

MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MONDAY, DECEMBER 16, 2024, 6:30 P.M.  
Oakdale Joint Unified School District Office  
Technology & Staff Development Center  
331 Hinkley Avenue, Oakdale, CA

THIS MEETING WAS OPEN TO THE PUBLIC

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Link to OJUSD Board Reports & Action Items: <https://www.ojUSD.org/board-of-trustees/board-reports-action-items>

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|----------------------------|------|--|
| CALL TO ORDER              | 1.1  | The meeting was called to order at 5:45 P.M. by Board President Tina Shatswell.  |
| TRUSTEES PRESENT           | 1.2  | Bill Duvall, Diane Gilbert, Clayton Schemper, Tina Shatswell, and Terri Taylor. Student Board member Landon Arnold was present for open session.   |
| TRUSTEES ABSENT            | 1.3  | None   |
| VISITORS PRESENT           | 1.4  | Michael Nessler  |
| CLOSED SESSION             | 2.0  | Board President Tina Shatswell adjourned the meeting into Closed Session at 5:45 p.m. Open Session reconvened at 6:30 p.m.   |
| PLEDGE OF ALLEGIANCE       | 3.0  | Trustee Taylor introduced students from Sierra View Elementary School who led the pledge of allegiance: Nate Montey, Grade 6, Peyton Brown, Grade 5, Kolt Gray, Grade 4. These students were awarded Certificates of Appreciation for their participation.   |
| ACTION FROM CLOSED SESSION | 4.0  | <p>Item 2.2- Board President Shatswell reported the Board voted (5-0) to approve stipulated expulsion of a student for Fall 2024 &amp; Spring 2025: Student #24-25-07 for Ed Code violations 48900 (a)(1), 48900 (a)(2), 48915 (a) (5), 48915 (b)(1), and 48915 (b)(2).</p> <p>Item 2.3 – The Board also had a conference with our labor negotiator, but no action was taken.</p> <p>Item 2.4, Personnel Matters - There was no reportable action.</p> <p>Item 2.5, Liability Claim – The Board voted (5-0) to Reject a Claim, #25008.</p> |
| OATH OF OFFICE             | 12.1 | Clerk Clayton Schemper administered the Oath of Office to Tina Shatswell (Trustee Area 3) and Terri Taylor (Trustee Area 2), who were inducted to serve a four-year term which expires November 30, 2028.  |

- ELECTION OF BOARD OFFICERS 12.2 As required each year, the annual organizational meeting of the Board was held, which included election of school board officers and a trustee representative to vote for members of the County Committee on School District Organization.
- It was **M/S/C (Shatswell/Gilbert)** to nominate Clayton Schemper for President and the nomination was accepted. Motion passed unanimously.
- It was **M/S/C (Gilbert/Taylor)** to nominate Bill Duvall for Clerk and the nomination was accepted. Motion passed unanimously.
- It was **M/S/C (Shatswell/Gilbert)** to nominate Terri Taylor as Trustee Representative to vote for members of the County Committee on School District Organization. The nomination was accepted and motion passed unanimously.
- AUTHORIZATION OF SIGNATURES 12.3 The Board was asked to designate District Office employees authorized to sign orders and warrants in the name of the district, and designate Superintendent Larry Mendonca as authorized agent of the district:
- Superintendent Larry Mendonca
  - Assistant Superintendent Gillian Wegener
  - Assistant Superintendent Jose Sanchez
  - Assistant Superintendent Tracey Jakubowski
  - Chief Business Officer Kassandra Booth
  - Director of Child Welfare and Attendance Catherine Medlin
  - Director of State and Federal Programs, Armida Colon
- It was **M/S/C (Shatswell/Taylor)** to designate District Office employees named above as authorized to sign orders and warrants in the name of the district, and designate Superintendent Larry Mendonca as the authorized agent of the district. Passed unanimously.
- APPROVE ORDER OF AGENDA 5.0 It was **M/S/C (Duvall/Shatswell)** to approve the order of agenda items for this meeting. Passed unanimously.
- ANNOUNCEMENTS 6.1 Trustee Duvall expressed kudos to Evan Mills and the Choir for the excellent job last Thursday at the Lions' Club Christmas Party at the Country Club.
- He also thanked Boys Basketball Coach Jeremy Fields who showed up at the Oakdale Citizen's Cemetery last Saturday for the *Wreaths Across America* program. Jeremy and members of the team did the heavy lifting to unbox and lay out the wreaths for placement on graves.
- 6.2 Board President Schemper reported the school district received notice on December 3 that Bond Measure G was successful with 58.42% of the voters in favor of the Bond Measure. The funds that will be available from that bond, along with state-wide bond Measure Prop 2 that was passed, will allow the district to start to plan for needed facilities improvements. He thanked everyone who helped with the campaign, especially those on the Measure G Committee, who worked to make Measure G successful.

