlson, DeMaio, and
McCreven)
ABSTAINED, 1 (Turner)
MOTION CARRIED*

8. **CABA Research of E-Meeting**

MOTION by Ms. McCreven, Second by Ms. Berke to get E-Meeting

*AMENDED MOTION by Ms. McCreven, Second by Ms. Urbano to table original motion until the
June 11, 2018 Amity Board of Education Regular Meeting
VOTES IN FAVOR, 10 (Unanimous)
MOTION CARRIED*

9. **Correspondence**

None

10. **Superintendent's Report**

a. **Personnel Report**

b. **Superintendent Report**

https://www.amityregion5.org/uploaded/District_information/Superintendent's_Reports/2017-2018_Superintendent's_Reports/SuperintendentReport_May2018.pdf

11. **Chairman's Report**

a. **Committee Reports**

1. **ACES**

2. **CABA**

3. Curriculum

4. Facilities

5. Finance

a. First Quarter 2018 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust

b. Discussion and Possible Action on the Tuition Rate for 2018-2019 (Enclosure)

MOTION by Ms. Cardozo, Second by Mr. DeMaio to approve the Non-Resident Tuition Rate for 2018-2019 at \$18,107.00

VOTES IN FAVOR, 10 (Unanimous)

MOTION CARRIED

c. Discussion and Possible Action on Contracts of \$35,000 or More (Enclosure)

1. Student Accident Insurance

MOTION by Ms. Cardozo, Second by Mr. DeMaio to award the Student Accident Insurance for the 2018-2019 school year to H.D. Segur Insurance, of Cheshire, Connecticut, for the bid price of \$27,027, which includes Catastrophic Accident Insurance. Further, there shall be two option years at the sole discretion of the Board. The Director of Finance and Administration shall negotiate with H.D. Segur Insurance, and if the prices are favorable to the District, shall present the terms and conditions to the Board for their consideration. If the terms and conditions are unacceptable, the Director of Finance and Administration shall bid student accident insurance. The Board reserves the right to cancel the contract if H.D. Segur Insurance fails to perform in a satisfactory manner

VOTES IN FAVOR, 9 (Eichler, Urbano, Cofrancesco, turner, Cardozo, Berke, Carlson, DeMaio, and McCreven)

ABSTAINED, 1 (Hurley)

MOTION CARRIED

2. Snow Removal, Ice Control, and Sanding Services

MOTION by Ms. Cofrancesco, Second by Ms. Carlson to award the snow removal, ice control, and sanding services to Denny Landscaping Ltd. of Orange, Connecticut, for July 1, 2018 to June 30, 2019, the third year of a three-year contract

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

3. District Chiller Maintenance Contract

MOTION by Ms. Carlson, Second by Mr. DeMaio to award the district chiller maintenance contract to Trane Building Services (Local Trane office in Rocky Hill, Connecticut) for the second year of a three-year contract commencing June 2018 through May 2019 for \$13,504.00. The total of the three-year contract is \$40,524.00. This is a sole source vendor for the District's Trane equipment, and thereby, the sealed bid requirements are not required. The Board reserves the right to cancel the contract if Trane Building Services fails to perform in a satisfactory manner.

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

4. Siemens Building Controls

MOTION by Ms. Urbano, Second by Ms. Cardozo, to award the building controls contract to Siemens Industry, Inc. for the second year of a three-year contract at the price of \$26,294.00. The Board reserves the right to cancel the contract if Siemens Industry, Inc. fails to perform in a satisfactory manner.

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

5. Site-Based Grounds Maintenance Program

MOTION by Mr. Hurley, Second by Dr. Turner to award the site-based grounds maintenance program for July 1, 2018 to June 30, 2019 to Sports Turf of Connecticut of Orange, Connecticut, at the bid price of \$218,000.00 for the third year of a three-year contract. The Board reserves the right to cancel the contract if Sports Turf of Orange, Connecticut, fails to perform in a satisfactory manner

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

d. Discussion of Monthly Financial Statements

e. Director of Finance and Administration Approved Transfers Under \$3,000 (Enclosure)

f. Discussion and Possible Action on New Funding Requests: End of Year Purchases

MOTION by Ms. Urbano, Second by Ms. Cardozo to approve the following budget transfer to purchase Frontline Medicaid, CT Solution at a purchase price of \$11,500. It is proprietary software and does not require bidding.

