



Education Service Center Region 12
Board of Directors Meeting
Thursday, October 17, 2024 – 10 a.m.
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, October 17, 2024, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Kerry Hansen
Rose Cameron
Bill Killian
Rex Daniels
Alexis Neumann

Board Members Absent:

John Turpin
Kevin Stanford

Staff Members Present:

Kenny Berry
Terry Marak
Larry Robinson
Patrick Murphy
Tammy Becker
Tara Dillard

Staff Members Absent:

The meeting was called to order by Chairman Bill Killian

Administer Oath of Office to Board Member Alexis Neumann

Tara Dillard administered the Oath of Office to Dr. Alexis Neumann.

Discuss and Consider Approval of Minutes for August 22, 2024 Meeting

With no correction to or questions about the minutes of the August 22, 2024 board meeting, the Board approved the minutes unanimously.

MOTION: Cameron

SECOND: McKibben

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of July 31, 2024 and August 31, 2024, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the Board.

MOTION: Hansen

SECOND: Daniels

Discuss and Consider Final Budget Amendment for 2023-2024 Fiscal Year

Mr. Terry Marak presented the Board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2024. The Board unanimously approved the final budget amendment for 2023-2024.

MOTION: Cameron

SECOND: Daniels

Discuss and Consider Approval of the Share the Success Merit Pay System 2023-2024 Recommendations

The Executive Cabinet recommended that the Region 12 Share the Success Merit Pay System for 2023-2024 be awarded to eligible employees based on the fact that all center-wide criteria was met. The amount awarded will be up to \$1,250.00.

MOTION: McKibben

SECOND: Cameron

Discuss and Consider Approval of 2025-2026 ESC 12 Calendar

The proposed 2025-2026 calendar was presented by Mr. Larry Robinson. Mr. Robinson explained the process of developing the calendar. The calendar was approved unanimously by the Board.

MOTION: Hansen

SECOND: Daniels

Discuss and Consider Ratification of ESSER Liquidation Extension Interlocal Contract

Mr. Kenny Berry explained to the Board that TEA is now requiring Board approval for the Executive Director to sign interlocal contracts. The above-mentioned contract was due to TEA on September 30, 2024. Mr. Kenny Berry signed and submitted the contract on that date. ESC Region 12 management requests that the Board ratify approval of the signed contract as of the September 30, 2024 submission date. The Board unanimously approved the ratification of the ESSER Liquidation Extension Interlocal Contract.

MOTION: Cameron

SECOND: McKibben

Discuss and Consider Approval of the Executive Director as Board Designee for Signing any Future ESC Related Interlocal Contracts

The Board unanimously approved the Executive Director to act as Board Designee for signing any and all future ESC related interlocal contracts.

MOTION: Cameron
SECOND: McKibben

Discuss and Consider Approval of the Deputy Executive Directors as Board Designee for Signing any Future ESC Related Interlocal Contracts

The Board unanimously approved the Deputy Executive Directors as the Executive Director's Board designee for signing any and all future ESC related interlocal contracts.

MOTION: Cameron
SECOND: McKibben

Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies

A. CBF(Local): Revenue Sources-Investment

B. Discuss and Approve Resolution to Appoint the Deputy Executive CFO and the Director of the Business Office as Investment Officers

A. Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and explained the Board is required to approve the CBF (Local): Revenue Sources Investment Policy annually.

MOTION: Cameron
SECOND: Hansen

B. Mr. Terry Marak requested that the Board approve the Deputy Executive Director/CFO and the Director of the Business Office as the Investment Officers for ESC Region 12 for the current fiscal year.

MOTION: Daniels
SECOND: McKibben

Executive Session in Accordance with the Texas Government Code (Sec. 551.001)

An Executive Session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the Board as listed below.



Personnel Report
August 06, 2024 thru October 02, 2024
 Sorted alphabetically by department

| Date | Name | Position | Department/Division |
|---|----------------------|---|-----------------------------------|
| New Employees | | | |
| 08/12/2024 | Sue Banfield | Reading Academy Cohort Leader | General Education Services |
| 09/02/2024 | Laura Westfall | GEAR Up Site Facilitator | Grant Services |
| 08/12/2024 | Ernest Hilburn | School Safety Specialist | Leadership Services |
| 09/23/2024 | Jennifer Johnson | Counselor (P/T) | Personnel on Demand |
| 10/01/2024 | Teresa Chavez | Assistant Director (P/T) | Special Education Services |
| Interns | | | |
| 08/09/2024 | Peyton Murphy | Summer Intern | Business Services |
| 08/16/2024 | Ella Conner | Summer Intern | Federal Programs |
| 07/31/2024 | Brooke Griffin | Summer Intern | General Education Services |
| Employee Changes | | | |
| 09/01/2024 | Aprille Kaska | Aprille moved to <u>Travel Buyer</u> with the Business Office from Administrative Assistant. | |
| 09/01/2024 | Leslie Huntsman | Leslie moved to <u>Administrative Assistant</u> with the Business Office & Financial Services from Office Manager with General Education Services. | |
| 09/01/2024 | Erica Kimbrough | Erica moved to <u>Accountant III</u> with the Business Services from Accountant II. | |
| 09/01/2024 | Andi McNair | Andi moved to <u>Education Specialist</u> with Center Operations from General Education Services. | |
| 09/01/2024 | Leah Magid | Leah moved to <u>Graphics Design & Print Associate</u> with Communications from the Business Office. | |
| 09/01/2024 | Russ Meggs | Russ moved to <u>Director</u> with the E-Rate Consulting Services from Assistant Director. | |
| 09/01/2024 | Faith Foster | Faith moved to <u>Education Specialist/Coordinator</u> with Federal Programs from Education Specialist. | |
| 09/01/2024 | Ryann Peterson | Ryann moved to <u>Department Assistant</u> with Grant Services from Secretary II with Federal Programs. | |
| 09/01/2024 | Alyssa Hays | Alyssa moved to <u>TSDS/PEIMS Analyst</u> with Information Services from PEIMS Support/Department Assistant. | |
| 09/01/2024 | Terri Henson | Terri moved to <u>Texas Education Exchange TSDS Coordinator</u> with Information Services from Texas Education Exchange TSDS Analyst. | |
| 09/01/2024 | Cindy Murray | Cindy moved to <u>Assistant Director</u> with Information Services from Ascender Student Software Coordinator. | |
| 09/01/2024 | Traci Sherrod | Traci moved to <u>Intermittent Employee</u> from TSDS/PEIMS Analyst (P/T) with Information Services . | |
| 09/01/2024 | Josh Essary | Josh moved to <u>Internal Training Coordinator</u> with Technology Services from Education Specialist with General Education Services. | |
| Termination (resignation, retirement, dismissal, etc.) | | | |
| 08/19/2024 | Chelsea Collins | GEAR Up Site Facilitator | Grant Services |
| 09/30/2024 | Sheila Anderson | Assistant Director | Grant Services |
| 09/30/2024 | Aquanetta Brobstone | Quality Assurance Coordinator/ EO Officer/ 504 Coordinator | HOTWDB |
| 08/31/2024 | Michelle Butler | School Based Nurse | Personnel On Demand |
| 09/06/2024 | Brittney Enders | Nurse | Personnel On Demand |
| 08/31/2024 | Teresa Chavez | Assistant Director | Special Education Services |
| 09/20/2024 | Stephanie Londenberg | Education Specialist | Special Education Services |
| 08/31/2024 | Traci Newman | Education Specialist | Special Education Services |
| 08/31/2024 | Barron Rascoe | Technology Specialist III | Technology Services |

10-24/HR

Receive Informational Reports

Mr. Kenny Berry reminded the board of the upcoming AESA conference in Orlando, Florida December 4 through December 6. He also discussed the AESA Advocacy in Action Conference in Washington D.C. that he, Terry Marak, Patrick Murphy, and Mark Parsons attended in September. Kenny and Patrick spoke about the upcoming issues and possible changes regarding the E-Rate program.

There being no further business the meeting was adjourned.

MOTION: Cameron

SECOND: Hansen



Bill Killian, Chairman



John Turpin, Secretary