

**Dexter Community Schools**  
**DEA Request for Early Payout of Accumulated Leave Days**

*DEA Contract: Article X, D:*

*“Teachers who are currently eligible to retire in the MPSERS system may choose to receive an early payout for accumulated paid leave days at full value, Article X, A.*

*Teachers who have at least ten yours of service in the District and who are not currently eligible to retire in the MPSERS system may choose to receive early payout for accumulated paid leave days at **half value**, Article X, A.*

*Teachers who have less than ten years of service in the District may not receive early payout for accumulated paid leave days.*

*A maximum of 50 days can be returned by one teacher per year. The number of accumulated paid leave days remaining in the teacher’s bank shall be reduced by the number of days returned for early payout. The number of remaining accumulated paid leave days shall not be less than 65.*

*Teachers interested in early payout of accumulated paid leave days should submit the request form to the Payroll Office by **March 15** of the school year prior to payout. Payouts are in September of each school year.*

*The District shall be liable for payments of up to 650 total returned days per year. Application for early payout of accumulated leave days shall be honored in order of seniority in the District.”*

Name \_\_\_\_\_

Building \_\_\_\_\_

Date of Hire \_\_\_\_\_ Years of service in Dexter DEA \_\_\_\_\_

School Year of payout \_\_\_\_\_ (Payment will be made on September 30)

Accumulated sick day bank as of June 30 prior year \_\_\_\_\_

Yes, I am currently eligible to retire under MPSERS (*Please attach a screen print from MPSERS MiAccount showing your total years of service in the State retirement system*),  
please sell back # \_\_\_\_\_ sick days at a value of \_\_\_\_\_ each = \$ \_\_\_\_\_

No, I am not currently eligible to retire under MPSERS, but I have 10+ years in the DEA,  
please sell back # \_\_\_\_\_ sick days at a value of \_\_\_\_\_ = \$ \_\_\_\_\_

If you would like your payout contributed to The Standard 403b or 457 plan, please complete The Standard Savings Form and attach it to this form.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

*Submit by March 15 for next year payout*

<i>For Payroll Use:</i>		
<i>Date Received</i>	<i>Date Paid</i>	<i>Pay#</i>