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|--------------------------|-------------|-----------|
| 04-12-6130-5560 | Tuition – Private Out | \$11,500 | |
| 04-13-2190-5590 | Other Purchased Services | | \$11,500 |

MOTION by Mr. DeMaio, Second by Ms. Cofrancesco to approve the following budget transfer to cover the purchase of a maintenance vehicle.

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|-----------------------------------|-------------|-----------|
| 05-14-2600-5715 | Building Improvements/Contingency | \$20,000 | |
| 05-14-2600-5730 | Equipment - New | | \$20,000 |

MOTION by Ms. McCreven, Second by Ms. Cofrancesco to approve the following budget transfers totaling \$54,018.00 to cover three year-end facilities projects and waive the bidding policy as noted
VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED

A budget transfer of \$33,000 for the purpose of conducting an electrical panel study and recalibration at each middle school. A problem with the high school panel was identified during the micro-grid testing and repaired. The middle school panels have not been evaluated since the 2006 building project was completed. The recommendation is to evaluate every 10 years. The bid process can be waived to use the same vendor for the high school project, vanZelm Engineering.

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|----------------------------------|-------------|-----------|
| 05-15-2512-5255 | Benefits - Medical | \$33,000 | |
| 01-14-2600-5330 | Professional, Technical Services | | \$16,500 |
| 02-14-2600-5330 | Professional, Technical Services | | \$16,500 |

A budget transfer of \$10,100 for the purpose of upgrading the Siemens control panel in the boiler room at Amity Regional High School. This is a proprietary vendor and per the purchasing policy does not require bidding.

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|-----------------------|-------------|-----------|
| 05-15-2512-5255 | Benefits - Medical | \$10,100 | |
| 03-14-2600-5420 | Repairs & Maintenance | | \$10,100 |

A budget transfer of \$10,918 for the purpose of upgrading the Trane chiller control panel at Amity High School. This is a proprietary vendor and per the purchasing policy does not require bidding.

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|-----------------------|-------------|-----------|
| 05-15-2512-5255 | Benefits - Medical | \$10,918 | |
| 03-14-2600-5420 | Repairs & Maintenance | | \$10,918 |

MOTION by Ms. Cofrancesco, Second by Ms. Carlson approve a budget transfer of \$30,000 for three guard houses, one for each campus. If the project is bid, the guard houses will not be in place for the start of school. The Board can waive the bid process in order to meet a short timeline.

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|---------------------------|-------------|-----------|
| 05-15-2512-5255 | Benefits - Medical | \$30,000 | |
| 05-14-2660-5715 | Improvements to Buildings | | \$30,000 |

MOTION by Mr. Hurley, Second by Mr. DeMaio to call the question
VOTES IN FAVOR (motion to call the question), 8 (Hurley, Eichler, Cofrancesco, Cardozo, Berke, DeMaio, and McCreven)
VOTES OPPOSED (motion to call the question), 2 (Urbano and Turner)
MOTION CARRIED

VOTES IN FAVOR (original motion), 6 (Hurley, Eichler, Cardozo, Berke, and DeMaio)
VOTES OPPOSED (original motion), 4 (Cofrancesco, Urbano, Turner, and McCreven)
MOTION CARRIED

MOTION by Mr. Hurley, Second by Ms. Urbano to approve a budget transfer of \$25,000 for the purpose of securing a firm to perform a digital security audit. This project would be bid. Quotes have been received for estimating the scope and cost of the project.

VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------|----------------------------------|----------|----------|
| 05-15-2512-5255 | Benefits - Medical | \$25,000 | |
| 05-14-2350-5330 | Professional, Technical Services | | \$25,000 |

MOTION by Mr. Hurley, Second by Ms. Cofrancesco to approve a budget transfer of \$30,000 for the purpose of securing a firm to perform a physical security audit. This project could be bid though the purchasing policy allows for exception for professional services.

VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------|----------------------------------|----------|----------|
| 05-15-2512-5255 | Benefits - Medical | \$30,000 | |
| 05-14-2350-5330 | Professional, Technical Services | | \$30,000 |

MOTION by Ms. Cardozo, Second by Mr. DeMaio to direct the Superintendent of Schools to eliminate one or more of the specified items and use the funds, if necessary, to cover a shortfall in this fiscal year.