ORGANIZATION REPORT, OTA	7.1	OTA President Omar Salinas reported members are excited for for time off and time with family, and wished everyone a happy holiday. He announced that he left an invitation for each Board member to the CTA School Bell Dinner February 6.
ORGANIZATION REPORT, CSEA	7.2	Jake Cox, CSEA President, reported he is also looking forward to the holiday break and recognizes all members taking extra time getting kids and schools ready for the break. He reported they recently had elections and he's been re-elected to the e-Board for another 2 years. He also noted a new year and new minimum wage.
ORGANIZATION REPORT, STUDENT	7.3	Student representative Landon Arnold reported Leadership had a successful formal, delivered Thanksgiving food drive donations and Christmas Toy Drive donations, and had a successful "holiday week" last week. They will push through finals and following Winter Break will start preparing for spring activities.
PUBLIC COMMENTS	8.0	President Schemper opened the Public Comments portion of the agenda at 6:48 p.m. There being none, Public Comments closed at 6:48 p.m.
REMOVE ITEMS FROM CONSENT CALENDAR	9.1	There were no requests to remove items from the Consent Calendar.
ADOPT CONSENT CALENDAR	9.2	It was <b>M/S/C (Duvall/Shatswell)</b> to adopt the Consent Calendar as presented. A Roll Call Vote was taken and passed unanimously.
ADOPT MINUTES OF 11/4/24 AS PRESENTED	9.3.1	On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, November 4, 2024, as presented.
APPROVE RESOLUTION #24-25-06, EXCUSE ABSENCE OF BOARD MEMBER	9.3.2	On adoption of the Consent Calendar, the board approved Resolution #24-25-06, to Excuse Absence of Board Member Bill Duvall. A Roll Call Vote was taken and all Board members voted in favor.
APPROVE INTERDISTRICT TRANSFER REQUESTS	9.4.1	On adoption of the Consent Calendar, the board approved interdistrict attendance transfer requests, 2024-25 or 2025-26 school year, as presented.
ACKNOWLEDGE STUDENT DISCIPLINE REPORT, 10/24 & 11/24 & 2-YEAR COMPARISON	9.4.2	On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the months of October and November, 2024, and Prior Two-Year Comparison, as presented.
APPROVE SINGLE PLAN FOR STUDENT ACHIEVEMENT ADDENDUMS	9.4.3	On adoption of the Consent Calendar, the board approved Single Plan for Student Achievement Addendum for Magnolia and Sierra View, as presented.
APPROVE WARRANTS THRU 11/26/24, CYCLE I & II PAYROLL FOR NOVEMBER 2024	9.5.1	On adoption of the Consent Calendar, the board approved district warrants prepared for payment through 11/26/24, and Cycle I and II Payroll for Nov. 2024, as presented.

