



**Delaware City Schools
Board of Education Meeting
January 9, 2025
Organizational Meeting
Willis Education Center
6:00pm**

MISSION STATEMENT

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."

1.0. Opening

1.1. Call to Order and Roll Call

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

** Denotes Student Board Member*

1.2. Salute the Flag

1.3. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by _____ seconded by _____ to adopt this agenda as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

1.4. Approve Minutes

With your agenda you have received the minutes of the December 5, 2024 and December 9, 2024 Board meeting.

Moved by _____ seconded by _____ to approve the minutes of the December 5, 2024 and December 9, 2024 Board meeting as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

1.5. Recognitions and Presentations

- January is School Board Recognition Month

1.6. Board of Education Organization for 2025

A. Election of Officers

1. President

Each person placed in nomination for President will be listed in the minutes. The Board members must vote by voice vote. The member receiving three (3) or more votes from among those nominated will be elected President. If only one member is nominated, then nominations are closed and the Board may elect a President by Acclamation.

a) Nominations to elect the 2025 Board of Education President:

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for President.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

c) Voting to elect the 2025 Board of Education President:

- Mr. Backus voted for: _____
- Ms. Harris voted for: _____
- Ms. McDaniel-Browning voted for: _____
- Mr. Wiener voted for: _____
- Mrs. Gasaway voted for: _____

OATH OF OFFICE for newly elected President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

With the new President duly elected, he/she will assume the chair and preside over the rest of the meeting.

2. Vice President

The same procedure should be followed in nominating and electing a Vice President as was set forth in the nomination and election of the President.

a) Nominations to elect the 2025 Board of Education Vice President

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for Vice President.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

c) Voting to elect the 2025 Board of Education Vice President:

Mr. Backus voted for: _____

Ms. Harris voted for: _____

Ms. McDaniel-Browning voted for: _____

Mr. Wiener voted for: _____

Mrs. Gasaway voted for: _____

OATH OF OFFICE for newly elected Vice President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

B. Establish Dates for Regular Meetings for 2025

The Board of Education needs to set the meeting schedule for the regular meetings of the Delaware City School District Board of Education. Additional meetings shall be designated at a time and place properly announced (Ohio Revised Code section 3314.16).

The regular meetings of the Delaware City School District Board of Education will be set as follows and located at the Willis Education Center:

Delaware City Schools
2025 Board of Education Meeting Dates
(Draft)

<u>Dates</u>	<u>Time</u>	<u>Type of Meeting</u>
January 9, 2025 (Thursday)	6:00 pm	Organizational
January 13, 2025	5:00 pm	Work Session
January 21, 2025	5:00 pm	Work Session

February 10, 2025	6:00 pm	Regular
February 13, 2025	5:00 pm	Work Session
February 24, 2025	5:00 pm	Work Session
March 3, 2025	6:00 pm	Regular
April 7, 2025	6:00 pm	Regular
May 5, 2025	6:00 pm	Regular
May 19, 2025	6:00 pm	Regular
June 23, 2025	6:00 pm	Regular
July 14, 2025	6:00 pm	Regular
August 4, 2025	6:00 pm	Regular
August 18, 2025	6:00 pm	Regular
September 8, 2025	6:00 pm	Regular
October 6, 2025	6:00 pm	Regular
November 3, 2025	6:00 pm	Regular
December 8, 2025	6:00 pm	Regular

Moved by _____ seconded by _____
to approve the 2025 Board of Education meeting dates as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

1. Appointments to Areas of Responsibility

- Negotiations (DCEA) _____
- Negotiations (OAPSE) _____
- Negotiations (UE) _____
- Facilities _____
- Federal/Ohio Legislative Liaison _____
- Finance (Records Retention, Audit) _____
- OSBA Delegate and Alternate _____
- Planning Commission Liaison (City/Regional) _____
- Community Outreach _____
- Education Council _____
- Student Achievement Liaison _____
- Appointment to DACC Board _____

Moved by _____ seconded by _____ to approve the Appointments to
Areas of Responsibility as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

2. Annual Memberships

- Delaware Area Chamber of Commerce
- META Solutions
- Ohio Education Policy Institute
- Ohio School Boards Association (OSBA)
- OSBA Legal Defense Fund

Moved by _____ seconded by _____ to approve the Annual
Memberships as presented.