AMENDED MOTION by Ms. Cardozo, Second by Mr. DeMaio to direct the Superintendent of Schools to eliminate one or more of the specified items for all new funding requests for Fiscal Year 2017-2018 as outlined in the memo from Theresa Lumas to Dr. Charles Dumais dated April 27, 2018 and use the funds, if necessary, to cover a shortfall in this fiscal year.

VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED

g. Discussion and Possible Action on Transfers of \$3,000 or More (Enclosure)

MOTION by Ms. Urbano, Second by Ms. Carlson to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.

VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED

MOTION by Ms. McCreven, Second by Ms. Cofrancesco to approve the following budget transfer requests all at once

VOTES IN FAVOR, 8 (Eichler, Urbano, Cofrancesco, Turner, Cardozo, Carlson, DeMaio, and McCreven)

ABSTAINED, 2 (Hurley and Berke)

MOTION CARRIED

Budget transfer to cover snow removal costs through April

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|-----------------------------------|-------------|-----------|
| 05-14-2600-5715 | Building Improvements/Contingency | \$4,030 | |
| 03-14-2600-5420 | Repair & Maintenance | | \$4,030 |

Budget transfer to cover the cost of issuance for refinancing the bonds

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|-----------------------------------|-------------|-----------|
| 05-15-0000-5850 | Contingency | \$84,180 | |
| 05-14-2510-5330 | Professional & Technical Services | | \$84,180 |

Budget transfer to cover additional consulting services for the Teacher and Administrator Evaluation Plan.

| ACCOUNT NUMBER | ACCOUNT NAME | FROM | TO |
|-----------------------|-----------------------------------|-------------|-----------|
| 05-15-0000-5850 | Contingency | \$8,000 | |
| 05-13-2213-5322 | Instructional Program Improvement | | \$8,000 |

h. Other

- 1. Update on Results from Budget Referendum of May 8, 2018 (Enclosure)**
- 2. Update on Refinancing (Enclosure)**
- 3. Other**

6. Policy

- a. Draft April 23, 2018 Meeting Minutes**
- b. First Reading**
 - i. Policy 1416 – Community Relations – Fiscal Authority**
 - ii. Policy 5142.4 – Students – School Safety – School Resource Officer**
 - iii. Policy 6146 – Instruction – Graduation Requirements**
 - iv. Bylaw 9010 – Bylaws of the Board – Limits of Authority**

7. Personnel

8. District Technology

9. District Health and Safety

10. Ad Hoc Shared Services Committee

12. Items for the Next Agenda

13. Adjournment

*MOTION by Mr. DeMaio, Second by Mr. Hurley, to adjourn meeting
VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED*

Meeting Adjourned at 9:06 p.m.

Respectfully submitted,

*Pamela Pero
Recording Secretary*

AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525*



CABE

Student Leadership Award 2018

Amity Regional Middle School ~ Bethany Campus

Adithi Wijesekera:

The AMSB Gold Team selected Adithi Wijesekera as its CABE Student Award recipient. She is a wonderful classmate, a thoughtful student leader, an outstanding athlete, and a selfless volunteer. Adithi is an exceptional student, who consistently earns straight A's in Advanced and Accelerated courses. Adithi is persistent, thorough, and reflective. She is quick to help other students and staff, and leads by her example of excellence. Outside of school, Adithi is an outstanding athlete and youth volunteer. She is an accomplished tennis player. Currently, she participates in the High Performance Clinic at Oak Lane Tennis Club in Orange. During the summer, she plays for the Woodbridge Pool Club tennis team. She has been to the Inter-club Singles Championship three years in a row, and has won twice. She is involved in the Connecticut Tennis Open as a volunteer ball girl. Last summer, she was interviewed by NPR's Frankie Grazziano for an on-air piece about this role. Adithi has also accompanied her father on medical mercy trips to the Dominican Republic, in which 25-30 kids were surgically treated for scoliosis. Adithi provided valuable assistance in getting these kids through the screening process, and even worked to allay their anxiety by distributing donated gifts to these children who come from impoverished families. Adithi is truly one of a kind, and the AMSB Gold Team could not be more enthusiastic about her receiving the 2018 CABE Award!

