

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**EAST HELENA SCHOOL DISTRICT NO. 9**  
**MONDAY, JANUARY 13, 2025**  
**RADLEY ELEMENTARY SCHOOL - Basement Conference Room**  
**Meeting Starts at 5:30 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REVIEW OF AGENDA**

**HEAR THE PUBLIC**

**REPORTS**

1. Student Report
2. Administrator Reports
3. Trustee and Committee Reports of the K – 12 Board
4. Strategic Planning- Scan for Future Needs
5. Legislative Status Report
6. Notifications of Retirements and Resignations

**CONSENT ACTION ITEMS**

- A. Minutes of Regular Meeting December 9, 2024; May 9, 2024 (Special)
- B. Approval of Former & New Warrants
- C. Personnel Actions
- D. Surrounding School District Student Enrollment Approval

**UNFINISHED BUSINESS**

1. EPA Electric Bus Rebates and Lion Electric Bus Order Status
2. Resolution # 239 - Obsolete and Unuseable Equipment - Bid Opening
3. Final Audit Report Review

**NEW BUSINESS**

1. Notice of DES Cybersecurity Grant Awards
2. Day Treatment Services Contract with ICH
3. EHPS Portrait of a Graduate Review
4. Consideration of EHEA MOU - Driver's Ed
5. MHA 2025 Executive Board Proposals - Review and Discussion
6. Consideration of the 25-26 Academic Calendar
7. Evaluation of the Superintendent

**ADJOURN**

**FUTURE MEETING DATES AND AGENDA ITEMS**

**Regular Meeting – Monday, February 10<sup>th</sup>, 2025 5:30 @ Eastgate Elementary**

## **Citizen Participation**

All citizens are welcome and are encouraged to attend all meetings of the Board. In accordance with Montana Open Meeting Law (2-3-203, MCA) it is required that citizens have an opportunity to address the Board. All Board of Trustees meetings in which a quorum is present shall include an agenda item called 'Hear the Public.' The Board shall adopt the following guidelines for this agenda item.

Hear the Public:

Persons wanting to address the Board of Trustees on items not on the agenda can do so at this time.

- a. Each person may address the Board at the time designated in the agenda by stepping to the front of the room or the podium, giving their name and address in an audible tone of voice for the record. Each individual shall limit his/her comments to the Board to three (3) minutes.
- b. All remarks shall be addressed to the Board only and NOT to any member of the Board, staff or audience.
- c. No person, other than the Board and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Board, without the permission of the Presiding Officer.
- d. No questions shall be directed towards any individuals except through the Presiding Officer.
- e. Under Rules of Order, questions cannot be answered by the Board, only heard. The Board is not under any obligation to respond. It is illegal for the Board to take any action on the comments.
- f. Speakers will not mention specific names of individuals in a public forum due to rights of privacy. Individual attacks will NOT be tolerated.
- g. Comments made by the person addressing the Board do not represent the opinions of the Board, or staff and are only the expressed opinion of the speaker.

**MONDAY, JANUARY 13th, 2024 BOARD MEETING**  
**TRUSTEE INFORMATION PACKET**  
**Radley Elementary School**  
**5:30 P.M.**

**HEAR THE PUBLIC**

**COMMENTARY:** We will Adhere to the Board Guidelines as Noted on the Back of the Agenda.

**SUPERINTENDENT'S RECOMMENDATION:** Strictly an Information Item.

**REPORTS**

**1. Student Report**

- a. Brooke Harris will Report To The Board.

**2. Administrator Reports**

- a. The Building Administrator Reports are in the Supporting Documents.

**3. Trustee and Committee Reports of the K-12 Board**

- a. The Board Chair will Solicit Reports from Trustees or Committees.

**4. Strategic Planning - Scan for Future Needs**

- a. The Board Chair will Solicit Comments or Observations Regarding our Current Strategic Plan and Planning Needs.

**5. Legislative Status Report**

- a. The Board Chair, Superintendent and other Trustees, Administrators, and Members of the Public will have the Opportunity to Report and Discuss Pending Legislation.

**6. Notifications of Retirements and Resignations**

- a. The Following Staff Resignations Have Previously Been Accepted:
  - Kathryn Kellerman -EVMS Paraprofessional
  - Elizabeth Thomas -EVMS Paraprofessional

**CONSENT AGENDA**

**COMMENTARY:** There are Board Documents Presented that Reflect the Minutes of the Last Board Meeting(s), the Warrants to be Paid, and Personnel Actions which Include Recommendations of Personnel to Employ.