_____ Mr. Backus
_____ Ms. Harris
_____ Ms. McDaniel-Browning
_____ Mr. Wiener
_____ Mrs. Gasaway
_____ Ms. Walraven*

3. Standing Authorizations

Be It Resolved That: The Delaware City School District Board of Education approve the following authorizations:

- A. **Advance on Tax Settlements** – the Treasurer/CFO of Delaware City Schools is hereby authorized and directed to request the Delaware County Auditor to draw a warrant for an advance of tax monies collected on behalf of said district but not yet disbursed pursuant to Ohio Revised Code Section 321.34.
- B. **Investment of Interim Funds** – authorization for the Treasurer/CFO of Delaware City Schools to invest Interim Funds at the most productive interest rates whenever funds are available.
- C. **Payment of Bills** – authorization for the Treasurer/CFO of Delaware City Schools to pay all bills within the limits of the appropriation resolution as the bills are received and when the merchandise has been received in satisfactory condition.
- D. **Waive Reading of the Minutes** – to waive oral reading of the minutes of the preceding Board of Education meeting(s) unless expressly voted by the Board of Education to be read.
- E. **Participation in state and federal programs** – authorization to participate in all state and federal programs beneficial to the Delaware City Schools and consistent with the goals established by the school district for 2025.
- F. **Appoint purchasing agents** – appointment of the Executive Director of Human and Material Resources and/or Superintendent of Schools to serve as purchasing agents for the school district.

Moved by _____ seconded by _____ to approve the Standing Authorizations as presented.

_____ Mr. Backus
_____ Ms. Harris
_____ Ms. McDaniel-Browning
_____ Mr. Wiener
_____ Mrs. Gasaway
_____ Ms. Walraven*

2.0. Reports

2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

2.2. Legislative

2.3. Facilities

2.4. Treasurer/CFO

2.5. Assistant Superintendent

2.6. Executive Director of Human and Material Resources

2.7. Superintendent

2.8. Board Request

- Facilities Committee Update

2.9. Other

PUBLIC PARTICIPATION

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
 - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
 - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Legal R.C. 3313.20
 Revised 11/15/2021

3.0. Consent Agenda

3.1. Pupils

A. Approve High School Graduates

- 1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Arbies Pronjari
 Rhianna Ross
 Kaitlyn Sallows

B. Approve Overnight Field Trip

- 1. OHSAA State Swim & Dive Tournament

I recommend the Board approve the Pacers Swim & Dive Team for an overnight field trip from 1/17/2025 to 1/18/2025 to the OHSAA State Swim & Dive Tournament at the C.T Natatorium in Canton, OH as presented.

3.2. Curriculum

3.3. Personnel

A. Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Alexandria Craig	Educational Assistant- Class II Cross Cat. (Behavior) Hayes	Last Day of Work 12-11-2024
Jerrica Dawson	Educational Assistant- Class I Conger	Last Day of Work 12-09-2024

2. Classified Substitute

Approve and accept the resignation of the following individuals:

Steven Heyman		Last Day of Work 12-05-2024
Shannon Holmes		Last Day of Work 12-05-2024
Judy Riley		Last Day of Work 12-05-2024
Grace Spiers		Last Day of Work 11-19-2024

B. Approve Employment

1. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Bonnie Gist	Program Assistant- Substitute I SACC	\$13.46 per hour, Step 2 Effective 12-11-2024
Scott Murray	Custodian Willis	\$20.43 per hour, Step 5 Effective 1-6-2025
Therese Porras	Educational Assistant- Class II Cross Cat. (Behavior) Dempsey	\$21.65 per hour, Step 10 Effective 1-7-2025

2. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.50/hr., Bus Driver \$17.80/hr., Cook/Cashier \$12.80/hr., Custodian \$15.85/hr., Educational Assistant \$14.50/hr., Library Media Specialist Assistant \$14.50/hr., Nurse \$150.00 a day, Teacher \$150.00 a day, Technology Specialist \$14.50/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Jacqueline Begg	Educational Assistant Library Media Assistant
Theresa Henning-Scates	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Kathleen Maynard	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Laura McCreary	Administrative Assistant Cook/Cashier Custodian Educational Assistant Library Media Specialist Assistant
Jamie Nowell	Administrative Assistant
Sandra Rose	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Anna Rzepecki	Educational Assistant Library Media Specialist Assistant Technology Specialist

