

Pine Plains Central School District
Regular Meeting Minutes
October 16, 2024

MEMBERS PRESENT:

Amie Fredericks, President
Joseph Kiernan, Vice President, absent
Claire Copley-Eisenberg
Fred Couse, Jr.
James Griffin
Heidi Johnson, absent
Jean Stapf

ALSO PRESENT:

Brian Timm, Superintendent of Schools
Laura Rafferty, Business Manager
Julia W. Tomaine, District Clerk
Madison Rego, BOE Student Representative

OPEN MEETING

The regular meeting was called to order after the annual building tour of Stissing Mountain Junior / Senior High School at 6:30 pm by Mrs. Amie Fredericks, Board President. She then led the Pledge of Allegiance. She read the Mission and Vision Statements:

Mission Statement:

We develop the whole child to be a lifelong learner and a productive member of the global community.

Vision Statement:

We are a district of choice offering exceptional opportunities to engage and excite our entire school community.

Mrs. Fredericks acknowledged the Custodial Department for Custodial Worker Appreciation Day.

Mrs. Fredericks reminded students in the audience to fill out the Feedback postcard.

Dr. Timm acknowledged the Board of Education for Board Appreciation Week, he presented certificates for their service. Student Council, PPFE and the Elementary School made cards and provided goodies for their appreciation of all their hard work.

RECOGNITION OF VISITORS WISHING TO SPEAK

None

REPORT OF BOARD AND STANDING COMMITTEES

The Audit Committee met earlier in the evening. They reviewed the annual financial audit for year ending June 30, 2024. It was the recommendation of the Audit Committee to approve the draft report.

Mr. Sean Bannen, Supervisor at RBT CPAs, LLP thanked the District Office staff for their cooperation and assistance during the audit.

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SUPERINTENDENT'S REPORT

1. Mr. Christopher Boyd, Stissing Principal and Mrs. Sara Von Burg, Stissing Assistant Principal, gave a presentation on the status of Stissing Mountain Junior / Senior High School.
2. Mrs. Laura Rafferty, Business Official, reviewed the Reserve Plan.
3. Dr. Timm presented the Administrators' reports for the month of October.
4. Dr. Timm shared his goal he developed with Mrs. Fredericks, BOE President.
 - a. Dr. Timm will lead PPCSD to be future ready while keeping all stake holders (i.e. the Board of Education, Faculty, Staff, Families, Community members, etc.) current on NYSED updates, such as the impact of State Aid, while considering PPCSD's resources (human and physical) to provide a fiscally sustainable future.

Mrs. Stapf moved and Mr. Griffin seconded a revise the agenda to add a resolution to adopt Dr. Timm's goals for the 2024-25 school year.

VOTE: Motion passed unanimously. (Motion #2024/25-157)

STUDENT BOARD MEMBER REPORT

Ms. Rego shared information on the following topics:

1. Club Fair
2. National Honor Society - Food Drive
3. Key Club – Blood Drive
4. FCCLA – Adopt-A-Pet
5. Wizards Game
6. Fall Dance

CONSENT AGENDA

Mr. Griffin moved and Mr. Couse seconded a motion to approve the Consent Agenda 2-5:

2. To accept the minutes from the October 2, 2024 meeting.
3. To approve the following financial documents:
 - a. Claims Auditor's Reports and Cash Disbursements
 - b. Treasurer's Report (June 2024)
 - c. Appropriations Report (June 2024)
 - d. Revenue Status Report (June 2024)
 - e. Cafeteria Report (June 2024)
4. To acknowledge budget transfer (June 2024) in the amount of \$844,076.88.
5. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.

VOTE: Motion passed unanimously. (Motion #2024/25-158)

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NEW BUSINESS - OTHER

Mrs. Stapf moved and Ms. Copley-Eisenberg seconded a motion to approve the following SEQRA resolution:

WHEREAS, the Board of Education of the Pine Plains Central School District (the “Board of Education”) included in its 2024-2025 budget that was approved by the District’s voters on May 21, 2024, a \$100,000 inter-fund transfer to the capital fund for a project to include the replacement of the old and worn carpet in the Stissing Mountain Junior/Senior High School Library (“Junior/Senior HS Library”) with VCT and/or LVT materials, and reorganization and replacement of the Junior/Senior HS Library furnishings to improve space functionality, including, associated work related thereto (the “Proposed Action”); and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Education, as the only lead agency for the Proposed Action, is responsible for assessing whether the Project would have any significant adverse environmental impacts; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1) [maintenance or repair involving no substantial changes in the structure or facility] and/or (10) [routine activities of educational institutions] of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Pine Plains Central School District, as the only lead agency, hereby designates itself as the lead agency under SEQRA for the Proposed Action, determines that replacement of the carpet at the and/or LVT materials and reorganization and replacement of the furnishings to improve space functionality at the Stissing Mountain Junior/Senior High School Library, including associated work required in connection therewith, is a Type II action pursuant to Section 617.5(c)(1) and/or (10) of the SEQRA Regulations and will not have any significant environmental impacts, and that no further review of the Proposed Action is required.