- A. Board Minutes; December 9, 2024; May 9,2024 (Special)
- B. Pay Warrants
- C. Personnel Action
- D. Surrounding School District Student Enrollment Approval
  - a. Recommended Employment of Staff

- Alex Reid -Hi SET Teacher .5
- Sophia Lance -EVMS Girls Basketball Coach
- Shawn Dinsdale -EVMS Girls Basketball Coach
- Nancy Peterson -Drivers Ed Instructor
- Dick McMahon -Drivers Ed Instructor
- Mekenzie Arnold -Substitute
- Allen Hunt -Substitute
- Emily Dearing -Student Custodian
- Tyler Murray -EHHS Head Football Coach
- Troy Arnston -EHHS Assistant Football Coach
- JD Ferris -EHHS Assistant Football Coach
- Andrew Boedecker -EHHS Assistant Football Coach
- Alex Johnson -EHHS Assistant Football Coach
- Jennifer Whitt -EHHS Girls Soccer Head Coach
- Rick Thompson -EHHS Boys Soccer Head Coach
- Shelby Hyatt -EHHS Boys Assistant Soccer Coach
- Sean Thatcher -EHHS Golf Head Coach
- Ashley Torgerson -EHHS Assistant Golf Coach
- Nathaniel Bailey -EHHS Head Cross Country Coach
- Jessi Peterson -Paraprofessional
- Caroline Case -Paraprofessional
- Patricia Jorge -Bus Driver

D. East Helena School District Students Requesting Enrollment in Other School Districts for the 2024 -2025 School Year:

	<u>Helena</u>	<u>Jefferson High</u>	<u>Montana City</u>	<u>Clancy</u>
MM (PreK)				
K				
1st				
2nd				
3rd				
4th				
5th	1			
6th				
7th				
8th				
9th				
10th	2			
11th				
12th				

Total: 3

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. A motion should be made to approve the Consent Agenda items as presented.

### **UNFINISHED BUSINESS**

1. EPA Electric Bus Rebates and Lion Electric Bus Order Status

**COMMENTARY:** The Superintendent will update the Board with information regarding our EPA Rebates and order status for electric buses with Lion Energy.

**SUPERINTENDENT'S RECOMMENDATION:** Information/Action Item

2. Resolution # 239 - Obsolete and Unuseable Equipment - Bid Opening

**COMMENTARY:** This resolution was adopted in December to dispose of an obsolete Planer at EHHS. If any builds are received they will be opened at the meeting..

**SUPERINTENDENT'S RECOMMENDATION:** Action Item - The Superintendent will recommend that the Board approve a reasonable bid if any. Otherwise the Board can direct the Superintendent and staff to properly sell or dispose of the item.

3. Final Audit Report Review

**COMMENTARY:** Strom & Associates has delivered the final audit report for the Board's review and acceptance. There were no significant findings in the audit. The audit will be linked as a separate item from the supporting docs due to the length of the document.

**SUPERINTENDENT'S RECOMMENDATION:** Information Item - Jill will discuss the audit with the Board.

### **NEW BUSINESS**

1. Notice of DES Cybersecurity Grant awards

**COMMENTARY:** Brandon Hansen applied for these cybersecurity grants prior to resigning and we finally received notice they were approved. The grants are worth \$61,118 in security subscriptions and staff training.

**SUPERINTENDENT'S RECOMMENDATION:** Action item - The Board needs to accept these grant funds and Scott can sign for the Board.

2. Day Treatment Services Contract with Intermountain Children's Home.

**COMMENTARY:** ICH is offering Day Treatment on campus and we may have students who would benefit from these therapeutic educational services. This agreement outlines the roles and responsibilities for these services if we choose to pursue them.

**SUPERINTENDENT'S RECOMMENDATION:** Action item. I recommended that a motion be made to approve the service contract.

3. EHPS Portrait of a Graduate Review

**COMMENTARY:** The Portrait of a Graduate is a required accreditation document. Our document has been developed by the EHHS parent council and we have accepted public comment. The Board can discuss the document and any desired changes before final approval.

**SUPERINTENDENT'S RECOMMENDATION:** Information/Action Item. After discussion the Board can approve the document as it is or recommend final changes for consideration.

4. Consideration of EHEA MOU - Driver's Ed

**COMMENTARY:** We are struggling to provide Driver's education in the district due to a lack of instructors. We have partnered with the EHEA to develop this MOU as an incentive to our current staff to earn the endorsement and teach driver's ed for our students.

**SUPERINTENDENT'S RECOMMENDATION:** Action item. I recommended that a motion be made to approve the MOU.

5. MHSA 2025 Executive Board Proposals - Review and Discussion

**COMMENTARY:** The Athletic Director will share information about the upcoming MHSA Meeting and proposals the Board will consider.

**SUPERINTENDENT'S RECOMMENDATION:** Information/discussion item.

6. Consideration of the 25-26 Academic Calendar

**COMMENTARY:** The Calendar Committee has recommended the Board adopt option 1 as the 2025-26 school calendar. You can find the options that were presented in the supporting documents.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. The Board should consider a motion to approve option 1 as the 2025 - 26 school calendar.

7. Evaluation of the Superintendent

**COMMENTARY:** The Board will conduct the annual required evaluation of the Superintendent's performance. The Trustees will review the compiled feedback from the evaluation tool with the Superintendent.

**SUPERINTENDENT'S RECOMMENDATION:** Information/action item

**FUTURE MEETING DATES AND AGENDA ITEMS**

**Regular Meeting – Monday, February 10<sup>th</sup>, 2024 5:30 @ Eastgate Elementary**