C. Approve Supplemental Contracts for the 2024-2025 School Year

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2024-25 SALARY
Farahay	Benjamin	Lacrosse Head Coach 7th & 8th Grade Boys	DEMPSEY	\$3,530.45
Harry	Melanie	Track Head Coach 7th & 8th Grade Girls	DEMPSEY	\$4,034.80
Hering	Stephen	Tennis Head Coach 7th and 8th Grade Boys	DEMPSEY	\$3,026.10
Kitts	Nicholas	Track Assistant Coach 7th & 8th Grade Boys and Girls	DEMPSEY	\$2,521.75
Kupcho	Michael	Baseball Head Coach 8th Grade Boys	DEMPSEY	\$3,026.10
Level	Bret	Track Assistant Coach 7th & 8th Grade Boys and Girls	DEMPSEY	\$3,530.45
Malivuk	Justin	Track Assistant Coach 7th & 8th Grade Boys and Girls	DEMPSEY	\$2,521.75
Pitzen	Jason	Wrestling Volunteer Coach	HAYES	Volunteer
Savinell	James	Tennis Volunteer Assistant Coach 7th and 8th Grade Boys	DEMPSEY	Volunteer
Steffanni	Nicole	Lacrosse Head Coach 7th & 8th Grade Girls	DEMPSEY	\$3,026.10

D. Approve Classified Staff Supplemental Contract

1. I recommend the Board approve Kayla Kuno as the Track Head Coach 7th and 8th grade boys, at the current State Minimum Wage. Total to be paid not less than \$3,530.45.

E. Approve Leave of Absence

1. I recommend the Board approve an unpaid leave of absence for Linda Harrison on December 17, 2024 for personal reasons.

F. Approve Stipend

1. I recommend the Board approve a stipend for the following teachers at their per diem rate, up to a maximum of 27 hours, November 5, 2024 to March 18, 2025 for the 2024-2025 Reading and Math Camp Program.

Theresa Carlson	Carlisle
Khara Cook	Smith
Paula McCue	Smith

G. Approve Home Instructor

I recommend the Board approve Felicia Lemyre as a Home Instructor at the rate of \$20.00 per hour as needed for the 2024-2025 school year.

H. Approve Start Date Adjustments

I recommend the Board approve the start date adjustment for the following individuals:

A. Griffin Braniger, Auditorium Technician:

Originally approved on the

November 4, 2024 Board Agenda

August 14, 2024

Adjusted Start Date:

August 8, 2024

B. Simon Jones, Auditorium Technician:

Originally approved on the

November 4, 2024 Board Agenda

August 14, 2024

Adjusted Start Date:

July 17, 2024

C. Kaitlyn Wallace, Auditorium Technician:

Originally approved on the

November 4, 2024 Board Agenda

August 14, 2024

Adjusted Start Date:

July 17, 2024

3.4. Financial

A. Approve the Financial Report

I recommend the Board approve the Financial Report of November 2024 as presented.

3.5. Donations

I recommend the Board approve and accept the following donations:

- A. Amvets Post No. 102- Monetary, valued at \$500.00, for BPA (Business Professionals of America) classes at Hayes.
- B. Delaware Arts Festival Association- Monetary, valued at \$600.00, to provide supplies to the art classes at Dempsey.
- C. Delaware Arts Festival Association- Monetary, valued at \$1,800.00, to provide supplies to the Dempsey art classes.
- D. Hiram Lodge #18 - Gift Cards, valued at \$800.00, for student needs at Conger.
- E. Kim and Tim Jones- Monetary, valued at \$100.00, to purchase graduation caps and gowns for students at Hayes.
- F. Ohio Motorheads-Toys and Games, valued at \$75.00, for all buildings in the district to use as needed.

- G. VFW Ohio Charities- Monetary, valued at \$3,000.00, to provide support to students and staff at Dempsey.

3.6. Approve Resolution for Surplus Items

I recommend that the Board approve resolution to declare the items listed below as surplus to the needs of the District and to be disposed of in accordance with Board Policy.

