



LOWELLVILLE LOCAL SCHOOLS
52 ROCKET PLACE
LOWELLVILLE, OHIO 44436

Board of Education

Jennifer Johnson, President
Joseph Sturm, Vice-President
Gerald Dubos
Brian Wharry
Stephanie Yon

Administration

Christine Sawicki, Superintendent
Andrea Apisa, Treasurer
Tracie Parry, Principal
Jeff Hammond, Assistant Principal

Lowellville Local School District
Standing Resolutions
Board of Education Approved on 1/8/2025

BE IT RESOLVED THAT:

1. The Treasurer is authorized to invest any and all available funds as available at the best interest rate during the calendar year 2025.
2. The Board establishes a service fund not to exceed \$20,000 (twenty thousand dollars) for Board Members and not to exceed \$4,000 (four thousand dollars) for the Superintendent to cover all legitimate expenses that occur as part or arising from their work as Board Member or Superintendent.
3. The Treasurer is authorized to seek advances from the Auditor when funds are available and payable to the school district.
4. The Treasurer is authorized to pay all bills that fall within the appropriations resolution approved by the Board for CY2025 and that public utility bills be paid in advance of Board meetings to save late charges.
5. The Superintendent is authorized to employ such temporary personnel as is needed for emergency situations. Such employment to be presented to the Board for approval of continuation at the next regular meeting.
6. The Superintendent is authorized to serve as purchasing agent for the school district. When an expenditure for a single item or service will exceed \$15,000.00 (fifteen thousand dollars), the Superintendent should discuss that expenditure with the Board prior to making such expenditure, unless it is a case of emergency or is governed by some other exceptionally serious concern. This limitation shall not apply to those items or services which are regularly ordered to those funded by special government funds or those included in a project to which the Board has already given its permission.
7. The Treasurer is authorized to issue Bond warrants with only the Treasurer's signature.
8. The Board shall continue as a member of the Ohio School Boards Association for CY 2025.
9. The Treasurer shall be authorized to modify appropriations as necessary during the fiscal year. Sections 5707.03 and 5705.40, Ohio Revised Code, provide that the annual appropriation measure and any amendments shall be passed by the taxing authority which is the Board of Education for said school district.
10. The Superintendent, Board and Treasurer are authorized to attend meetings or conferences.



11. Each Board member will be paid \$125.00 per meeting not to exceed 15 meetings.

12. The Board set the time, date, and place of regular Board meetings for calendar year 2025 as outlined below: *(note- the public may find the Board Policy on meeting notice in Policy BDDA).*

January 8, 2025 Time: Regular meeting will begin immediately after the conclusion of the Organizational meeting. Lowellville Library	February 19, 2025 Time: 6:00 p.m. Lowellville Library	March 19, 2025 Time: 6:00 p.m. Lowellville Library	April 16, 2025 Time: 6:00 p.m. Lowellville Library
May 21, 2025 Time: 6:00 p.m. Lowellville Library	June 18, 2025 Time: 6:00 p.m. Lowellville Library	July 23, 2025 Time: 6:00 p.m. Lowellville Library	August 20, 2025 Time: 6:00 p.m. Lowellville Library
September 17, 2025 Time: 6:00 p.m. Lowellville Library	October 15, 2025 Time: 6:00 p.m. Lowellville Library	November 19, 2025 Time: 6:00 p.m. Lowellville Library	December 17, 2025 Time: 6:00 p.m. Lowellville Library

13. The Lowellville School District will continue participation in Federal and State programs.

14. The Board shall approve transportation contracts as approved by the Treasurer and Superintendent.

15. The Lowellville School District designates the Youngstown Vindicator/Tribune Chronicle as newspaper of record.

16. The Lowellville School District will continue with Inter-District Open Enrollment (State wide). Procedures and guidelines as per original policy adopted August 18, 1994 and 2010, 2016, 2018, and 2023 amendment.

17. The Lowellville School District will permit the Administration to use the legal services of Peters Kalail & Markakis Co., L.P.A., Gingo and Bair Law, LLC, and Squire, Patton & Boggs, LLP “as needed” to advise the Administration in matters of finance, personnel, contract development, insurance, purchasing or any other legitimate matter or concern.



18. The Lowellville Board appoints the Superintendent to serve as the Board's Hearing Officer in suspensions for bus misconduct, student code violations, and student attendance appeals.
19. The Lowellville Board appoints the Superintendent and Treasurer to serve on the Lowellville School Foundation.
20. The Lowellville Board appoints the following Board Member to serve on the Lowellville School Foundation: **Mr. Gerald Dubos**
21. Board meetings will be conducted in accordance with Roberts Rules of Order except for rotated Roll Call.
22. The Board approves participation in The State of Ohio Cooperative Purchasing Program.
23. The Board names the Treasurer as Records Officer on behalf of the Board of Education and designates the Treasurer to be the Board designee for public records training as required.
24. The Board authorizes the Superintendent or Treasurer to request and use the services of either or both of these management services: The Office of School Management Assistance of the State Department of Education, The Management Advisory Service of the Office of Keith Faber, Auditor of the State and other management services when they feel it is necessary or useful to do so.
25. The Board authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on the date of the Organizational Meeting, January 8, 2025, and remain in effect through the Organizational Meeting in January 2026.