VOTE: Motion passed unanimously. (Motion #2024/25-159)

Mr. Couse moved and Mr. Griffin seconded a motion to accept the recommendation from the Audit Committee to accept the DRAFT Annual Financial Audit Report for the year ended June 30, 2024 and single audit of the Pine Plains CSD performed by RBT CPAs as is and make it Final, as presented.

VOTE: Motion passed unanimously. (Motion #2024/25-160)

Mrs. Stapf moved and Mr. Couse seconded a motion to approve the Corrective Action Plan for the Annual Financial Audit Report year ending June 30, 2024 and single audit.

VOTE: Motion passed unanimously. (Motion #2024/25-161)

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Mr. Couse moved and Mrs. Stapf seconded a motion to accept the recommendation from the Audit Committee to accept the DRAFT Annual Financial Audit Report - Extra-Classroom Activity Fund for the year ended June 30, 2024 performed by RBT CPAs as is and make it Final.
VOTE: Motion passed unanimously. (Motion #2024/25-162)

Mrs. Stapf moved and Mr. Griffin seconded a motion to approve the Corrective Action Plan for the Annual Financial Audit Report - Extra-Classroom Activity Fund for the year ending June 30, 2024.
VOTE: Motion passed unanimously. (Motion #2024/25-163)

Mr. Couse moved and Mrs. Stapf seconded a motion to approve the 2024-25 Reserve Plans per the memorandum from Laura Rafferty, Business Official, as presented at this meeting.
VOTE: Motion passed unanimously. (Motion #2024/25-164)

Mrs. Stapf moved and Ms. Copley-Eisenberg seconded a motion to accept the 2024-25 Tax Collection - Installment Payment Report (Dutchess County) per the attached documentation submitted by Joan Taylor, Tax Collector.
VOTE: Motion passed unanimously. (Motion #2024/25-165)

NEW BUSINESS- PERSONNEL

Mrs. Stapf moved and Ms. Copley-Eisenberg seconded a motion to appoint Denise Frye to the position of bus driver, a non-competitive class civil service class position, for a twenty-six-week probationary period, effective October 28, 2024, at Step 11 of the 2024-25 Salary Schedule, pending completion of all requirements.
VOTE: Motion passed unanimously. (Motion #2024/25-166)

Mr. Couse moved and Mr. Griffin seconded a motion to appoint Jennifer VanAnden to the position School Monitor, a labor class civil service position, for a twenty-six-week probationary period, effective October 17, 2024 at Step 1 of the 2024-25 salary schedule.
VOTE: Motion passed unanimously. (Motion #2024/25-167)

Mrs. Stapf moved and Mr. Griffin seconded a motion to accept the resignation of Stacey Savoury from the position of Food Service Helper, effective September 30, 2024.
VOTE: Motion passed unanimously. (Motion #2024/25-168)

Mr. Couse moved and Mr. Griffin seconded a motion to accept the resignation of Toni Black from the position of Food Service Helper, effective November 1, 2024.
VOTE: Motion passed unanimously. (Motion #2024/25-169)

Mr. Griffin moved and Mrs. Stapf seconded a motion to change the employment status of Christine Eighmy, typist from probationary to permanent after successfully completing her 26-week probationary period.

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VOTE: Motion passed unanimously. (Motion #2024/25-170)

Mr. Griffin moved and Mr. Couse seconded a motion to appoint the following individuals to the substitute list for the 2024-25 school year, pending completion of all requirements:

- Melissa Curtis - Bus Monitor - Driver trainee
- Joseph Cotton - Bus Monitor - Driver trainee

VOTE: Motion passed unanimously. (Motion #2024/25-171)

Mrs. Stapf moved and Mr. griffin seconded a motion to appoint Michael Dandola to the position of food service helper, a labor class civil service position, for a twenty-six-week probationary period, effective October 17, 2024 at a rate of Step 11 per the SRP Salary Schedule.

VOTE: Motion passed unanimously. (Motion #2024/25-172)

PUBLIC COMMENT

None

BOARD COMMENT

Mrs. Fredericks discussed the upcoming important dates:

- **Wednesday, October 23, 2024** - Wizards Game
- **Friday, October 25th** - Fire Safety Day at CSELC
- **Saturday, October 26th** - Elementary PTA Boo-Thru Bash! - SM Jr/Sr HS Parking Lot - 4-7pm
- **Tuesday, October 29th** - Evening Parent-Teacher Conferences - SSILC & CSELC
- **Tuesday, November 5th** - Superintendent's Conference Day
- **Wednesday, November 6th** - BOE Meeting

Dr. Timm shared that he would like to suggest changing the Board meeting on December 4, 2024. He would like to have the annual board tour of Cold Spring to be switched from the second meeting in December to the first.

ADJOURN

Mr. Couse moved and Mrs. Stapf seconded a motion to adjourn at 7:31 pm.

VOTE: Motion passed unanimously. (Motion #2024/25-173)

Respectfully submitted,

Julia W. Tomaine, District Clerk