

SWEET HOME CENTRAL SCHOOL DISTRICT  
FIELD TRIP REQUEST FORM  
OVERNIGHT TRIPS  
Utilizing Chartered Busses, Planned Overnight Stays and/or  
Trips with Student Fees

8460F  
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Submission Date: \_\_\_\_\_  
Submitted by: \_\_\_\_\_  
School: \_\_\_\_\_

Part I

- 1) Date(s) of requested trip: April 12<sup>th</sup> 2025 - April 19<sup>th</sup> 2025
  - a. Time leaving: 10:00 am
  - b. Time returning: 8:00 pm
- 2) Destination: Myrtle Beach Phone: (843) 444-4444
  - a. Estimated mileage - one way: 830
- 3) Pupil grade level(s): 10-12 Varsity Baseball
  - a. Number of pupils: 18
- 4) Instructional Objectives: Spring Training
- 5) Pre-trip educational preparation: (How will the students be prepared for the trip as an instructional activity?): We will discuss our team goals that we set prior to the season, and how we plan to reach these goals
- 6) On Trip: (What instructional activities will occur on the trip?) 5 games, with practice time and team meetings built in during trip.
- 7) Post-trip follow-up plans: (Upon return what activities will occur to enrich the experience and to determine if the objectives were achieved?) Team building discussion prior to practice to discuss positives and negatives of our play prior to the next game. Also discuss how it enhanced team bonding.
- 8) What specific plans have been made for the continued instruction of those students who will not participate in the field trip? They will start to practice with the team again upon our return.
- 9) Supervising teachers: Jon Lapola
- 10) Other responsible parties: Tim Gardner, Evan Lysek (Needs board approval)

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FIELD TRIP REQUEST FORM (Cont'd.)

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- 11) Substitutes Needs? Yes \_\_\_\_\_ No \_\_\_\_\_ How Many? \_\_\_\_\_
- 12) Will consent forms be secured from all parents/guardians? Yes ☒ \_\_\_\_\_
- 13) a. Will students have to pay for anything? Yes ☒ \_\_\_\_\_ No \_\_\_\_\_  
If so, how much? \$300  
For what? This will go towards cost of room, food, entertainment
- b. Will school/activity pay? Yes ☒ \_\_\_\_\_ No \_\_\_\_\_  
If so, how much? Cost of trip is Approx \$26000  
For what? Baseball will pay for All expenses - players will pay only \$300.
- 14) Has trip cancellation insurance been arranged for the reimbursement of expenses to students? Yes \_\_\_\_\_ No ☒ (If Cancelled All money will be given back)
- 15) Will a travel agency/company be used for trip? Yes \_\_\_\_\_ No ☒  
If so, what is the refund policy of the agency in the event of cancellation of the trip and is cancellation insurance provided? Please attach a copy of the refund cancellation policy.  
\_\_\_\_\_  
\_\_\_\_\_
- 16) Will trip retain the students overnight? Yes ☒ \_\_\_\_\_ No \_\_\_\_\_  
How many nights? 6  
Where? Breakers Myrtle Beach Resort  
(if the answer to 12 is yes, please fill out Part II)
- 17) Will teacher substitutes be required? Yes \_\_\_\_\_ No ☒ How many? \_\_\_\_\_
- a. State mode of transportation requested:  
Sweet Home Bus \_\_\_\_\_  
Private Car \_\_\_\_\_  
Chartered Bus \_\_\_\_\_  
Other ☒ (2 15 seat Vans)
- b. Contact the Transportation Department if an outside transportation company is requested. Mr. Bob Weselak, Transportation Supervisor must approve all charter bus firms and charter bus drivers before a trip may take place. (Two weeks prior to the trip)

Teacher making application: \_\_\_\_\_  
(Signature)

Principal's Recommendation:

Superintendent of Schools Recommendation:

Approved: ☒  
Disapproved: \_\_\_\_\_  
Date: 12/26/2024

Approved: ☒  
Disapproved: \_\_\_\_\_  
Date: 1/2/25

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

(Continued)



**SWEET HOME CENTRAL SCHOOL DISTRICT  
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**Part II  
For Planned Overnight Stays**

- 1) Complete itinerary for each day including locations and times:

Attached

- 2) Estimate total cost of trip - itemize:

SCHOOL COSTS (Supplies and Equipment)		PER STUDENT	
<u>2 Vans + Gas</u>	<u>\$4000</u>	<u>18-20 players @ \$300</u>	<u>\$6000</u>
<u>Tournament Fee</u>	<u>\$2000</u>		<u>\$</u>
<u>Food</u>	<u>\$6000</u>		<u>\$</u>
<u>Entertainment</u>	<u>\$3000</u>		<u>\$</u>
<u>Hotel Expenses \$90/player/day</u>	<u>\$10,800</u>		<u>\$</u>
<b>TOTAL</b>	<b><u>\$25,800</u></b>		<b><u>\$</u></b>

- 3) Will students be raising money for this trip? If so, how much and how?  
(See Board of Education Policy #1423)

Yes ☒

No ☐

Meat Raffle, Popcorn Sales, Super Bowl Squares

- 4) Please describe the student refund policy in the event of the cancellation of the trip:

If Cancelled All money will be refunded  
for each player

If a travel agency is to be used, is cancellation insurance provided?  
Attach the company's refund and cancellation policy.

