

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, December 3, 2024 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, Hurlburt, French, Butler, Hoppe, McClelland, Johnson

Members Absent: None

Also Present: Superintendent Kurt Sutton
Assistant Superintendent Bill Kryscynski
Business Services Director Beky Silkworth
Athletic Director Chace Palmateer
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown, Junior High Principal Adam Nelson, 7th Grade Science Teacher Megan Dunn, Kathleen Hooper, Abby Brancaccio, several junior high parents and students.

3. Adoption of the Agenda

Motion by Hurlburt seconded by Johnson to adopt the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Committee of the Whole meeting minutes – November 12, 2024

2. Regular Board meeting minutes – November 14, 2024

Motion by Hurlburt seconded by McClelland to adopt the consent agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

5. Correspondence: None

6. Superintendent's Report

Superintendent Sutton read/presented his report that contained the following.

- Received an update on the egress door replacement that was completed at Yale Elementary's Electrical and IT room. Contractors are planning to do some testing of the new fire alarm system at the high school over our Christmas Break. Carpet patching will be taking place over the next several weeks at the elementary buildings. Site Logiq is doing their final punch list walk with the subcontractors and we expect to be invited to our final walk in the next few weeks.
- The annual Julie's Kids Spaghetti Dinner is Wednesday, December 11 from 5:00 – 7:00 PM in the high school cafeteria. The proceeds from this event go to support families in our community that have needs at Thanksgiving, Christmas, and throughout the year. Yale Elementary students will be providing music during this great event.
- The Yale Schools Safety & Facilities Advisory Committee is meeting on Monday, January 20 at 6:30 PM in the Yale High School Media Center. Discussion will be on a variety of things including potential project priorities for sinking funds and/or bond projects.
- Just before Thanksgiving, the Yale High School Theatre Class presented a puppet show to Yale Elementary K-1 students. Everyone in attendance enjoyed the performance. The puppet theatre was created by the Geometry in Construction students.
- Yale High School Senior Autumn Allen earned the first chair award at a recent competition at Central Michigan University and will be going to states in a few weeks.

7. Public Participation

A. Special Guests: Chace Palmateer/Athletic Update

- Athletic Director Palmateer distributed and gave an overview of the 2024-2025 Fall Athletic Report which highlighted participation and academic honors of Yale athletes. Mr. Palmateer also gave a special thanks to all of the event workers

B. Presentation by Yale Junior High

- Junior High Principal Adam Nelson welcomed the audience and introduced 7th Grade Science Teacher Megan Dunn. Ms. Dunn introduced the following students who shared their science experiences with the Board.
 - M-Dot Bridge Building Challenge by Katelyn Schwehofer, Wrenn Perkins and Kayla Fowler.
 - Science Classroom (Mi-Star Curriculum) by Liam McAtamney and Cullen Zegelian.
 - SC4 Experience/Challenger Center by Kennedy Friedli.

C. Agenda Items: None

D. Non-Agenda Items: None

8. Reports

A. Bulldog Health Clinic Construction Grant

- Ideas were exchanged regarding the grant for the Bulldog Clinic located in the junior high building.

B. Buildings and Grounds

Superintendent Sutton presented/read the Buildings and Grounds report which contained the following:

- The fire alarm switchover for the high school has been postponed until Christmas vacation.
- Ray Haven will install the shower partitions for the high school and junior high over Christmas Break
- MCMI replace the controller for the high school chiller last week.
- Douglas Water Conditioning worked on the junior high school water softener last week. New softeners will be installed at the high school and elementary school over Christmas break.
- Site Logic is continuing scheduling the final inspections for the elementary schools.

C. Finance

Director Silkworth presented/read her report which contained the following:

- The Little League Baseball Inc. Group has contacted the district regarding acceptance of a sizeable donation. Board Policy 3303 discusses Gifts and Donations and retains authority to accept donations exceeding \$10,000 through Board action.
- Since the kitchen renovation bid did not include required plumbing and electrical work in the pricing, the bidder is working on the revision.
- Working on the Budget Amendments
- In the past the district has used a third party to prepare the universal service fund bid. We no longer receive an off-setting payment for the local phone service costs under Category 1. We receive a discount only for internet connectivity. Community Education Network provides that service right now. More information next month.
- Tax revenue from the 2024 property tax levy will begin to increase our cash in the bank beginning in January. The district uses several different banks and investment pools to protect against loss should one financial unit have difficulties. With the district moving to the IntraFi program at both Tri-County Bank and Choice One Bank, the district's cash assets are spread over several FDIC insured programs.
- Member stipends for July-December 2024 meeting and work session attendance will be issued with the district's regular December 27 pay.

D. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Report (attached) which contained the following:

1. Hiring
 - A. Jennifer Schultz, Yale Elementary Instructional/Non-Instructional Aide
 - B. Sherry Halleck, Avoca & Farrell Emmett Elementary Special Education Teacher
2. Retirement
 - A. Jerry Weis, Junior High Custodian
3. Recommendations to the Substitute Lists

Curriculum/Instruction:

- Final Fall Conference Attendance
 - YJH – 80%
 - YHS – 50%
- Distributed a summary and printout for each school of the School Index and State Report that was recently released. Once again, Yale is leading the way! All of our elementary schools were in the top 5 in the county. Mr. Kryscynski gave kudos to all the staff and students for such a great report.

D. Transportation

Superintendent Sutton read the Transportation report (attached) which contained the following:

- As the first marking period ends, we have assessed areas that needed to be addressed to ensure efficiency with all the routes with the increase in transportation this school year.
- Received an email today from Tim at Mid-West Transit with our new bus stating our bus is build, off the line and is waiting on the PDI inspection. If all goes well he should have it in Marshall at the dealership b the end of next week.
- Currently working with other districts to draw in interested driver applicants and considering an event in the spring to advertise for new sub bus drivers.
- Bus Drivers, Emy Owens, Sue Butler and Laurie Moody, are coordinating the decorating of the school bus for the lighted Christmas parade in Yale.

E. Other: None

9. Items for Board Discussion

A. Board Governance Committee

- Mr. Bullard announced that the next Governance Committee meeting will be in January. Mr. Sutton discussed the Top Scholar award.

B. Board Buildings and Grounds

- Mrs. Butler said the next Board Buildings and Grounds meeting will be in January.

C. SCCASB Representative

- Mr. Hurlburt stated the next SCCASB meeting will be on December 11.

D. MASB Legislative Liaison

- Mr. Johnson reminded the Board to fill out the on-line MASB Legislative Priorities Survey for the upcoming 2025-2026 season.

10. Comments from Board Members, Administration: None

- Several Board members congratulated Greg Hoppe and thanked him for his service on the Board of Education.
- In addition, Board members congratulated Bill Kryscynski on a job well done on Yale leading the way in the state report and school index.

The Board took a short recess at 7:17 PM

The Board entered into Closed Session at 7:30PM

11. Executive Session – Closed Session/Superintendent Evaluation/Personnel matters
Michigan Open Meetings Act, Section 8, Paragraph (a)
Motion by Butler seconded by Hurlburt to enter into Executive Session for the purpose of discussing the superintendent’s evaluation and personnel matters in accordance with the Michigan Open Meetings Act, Section 8, paragraph (a) as requested by Superintendent Sutton.

Ayes: 7

Nays: 0

Absent: 0

Motion Carried

The Board returned into Open Session at: 8:45 PM

12. Adjournment by Consensus at 8:45 PM.

MEGHAN BUTLER, SECRETARY
YALE BOARD OF EDUCATION