APPROVE CONSULTANT AGREEMENTS	9.5.2	On adoption of the Consent Calendar, the board approved Consultant Agreements, as presented.
APPROVE ASB ACCOUNTS, OHS, OCT. & NOV. 2024	9.5.3	On adoption of the Consent Calendar, the Board approved Student Body Accounts, OHS, Oct. & Nov. 2024, as presented.
APPROVE ASB ACCOUNTS, OJHS, OCT. & NOV. 2024	9.5.4	On adoption of the Consent Calendar, the Board approved Student Body Accounts, OJHS, Oct. & Nov. 2024, as presented.
APPROVE AWARD OF BID & E-RATE AGREEMENT FOR INTERNET ACCESS SERVICE	9.5.5	On adoption of the Consent Calendar, the Board approved award of bid and agreement of E-Rate, Year 28 (2025-26) for Internet Access Service, as presented.
APPROVE AWARD OF BID & E-RATE AGREEMENT FOR WIDE AREA NETWORK	9.5.6	On adoption of the Consent Calendar, the Board approved award of bid and agreement of E-Rate, Year 28 (2025-26) for Wide Area Network, as presented.
APPROVE AWARD OF BID & AGREEMENT FOR CATEGORY 2 – NETWORK EQUIPMENT	9.5.7	On adoption of the Consent Calendar, the Board approved award of bid and agreement for Category 2 Network Equipment, as presented.
APPROVE CERTIFICATED JOB SHARE, C. JACKSON & K. LARRABEE	9.6.1	On adoption of the Consent Calendar, the board approved certificated Job Share for Christy Jackson and Kelsey Larrabee, Sierra View, for the 2025-26 School Year, as presented:
ACCEPT RESIGNATION, CERTIFICATED	9.6.2	On adoption of the Consent Calendar, the board accepted certificated resignation, as presented: Elizabeth Bennett, 6 <sup>th</sup> Grade Teacher, MAG, eff. 11/4/24
APPROVE EMPLOYMENT, CERTIFICATED	9.6.3	On adoption of the Consent Calendar, the board approved certificated employment, as presented: Jessica Sowell, Temporary 6 <sup>th</sup> Grade Teacher, Magnolia, eff. 12/5/24
APPROVE EMPLOYMENT CLASSIFIED	9.6.4	On adoption of the Consent Calendar, the board approved classified employment, as presented: Marta Aguirre, Yard Duty, Sierra View, eff. 11/19/24 Regina Maldonado, Inst. Aide TK, Magnolia, eff. 12/2/24 Kendra Nutter, Inst. Aide Title I, Magnolia, eff. 11/12/24 Charissa Poling, Inst. Aide TK, Magnolia, eff. 12//24 Jesus Rueda-Romero, Custodian I, MAG, eff. 11/18/24 Lyndsay Scott, Account Clerk II, OJHS, eff. 1/13/25 Rosa Suarez, ELP Aide, Fair Oaks, eff. 11/4/24
APPROVE TRANSFER, CLASSIFIED	9.6.5	On adoption of the Consent Calendar, the board approved classified transfer, as presented: Kathryn Peterson, from Behavioral Program Para 1:1, To Behavioral Program Para ED/SH, CLOV, eff. 11/18/24
APPROVE PROMOTION CLASSIFIED	9.6.6	On adoption of the Consent Calendar, the board approved classified promotion, as presented:

Eleni Lolonis, from Café Assistant 5.5 hours, OJHS  
To Café Assistant 6.5 hours, OJHS, eff. 12/11/24

ACCEPT RESIGNATION  
CLASSIFIED

- 9.6.7 On adoption of the Consent Calendar, the board accepted classified resignation, as presented:  
Rhiannon Jones, ELP Aide, Fair Oaks, eff. 12/6/24  
Luz Maria Manuel, Secretary II, Cloverland, eff. 12/18/24  
Andrew Ott, Custodian I, Magnolia, eff. 11/15/24  
Mei Van Dusen, Inst. Aide TK, Magnolia, eff. 11/15/24

DISPOSITION OF ITEMS  
REMOVED FROM CONSENT

- 10.0 None

REPORTS, 2024 SCHOOL  
DASHBOARD REPORT

- 11.1 Assistant Superintendent Gillian Wegener presented a report on the California Schools Dashboard, which was released in November, and reflects data for the 2023-24 school year. The Dashboard is part of a State and Federal accountability system including eleven local and state indicators that are usually compared to previous year's indicators to show growth or the lack of growth. Information is presented by district, school, and sub-group, and is available to all at: <https://222.caschooldashboard.org/>.

Data is indicated by colored gauges with blue indicating the ideal for all categories, with Red representing the lowest end of the spectrum. This year, the College and Career Readiness indicator is represented by the colored gauge for the first time since both growth and status are available. The Science indicator is on the Dashboard for the first time, but does not have a color since there is only one year of data, so no comparison can be made. The Local Indicators are either Standard Met or Standard Not Met. The purpose of the Dashboard is to give meaningful data to all educational partners regarding areas of strength and areas for continuing improvement in student learning and achievement.

She reviewed the State/County Comparison which shows OJUSD is in line with State results and the results of other districts in the county. For the Local Indicators, which contain both quantitative and narrative data, OJUSD received Standard Met on all five indicators.