Yes ☐

No ☒

- 5) Please attach a draft of a letter to go home to parents explaining all aspects of the proposed trip.  
Include the procedures to be followed if the trip is cancelled.

- 6) Please describe the nature and scope of supervision for the trip:

Jon Caputo  
will be responsible for All players during the trip.  
Tim Gardner will be one of the drivers,

Teacher applicant: \_\_\_\_\_

School: \_\_\_\_\_

Date of application: \_\_\_\_\_

# **Myrtle Beach Spring Trip Itinerary**

Myrtle Beach is 830 miles away, and the approximate drive time is 13 hours and 48 minutes.

**Saturday April 12th** – Meet at High School parking lot at 9:00 am. Load vans with equipment, water, snacks, and anything sent down. Load the 2 twelve seat vans from Avis or Budget Rental with players. We plan to get on the road at **10:00 am**.

There will be multiple stops for bathroom breaks, and food on the way down to Winston Salem NC approximately 9.5 hours away. Holiday Inn Express Winston-Salem Medical Ctr Area  
110 Miller Street SW, Winston-Salem, North Carolina 27103. = \$104 per room per night

**Sunday April 13th**- Eat breakfast at continental breakfast buffet as a team at 8:00 am. Get on the road by 9:00 am to head to Myrtle Beach SC. That is 3.5 hours away.

1:00 pm arrive in SC and at Breakers Myrtle Beach Resort: **Address:** 2104 N Ocean Blvd,  
Myrtle Beach, SC 29577

**Phone:** [\(843\) 444-4444](tel:8434444444)

1:00 -3:00 team can unpack, Team Lunch, and go to beach for team cornhole competition.

3:30 – 5:30 Practice

6:00 - 8:00 – Team Dinner - Eat at TOPGOLF!!!

8:30 – 11:00 – Team Meeting / chalk talk about tomorrow's game/ Team bonding activities

11:30 lights outs - All players in designated rooms.

**Monday April 14th** 6:30 am Breakfast (Individual – Rooms will be stocked with food.).

8:30 – 10:30 – GAME 1 Ripken Fields

11:30 – 12:30 Go to rooms to get ready for lunch

1:00 – 2:30 – Team Lunch TBA

2:30 – 5:30pm –team bonding activities – beach cornhole, beach volleyball

5:30pm – 6:30 Go to rooms to get ready for Dinner

6:30pm – Leave to go to **Barefoot Landings: Shopping, dining and entertainment**  
**Eat at Lucy Buffet Lulus.**

9:30 pm – head back to hotel

9:30 pm – 11:00 team bonding – cornhole on the beach

11:00 pm head back to room and lights out

**Tuesday April 15th** - 9:00 am - 10:00 am Breakfast (Individual – Rooms will be stocked with food.).

10:00 –11:00 Team meeting.  
11:30 – 2:00 Team bonding activities  
2:30 – 4:30 Team Lunch @ American Taphouse at Broadway at the Beach  
6:30 – 8:30 GAME 2 Ripken Fields  
8:30 – 9:30 Go to rooms after game  
9:30 – 11:00 – Team meeting and team bonding activities.

**Wednesday April 16th** – 9:00 am - 10:00 am Breakfast (Individual – Rooms will be stocked with food.)

10:00 –11:00 Team meeting.  
11:30 – 1:30 Team practice – light throwing  
1:30 – 3:00 Team Lunch TBA  
3:00 – 5:00 Game 3 RIPKEN FIELDS  
5:30 – 7:00 Team Dinner **At Broadway at the Beach:**  
Margaritaville

8:30 – 11:00pm Team activities on beach in front of the hotel.  
11:00 – 11:30pm Wind down and then lights out All players to designated rooms.

**Thursday April 17th** – 9:00 am - 10:00 am Breakfast (Individual – Rooms will be stocked with food.).

10:00 –11:00 Team meeting.  
11:30 – 4:30 GAME 4 RIPKEN FIELDS  
6:30 – 9:00 Team Dinner at **Broadway at the Beach – Carolina Ale House.**  
9:30 – 11:00 Team bonding, beach cornhole, beach volleyball,  
11:00 – 11:30 Wind down and then lights out All players to designated rooms.

**Friday April 18th-** 8:00 am - 9:00 am Breakfast (Individual – Rooms will be stocked with food.).

9:00 –10:00 Light practice prior to game  
11:30 – 4:30 GAME 5 RIPKEN FIELDS  
5:30 – 9:00 Team Dinner at Stars and Strike: Bowling  
9:30 – 11:00 Pack all clothes, and have everything ready to go.  
11:00 – 11:30 Wind down and then lights out All players to designated rooms.

**Saturday April 19<sup>th</sup>** – 6:00 am Breakfast individual.

6:30 am have vans packed and ready to depart Myrtle Beach to head back to Buffalo.

\*\*\*\*\* This allows us a day to find an activity for team bonding and fun