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The following items are contained in the December 11, 2024 Regular Meeting Minutes:

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22. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on December 11, 2024 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 21, 2024, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

Roll Call - Members Present: Mr. Joseph Pepe; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman; Mr. Steve Swift
Others Present: Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor; Mr. Thalissinos, Longport

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of November 2024 attached as Exhibit # 1, pages 29,893-29,894.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill shared that the administrative staff have been working to improve cyber liability practices. He recognized the Business Office, along with Mr. Burton and Mr. Morris, for their efforts in District-wide initiatives to improve the District's insurance status with the JIF and earned multiple recognitions at their annual awards dinner this year. He shared that the District hosted their annual Title I Parent Meeting to collaborate with local stakeholders. He also shared that the Tighe School was bringing back the Margate's Got Talent show this year and is scheduled to be held on December 18, 2024, in the PAC, at 7:00 pm.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

Personnel Matters:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to approve the following Personnel matters:

1. Approve the updated Lead HVAC/Black Seal Maintenance job description.
2. Approve the internal job posting for the position, Lead HVAC/Black Seal Maintenance.
3. Approve the hiring of Brynn Culmone for the Lucky Kids Program (as needed) for the 2024-2025 school year at a rate of \$20.00 per hour, pending completion of paperwork. Resume attached.
4. Approve the hiring of Connor Culmone as a Substitute Teacher for the 2024-2025 school year pending completion of paperwork. Resume attached.
5. Approve advertising for a part time Speech Pathologist to work a leave replacement beginning February 18, 2025 through June 30, 2025.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to approve the following Instructional Support Activities requests:

1. Approve Erin Gorman to lead a 4th Grade Team at a Trivia Competition on Saturday, February 8, 2025 at Northfield Community School. Costs: \$175.00.
2. Approve an anti-bullying assembly, "What Makes a Good Friend" at Ross and Tighe Schools on January 24, 2025. Staff: Kaitlin Roselli and other staff TBD.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to approve the following Field Trip:

1. Approve the 3rd Grade students to visit The Nature Center of Cape May on May 28, 2025. Staff: Jessica Cuevas, Tina Baronowitz, Emily Rubino, Holly Ferry and 1-2 additional staff as needed. Costs: \$810.00 Transportation: District School Bus, Substitute Driver at \$25.00/hr = \$175.00. Total Costs: \$985.00.

Motion passed by the following roll call vote:

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Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mrs. Wray-Norris, seconded by Mrs. Gomes-Chapman, to approve the following Facilities/PAC items:

1. Approve the rental of the PAC facility to the Margate Public Library for the Bay Atlantic Symphony Performance on December 31, 2024 for \$500.00 plus staff.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Wray-Norris, seconded by Mrs. Gomes-Chapman, to approve the following Workshop matters:

1. Approve the attendance of Melina Skwarek at the Pension Review NJASBO Workshop on February 18, 2025 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.
2. Approve the attendance of Melina Skwarek and Colleen Culmone at the Purchasing NJASBO Workshop on March 25, 2025 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Costs: \$340.00 Registration Fee and Travel.
3. Approve the attendance of Jamie Bean at the Using AI Tools to Enhance Health Education and Improve Teacher Productivity Online Workshop on January 17, 2025. Costs: \$295.00.
4. Approve the attendance of Samantha Dulude, Dr. Jacque Jones and Kaitlin Roselli at the Atlantic County's Anti-Bullying Consortium on Wednesday, December 4, 2024 at SRI & ETTC.
5. Approve the attendance of Samantha Dulude at the Gang Training on January 7, 2025 from 10:00 am to 12:00 pm at SRI & ETTC.
6. Approve the attendance of Chauncey Iannone at the Library Media Professional Development Day on January 22, 2025 from 8:00 am to 2:30 pm at Mainland Regional High School. Costs: Substitute \$125.00.
7. Approve Staff Development with Kaitlin Roselli for Ross and Tighe Staff entitled, "Reaching and Teaching Kids Where They Are - Classroom Based Interventions to Increase Physical Activity."
8. Approve the attendance of Ryan Gaskill at the Sandy Hook Promise, Say Something Implementation Webinar on February 7, 2024 at 9:00 am.
9. Approve the attendance of Jennifer Carey, Chelsi Crompton, Jacque Jones and Samantha Dulude at the BER Restorative Practices Help Students Improve Their Behavior and Strengthen Their Learning online workshop on January 22, 2025. Costs: \$275.00 per person = \$1,100.00 + 2 substitutes = \$150.00 Total Costs: \$1,350.00.