She reported Chronic Absenteeism has shown a further reduction this year, keeping OJUSD in the Yellow/Medium category. Suspension Rate has improved to Yellow/Medium from Orange/Low as behaviors improved slightly. The Academic Indicators, which includes English Language Arts and Math, both improved with English moving from the Yellow/Medium to Green/High category, and Math remaining in the Yellow/Medium category. English Learner Progress remains in the Green/High category, and our Graduation Rate has improved, putting the District in the Blue/Very High

category. College and Career Readiness, which received a Low last year, though no color categories were applied, has moved to the Yellow/Medium category, with a small improvement that we will build upon. She noted that overall, we have a lot to be proud of.

Superintendent Mendonca noted OJUSD is at or exceeds State and most of the districts in the County, with the exception to EL progress with districts that get substantial concentration grant funds.

APPROVAL, FIRST INTERIM  
FINANCIAL REPORT 2024-25

- 12.5 Chief Business Officer Cassandra Booth presented an overview of the First Interim Financial Report for 2024-25, which included Budget/Fiscal Cycle, General Fund Revenue, General Fund Expenditures, General Fund Summary, Multi-Year Projection and Assumptions), and Future Impacts of Multi-Year Projection.

She noted the difference between the Adopted Budget (Revenue based on Governor's May Revision and Expenditures as of May 15<sup>th</sup>) and First Interim (Revenue based on State Adopted Budget and Expenditures as of October 31<sup>st</sup>) and closed Prior Year Unaudited Actuals.

She noted General Fund Revenues of \$82.5 million, with 84.6% of OJUSD's revenues from State Sources for a total of \$74.5 million, and 71.1% of funds coming from LCFF.

She noted \$88.1 Million General Fund Expenditures includes 75.7% towards employee salaries and benefits for a total of \$62.5 million, Sep & Column for employees, CalPERS increase, Insurance increase, Prop 27: Art & Music in Schools staff, \$5.1 million in prior year carryover and one-time funds, and \$1.2 million for a new school bus approved in 2023-24 but received in 2024-25.

She reviewed General Fund Summary, Net Surplus/(Deficit), Ending Balance, Fund Balance, and 7.35% First Interim Unassigned Reserve.

She reviewed Multiyear Projection Assumptions Revenues: DOF COLA projections of 2.93% for 2025-26 and 3.08% for 2026-27, Attendance at 2023-24 levels, and Flat Federal, Other State and Local. Expenditures include: Employee Step & Column, CalPERS increases, and increase in insurance, utilities, and other operational expenditures.

In reviewing Multi-year Projections, she noted COLA numbers and not yet in but is using the best estimate, enrollment is down 1%, attendance rates are up and we are funded at 3-year rolling average.

Future Impacts on Multi-Year Projection include State Revenue Collections, Enrollment/Attendance, Minimum Wage increases to \$16.50 on January 1, 2025, and Contract Negotiations.

She noted that the Governor's 2025-26 Budget Proposal will be released in January, the 2024-25 2<sup>nd</sup> Interim will be released in March 2025, the Governor's 2025-26 May Revise will be released in May, and 2025-26 LCAP and Budget will be presented in May and June.

It was **M/S/C (Duvall/Gilbert)** to approve the First Interim Financial Report, as of October 31, 2024, for fiscal year 2024-25, and certify that the district is able to meet financial obligations. Passed unanimously.

ACCEPT ANNUAL  
FINANCIAL REPORT

- 12.5 Cassandra Booth, Chief Business Officer, presented the District's Annual Audit Report, noting that we do have findings and they will be perpetual findings due to ELOP (Extended Learning Opportunity Program). She explained that we are funded to offer 180 days plus we must offer an additional 30 non-school days, but are a couple of days short and will probably be a couple of days short every year; they will take back some of the money because we are not offering all the days funded. There is a finding because we are not able to offer to and fully serve TK students, which has a very low student to adult ratio. We will continue to have these perpetual findings until we are able to hire more employees. She gave a shout out to staff who are involved in working on this audit report.

It was **M/S/C (Shatswell/Gilbert)** to accept the Accept the Annual Financial Report for 2023/24. Passed unanimously.

