

# POINT OF DISCOVERY SCHOOL

## Spring Crafters & Vendors Fair

1900 W. Zinda Dr Stevens Point, WI 54481

**\*\* The old Jackson Elementary School\*\***

*(Seniors are raising funds for their class trip to Costa Rica)*

Date: **Saturday, April 12, 2025**  
Hours: **9:00 AM – 3:00 PM**  
Set Up/Tear Down: Set Up ~ Friday (April 11th) 5:00 pm – 7:00 pm  
and/or Saturday (April 12th) 6:30 am – 8:45 am (must be set up by 8:45)  
Tear Down ~ Saturday @ 3:00 pm  
**ABSOLUTELY NO EARLY TEAR DOWNS!!!!**

Each booth space will consist of one 10x10 spot only.  
Each table/hallway space will consist of one 4x8 spot only.  
No tables are provided, but chairs are available upon request.  
The fees are listed below. **One company per booth.**

**Booths are assigned on a first-come, first-served basis.** Vendors are strongly encouraged to submit their contract and payment in advance to secure a spot. Any last-minute requests for a booth or table are not guaranteed and will be accommodated only if space and resources permit.

If you are unwilling or unable to participate in advertising by helping to share our event on Facebook, please pass on this event! (the more you can help advertise the more people will show for everyone!!)

All vendors are asked to donate an item for our combined door prize drawings. **No gift certificates**, please. This should be something tangible and represent your business. Due that day. \$5 to \$15

By signing this agreement, you and your organization agree to indemnify, save, keep harmless, and defend Point of Discovery School, the Stevens Point Area Public School District its directors, employees, agents, and Chris Raflik against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons and for loss and damage to any property occurring in connection, or in any way incident to, or arising out of, or in connection with the activities contemplated by this contract and be in compliance with the Stevens Point Area Public School Board policies.

If you have any questions or concerns, please email one of the addresses listed below. Chris may be reached at (715) 303-8611. Please leave a message or text, so she can get back to you as soon as she can, Thank you.

Chris Raflik  
828 Meadow Lane  
Stevens Point, WI 54481  
Email: [texascab@hotmail.com](mailto:texascab@hotmail.com)

Sarah Lawrence  
1900 West Zinda Drive  
Stevens Point, WI 54481  
Email: [slawrenc@pointschools.net](mailto:slawrenc@pointschools.net)

\*\*\* Please return this form with your payment\*\*\*

Name & Company Represented: \_\_\_\_\_

(send a business card with this form if you have one)

Detailed Description of Products: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email address: \_\_\_\_\_

\_\_\_\_\_ table/hallway (\$30.00) OR \_\_\_\_\_ 10x10 booth space (\$40.00) \_\_\_\_\_ Electricity (\$5.00)

Please indicate your choice & make checks payable to: **Point of Discovery School Booster Club**

**Mail checks (NO CASH) to:**

Point of Discovery School,  
1900 W. Zinda Dr., Stevens Point, WI 54481

Scan this QR code if you would like to pay via PayPal or go to  
[www.paypal.com/donate/?hosted\\_button\\_id=DV8R4JH9VNHU6](http://www.paypal.com/donate/?hosted_button_id=DV8R4JH9VNHU6)



**CASH WILL ONLY BE ACCEPTED IN PERSON AT OUR MAIN OFFICE**

\*\*\*There is a **\$25 charge** for all NSF checks in addition to the amount of the original check.\*\*\*

FULL PAYMENT PER BOOTH/TABLE MUST ACCOMPANY THIS CONTRACT.  
**NO REFUNDS** FOR NO-SHOWS/CANCELLATIONS OR WEATHER-RELATED PROBLEMS.

**Cash/Check Payment:** Please return this form along with payment to **Point of Discovery School** and make a copy for your records for yourself.

**PayPal Payment:** Please email completed forms to [slawrenc@pointsschools.net](mailto:slawrenc@pointsschools.net) after payment has been made online.