Workshops (Continued):

10. Approve the attendance of Samantha Dulude at the virtual Behavioral Threat Assessment Training-NJ K-12 on Thursday, December 19, 2024 from 8:30 am to 3:00 pm.
11. Approve Chrissy Campbell and Kaitlin Roselli to visit a Pre-K classroom in Galloway Township Schools for collaboration and professional development on December 12, 2024. Costs: Travel.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Students:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to approve the following Student matter:

1. Approve the final determination of Ross HIB Investigation No R02-202425.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, the board unanimously agreed to accept the November 13, 2024 Regular Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris to accept the Secretary's Financial Reports for the month of October 2024 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 29,895 - 29,918. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of November 30, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 29,919 - 29,940.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	11-000-230-890-00-00	NJPSA Dues	\$900.00
	11-000-251-330-00-00	Systems Hosting	\$1,200.00
	11-000-100-567-00-00	Residential Tuition	\$72,500.00
		TOTAL	\$74,600.00

Transfer of Funds (Continued):

FROM:	11-000-230-590-00-00	NJPSA Dues	\$900.00
	11-000-240-105-00-00-010	Systems Hosting	\$1,200.00
	11-000-100-562-00-00	Residential Tuition	\$11,000.00
	11-000-261-421-00-00	Residential Tuition	\$8,000.00
	11-000-270-515-00-00	Residential Tuition	\$50,000.00
	11-422-100-101-00-00-025	Residential Tuition	\$3,500.00
		TOTAL	\$74,600.00

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris, to accept the Report of Receipts and Disbursements for the month of October 2024, attached as Exhibit # 4, pages 29,941 – 29,952.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris, to accept the Cash Report for the month of October 2024, attached as Exhibit # 5, page 29,953.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Gomes-Chapman seconded by Mrs. Wray-Norris, to approve the following New Business:

New Business (Continued):

- A. Accept and approve the School District Payment schedule by the City of Margate to the Margate City School District for the period of January 1, 2025 through June 30, 2025.
- B. Approve the Margate City School District Incident Response Plan to be maintained by the Technology Coordinator and School Business Administrator and updated or revised as needed.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Other Matters:

Motion by Mrs. Wray-Norris, seconded by Mrs. Gomes-Chapman, to approve the following Other Matters:

- A. Approve the contract with Creative Learning Services, LLC, to perform Bilingual Learning Evaluations as needed.
- B. Approve a medical leave for Amy Hughes starting on 3/19/2025 until 4/28/2025.
- C. Approve the attendance of Julie Bergman at the online self-paced workshop on School Nurses - Best, Current Practices for School Medical Emergencies, Grades K-12.
- D. Approve the NJHS school wide collection of donations for Angels in Motion from January 6-7, 2025.
- E. Approve Jessica Cuevas and Chauncey Iannone to coordinate the Battle of the Books program at the Ross School. Costs: \$67.00.
- F. Approve the Bilingual Study Team to be an as needed service provider to perform Bilingual Child Study Team Evaluations for the Margate School District during the 2024-2025 school year. Costs: See attached.
- G. Approve the attendance of Lisa Carey and Jamie Bean at the Health & Physical Educators NJAHPERD Annual Conference on February 24-25, 2025 in Princeton, NJ. Costs: \$780.00.
- H. Approve the attendance of Bonnie Marino at the online, self-paced workshop on Defusing Anger, Anxiety and Aggression: Improving Student Behavior. Costs: \$295.00.
- I. Approve and accept the specifications prepared by Spiezle Architectural Group, Inc. for the Third Floor HVAC Replacements at William H. Ross Elementary School.
- J. Approve and accept the specifications prepared by Spiezle Architectural Group, Inc. for the Chiller-CT Replacement at William H. Ross Elementary School.
- K. Approve and authorize Melina Skwarek, School Business Administrator to solicit bids for the Third Floor HVAC Replacements at William H. Ross Elementary School.
- L. Approve and authorize Melina Skwarek, School Business Administrator to solicit bids for the Chiller-CT Replacement at William H. Ross Elementary School.
- M. Approve Jesse Weiner to replace Jim Hiltner as Boys Basketball Head Coach for the 2024-25 school year at a stipend of \$2400.00.

Other Matters (Continued):

- N. Approve the home instruction of a student from 12/16/24 returning to school 1/6/25.
- O. Approve increasing Lunch Aide wages to \$15.49 per hour effective January 1, 2025 to align with New Jersey State Minimum Wage Law.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mrs. Gomes-Chapman, Mrs. Wray-Norris, and Mr. Pepe

Nays: None

Public Comment:

No Members of the community commented.

Adjournment:

Upon motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, the board unanimously agreed to adjourn at 6:14 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator