

Tommy Branch
Superintendent of Education

Lynn Revette
Assistant Superintendent

Wayne County School District

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Waynesboro, MS 39367
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<https://www.wcsdms.com>

Anetia Beal-Norsworthy, District
1 Wilma Taylor, District 2
Marion Chapman, District 3
Russell D. Pitts, SR, District 4
Dorcus Reynolds, District 5
Marcus Evans, Board Attorney

Personnel Travel Request

Principal: _____ School: _____ Date: _____

Personnel Requesting Travel:

Date of Travel: _____

Place of Workshop: _____

Is travel required? Yes No

By who (Attach a copy of the travel notification form)

The workshop enhances Professional Growth or System Enhancement. Check the one that applies.

Description of how the workshop enhances professional growth: _____

Description of how the workshop enhances the System: _____

How will the trip be funded? Be specific. _____

Person Making Request: _____ Date: _____

Principal: _____ Date: _____

Superintendent/Designee: _____ Date: _____

Board Approved: _____ Yes _____ No Date: _____

Wayne County School District does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability in providing educational programs and services or employment opportunities and benefits. The following person has been designated to handle inquiries and complaints regarding the non-discrimination policies of the school district:

Mrs. Lynn Revette, Assistant Superintendent of Education, 810 Chickasawhay Street, Waynesboro, MS 39367 (601) 735-4871
Phone: 800-368-1019 Toll Free: 800-537-7697 Email: OCRMail@hhs.gov