

REGULATION

SAYREVILLE BOARD OF EDUCATION

STUDENTS

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STUDENT IDENTIFICATION CARDS/LANYARD PROCEDURES

R 5517 STUDENT IDENTIFICATION CARDS/LANYARD PROCEDURES

- A. Each student will be issued an identification card/badge.
- B. Students must wear their photo identification card/badge and lanyard at all times.
- C. A student identification card/badge may not be changed or altered in any way.
- D. The first identification card/badge and one replacement are free. There is a cost associated with additional replacement identification cards/badges and lanyards available at the Main office. Students unable to pay the fee at the time of issuance of a temporary/replacement card/badge will have an obligation added to their student account. Students owing money for an obligation on their account may be prevented from participating in school activities such as homecoming, prom, senior trip, parking lottery, and other similar events until all obligations are paid.
- E. Students are to adhere to the following guidelines, procedures, and consequences:
- Damaged or defaced identification cards/badges will be confiscated and must be replaced at the student's expense.
 - Students are responsible for their identification cards/badges. A student who has lost his/her identification card/badge should apply for a replacement in the Guidance office.
 - Identification cards/badges shall not be duplicated.
 - Any student with unauthorized possession of an identification card/badge not belonging to him or her will be subject to disciplinary action.
 - A student must surrender his or her identification card/badge to any staff member upon the staff member's request.
 - Anyone without an identification card/badge may be stopped and questioned as to their purpose.
 - A student may not check out a library book if they do not have their identification card/badge.



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- A student must use their identification card/badge to check in to the restroom, library, Main office, Vice Principal's office, nurse's office and Guidance office.
 - A student will be required to go to the back of the lunch line if they do not have their identification card/badge.
 - Students withdrawing from school must return the identification card/badge in order to complete the checkout process.
- F. Failure to wear/display a student identification card/badge and lanyard will result consequences according to the Student Code of Conduct (Regulation 5600)

Adopted:

