

## Board Budget Calendar – 2025-26

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|-------------------|---|
| January 8, 2025   | Budget calendar to Leadership Team  |
| January 10, 2025  | FTE Information (25/26) to Department Managers  |
| January 24, 2025  | Return updated (25/26) FTE Reports to the Position Control Analyst (Marene Ramme)   |
| February 14, 2025 | Link to Budget development procedures e-mailed to Managers and dept. contacts.  |
| February 21, 2025 | Terri to get MPP and Revenue Estimates to Departments for LCAPS   |
| March 14, 2025    | Budget Managers submit their department budgets and LCAP goals with Budget Estimates to Cabinet Team Administrator for approval – Note: this is one week longer than in the past. |
| March 21, 2025    | Cabinet Team Administrator submit their division Budget worksheets to Melinda Allington by 5:00 pm. LCAP Goals with Budgets should be submitted as well.                          |
| April 25, 2025    | ALL 24/25 and 25/26 budgets <b>MUST BE BALANCED</b>   |
| May 13, 2025      | Public hearing for LCAP and Budget  |
| May 23, 2025      | Balanced 24/25 Estimated Actuals and 25/26 Budget in State Report in SACS format to Deputy Superintendent, Business Services  |
| June 3, 2025      | Budget Packets in electronic format to Valerie to mail to Board Members   |
| June 10, 2025     | Board Meeting to 1 <sup>st</sup> approve LCAP and then to adopt Budget  |
| June 13, 2025     | Submit LCAP to CDE  |
| July 1, 2025      | Submit 2025/26 budget to California Department of Education (SACS)  |