SECOND READING/ADOPTION  
BP 6146.1, GRADUATION  
REQUIREMENTS

- 12.6 Assistant Superintendent Gillian Wegener presented updates to this policy for second reading and approval. As reviewed at the last meeting, Math I and Spanish I have been taught at Oakdale Jr. High and the grades from these classes have appeared on high school transcripts, counting for high school credit and as a high school graduation requirement. The board policy will be revised to explain the options for families and students so they can make an informed decision regarding whether or not to include Math I and Spanish I taken in 8<sup>th</sup> grade on their transcript.

It was **M/S/C (Duvall/Shatswell)** to approve Second Reading and Approval of BP 6146.1, Graduation Requirements. Passed unanimously.

PUBLIC HEARING, PRESENT  
INITIAL PROPOSALS TO MODIFY  
CSEA AGREEMENT

- 12.7 Public Hearing opened at 7:24 p.m. Asst. Supt. Jose Sanchez reported that there is a slight modification to the collective bargaining proposals that came up during negotiations, and it was agreed by both parties to open

*Article 32, Definitions*, of the collective bargaining unit agreement. Public Hearing closed at 7:25 p.m.

It was **M/S/C (Shatswell/Duvall)** to approve the initial proposal to modify the CSEA Agreement. Passed unanimously.

APPROVE PROCESS FOR  
CITIZEN'S BOND OVERSIGHT  
COMMITTEE

- 12.8 Superintendent Mendonca explained that Proposition 39 requires the district set up an Independent Citizens' Oversight Committee to oversee expending the approved Measure G Bond funds we will receive. The legal requirements are that the committee consists of no less than seven members, and the Board may appoint additional members. No District employee, official, vendor, contractor or consultant may serve on the committee. Members serve a term of two years, without compensation, and may serve no more than two consecutive terms. The committee must include at least one member from each of the following:
- One member active in a business organization representing the business community located within the District.
  - One member active in a senior citizens' organization.
  - One member active in a bonafide taxpayers' organization.
  - One member who is the parent or guardian of a child enrolled in the District.
  - One member who is the parent or guardian of a child enrolled in the District and active in a parent-teacher organization.
  - In addition, the Board may select member(s) At Large.

If approved, applications will be made available on the district's website, at each school site, and the District Office, and will be submitted no later than January 24, 2025. Recommendations will be presented to the Board of Trustees for consideration and approval within 60 days of the Board's approval of Election Results. He reviewed the draft application form which includes a few questions that may assist the Board in the committee selection.

In response to a question from Trustee Shatswell about what is considered a Senior Citizens' Organization and Taxpayers' Organization, and Trustee Gilbert about an active Business, Superintendent Mendonca explained that he asked Bond counsel for clarification. It is not clarified in law and there is nothing in statute; it is at the Board's discretion, and is up to the Board to determine and vet.

Trustee Shatswell noted that for an active parent-teacher organization representative, it would be great if we could get one from each site. In response to a question from Trustee Taylor about the number of members on the last Citizens' Bond Oversight Committee, Superintendent Mendonca said there were about twelve.



It was **M/S/C (Taylor/Duvall)** to approve Process for Citizen's Bond Oversight Committee. Passed unanimously.

## INFORMATION

- 13.1 Sierra View Elementary Int. Choir Winter Concert Auditorium, Dec. 17, 6:00 pm
- 13.2 Fair Oaks Elementary Int. Choir Winter Concert, Magnolia Auditorium, Dec. 18, 6:00 pm
- 13.3 OHS & OJHS Choir Christmas Concert, OHS Theater, Dec. 19, 5:30 & 7:00 pm
- 13.4 7-12 Minimum Day / Winter Finals, December 18 & 19
- 13.5 K-12 Minimum Day / 7-12 Winter Finals, December 20
- 13.6 Winter Break, December 23 – January 3
- 13.7 School Resumes, January 6
- 13.8 K-12 Minimum Day / Staff Development, January 15
- 13.9 Martin Luther King Birthday Holiday, January 20

## ITEMS FOR NEXT AGENDA

- 14.1 Quarterly Report on Williams Settlement Complaints
- 14.2 Authorize Disposal of Obsolete Equipment or Materials

## ITEMS FOR FUTURE AGENDA

- 15.1 Mid-Term LCAP Report (February)

## ADJOURNMENT

- 16.0 The meeting adjourned at 7:40 p.m.