Building	Item Description	Quantity
Carlisle	student desks	100
Carlisle	student chairs	100
Conger	student desks	32
Conger	student chairs	48
Schultz	student desks	50
Schultz	student chairs	50
Smith	student desks	39
Smith	student chairs	39
Woodward	student chairs	25
Woodward	student tables	3

CONSENT ACTION:

Moved by _____ seconded by _____ to approve all of the consent items as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

4.0. Discussion

4.1. First Reading of Board Policies as Presented:

<u>Policy</u>	<u>Topic</u>	<u>Type</u>
po7440	Facility Security	Policy Revision

5.0. Action Items

5.1. Approve Amended FY2025 Permanent Appropriation Resolution and Certificate of Estimated Resources

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year and to approve the amended Certificate of Estimated Resources for fiscal year 2025 as presented.

Moved by _____ seconded by _____ to approve FY2025 Amended Permanent Appropriation Resolution and Amended Certificate of Estimated Resources as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

5.2. Approve Contract with Sunbelt Staffing

I recommend the Board approve the contract with Sunbelt Staffing for a teacher of the Visually Impaired who will work with our students who require this service.

Moved by _____ seconded by _____ to approve the contract with Sunbelt Staffing as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

5.3. Approve second Reading and Approval of Board Policies as presented.

I recommend the Board approve Board Policies as presented.

Policy	Topic	Action Type
po0100	Definitions	Policy Revision
po0142	Oath	Policy Revision
po0151	Organizational Meeting	Policy Revision
po0152	Officers	Policy Revision
po0155	Committees	Technical Correction
po0163	Presiding Officer	Technical Correction
po0164	Notice of Meetings	Policy Revision
po0165	Board Meetings	New
po0165.1	Regular Meeting	Rescind
po0165.2	Special Meetings	Rescind
po0166	Agendas	New
po0167.2	Executive Session	Renumbered
po0167.7	Use of Personal Communication Devices	Policy Revision/ Renumbered
po0173	Board Officers	Rescind
po4120.08	Employment of Personnel for Co-Curricular/ Extra-Curricular Activities	Policy Revision
po4121	Criminal History Record Check	Policy Revision
po5131	Student Transfers	Policy Revision
po5136	Personal Communication Devices	Policy Revision
po5136.01	Electronic Equipment	Policy Revision
po5200	Attendance	Policy Revision
po5500	Student Conduct	Policy Revision
po5780	Student/ Parent Rights	Policy Revision
po6220	Budget Preparation	Policy Revision
po6320	Purchasing and Bidding	Policy Revision
po6460	Vendor Relations	Policy Revision
po7530.01V1	Cellular Telephone Allowance	Policy Revision
po7530.01V2	Board-Owned Technology Resources Used for Communication	Policy Revision
po7530.02	Staff Use of Personal Communication Devices	Policy Revision
po7540.03	Student Technology Acceptable Use and Safety	Policy Revision
po7540.04	Staff Technology Acceptable Use and Safety	Policy Revision
po7540.09	Artificial Intelligence	New
po8310	Public Records	Policy Revision
po9160	Pubic Attendance at School Events	Policy Revision
po1130	Conflict of Interest	Policy Revision
po3113	Conflict of Interest	Policy Revision
po4113	Conflict of Interest	Policy Revision
po6110	Grant Funds	Policy Revision
po6111	Internal Controls	Policy Revision

po6112	Cash Management of Grants	Policy Revision
po6114	Cost Principles- Spending Federal Funds	Policy Revision
po6325	Procurement - Federal Grants/Funds	Policy Revision
po6550	Travel Payment & Reimbursement/ Relocation Costs	Policy Revision
po7310	Disposition of Surplus Property	Policy Revision
po7450	Property Inventory	Policy Revision
po2265	Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology	Policy Revision
po2431	Interscholastic Athletics	Policy Revision

Moved by _____ seconded by _____ to approve Board Policies as presented.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*

6.0. Superintendents Comments

7.0. Board Comments

8.0. Calendar

- January 13th Board of Education Work Session
- January 20th No School-Martin Luther King Jr. Day
- January 21st Board Of Education Work Session
- February 10th Board Of Education Meeting

9.0. Executive Session

10.0. Adjournment

10.1. I recommend this meeting be adjourned.

Moved by _____ seconded by _____ to adjourn this meeting.

- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. McDaniel-Browning
- _____ Mr. Wiener
- _____ Mrs. Gasaway
- _____ Ms. Walraven*