Adam Florkiewicz:

Team Black selected Adam Florkiewicz for the CABE Student Leadership Award. Adam demonstrates a keen willingness to take on challenges and commit to his academic work. He portrays a diligent work ethic and exceptional concern for the quality of his assignments. Adam participates well in class discussions and serves as a strong role model for his peers. He has a friendly disposition and offers assistance to his peers as needed as evidenced by his role as a peer tutor. During class discussions, Adam shows maturity of thought, while consistently demonstrating a humble demeanor. He maintains a positive attitude and treats his teachers and peers with the utmost respect. Adam is currently placed in all advanced level classes and has earned first honors and citizenship honors every marking period while at AMSB. Adam's teachers are repeatedly impressed with the quality of work that he submits as his assignments regularly exceed our expectations. Adam is a member of the math club and was selected to participate in the social robotics class. Team Black considers Adam the ideal student leader.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525*



CABE

Student Leadership Award 2018

Amity Regional Middle School ~ Orange Campus

Daniela Abreu:

Daniela Abreu is an outstanding young woman. She excels in the classroom, consistently achieving straight A's and Citizenship Honors during her two years at Orange Middle School. Her teachers describe her as someone who goes "above and beyond" and a student who is a natural born leader. She makes excellent connections with other students and is an active participant in our school's Fabulous Friends program. Recently, she attended a student leadership conference because of her wonderful work and commitment in working with peers who have special needs. She also represented our school well as our superintendent, Dr. Dumais, shadowed her for the day. Daniela can be depended upon to offer assistance at various events, such as serving as a tour guide for the grade 6 Parent Orientation night. Daniela's positive attitude, sense of compassion, and commitment to helping others has made her more than worthy of the prestigious CABE award.

Anibal Loureda:

Anibal Loureda is an outstanding young man who has made an impact on our Amity Middle School community. He is a well-rounded individual, achieving High Honors and Citizenship Honors consistently. His teachers view him as a role model for other students. He is respectful and shows concern for others. Whenever a helping hand is needed, Anibal is there, whether it be to serve as a tour guide for parents or a translator for a non-English speaking student. He is a vital part of the school orchestra and jazz band as well as the math team. Outside of school, Anibal is committed to and passionate about his extra-curricular interests in swimming, chess, and music. His dedication to these activities is impressive, and he is able to balance school and personal commitments well. Anibal's willingness to take on challenges and his concern for others make him an exemplary candidate for the CABE award.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525*



CABE
Student Leadership Award 2018
Amity Regional High School

Alison Hagani:

Amity was lucky when Alison transferred in her 10th grade year from Hopkins; she is a bright, generous, and mature young woman. She has quickly woven herself into the fabric of our school community and has made positive and significant contributions. She is in the top 5% of her graduating class and her academic interests lean towards Humanities in the realm of civil service and social action. To foster this interest, she participates every Tuesday in Project Youth Court in New Haven at the district courthouse. Last summer she interned with a defense attorney, Bob Mirto. At Amity Alison has started a program for new students transferring into Amity after their freshman year. She professionally sets up tour guides for new students as they start and hosts new student lunch groups. She is Link Crew member, on the One Book/One Amity committee, School Climate Committee, Spartan Seminar Committee, and the President of the Yale New Haven Children's Hospital Junior Board. Her participation is genuine and active. Alison recently organized a Sock Hop fundraiser at Amity that was well attended. Her energy and enthusiasm for helping others has been recognized with the Brandeis book award for civic action and the One Book/ One Amity award for her participation in the committee. Alison also helps with the Unified Theatre at Amity, and volunteers at New Haven Reads. Her ability to juggle all her extracurricular activities and academics with grace is impressive and worthy of recognition.

Vince Li:

Vince Li is a self-motivated individual who has maximized his time at Amity. He is an athlete with our tennis team, plays the clarinet in local ensembles, learns programming via self-study as well as through our computer science curriculum, and contributes to school publications. Vince interacts positively and effectively with peers and teachers alike, has a good sense of humor, and is unafraid to get involved. He has been an intern at a local chemical engineering lab for over a year and has translated his experiences into science fair projects and academic papers. During his time at Amity, Vince has "realized the potential of technology to help people around the world, whether it be smoothing over minor problems in more developed nations or solving major problems in less privileged areas." He looks forward to pursuing a challenging undergraduate education, where plans on learning more about computer science and different engineering fields.