



PTO MEETING

MEETING INFORMATION

DATE: May 8, 2018
TIME: 7:00 PM
LOCATION: Ramsey Center

Attendance:

Jenna Ottman – Co-President
Jeanne Schutte- Co-President
Matt Eckerle – Co-Vice President
Ratna Craig – Co-Vice President
Melissa Adams – Co-Treasurer
Maggie McCormick – Co-Treasurer
Jenn Dieken-Buchek- Principal
Connie Binder – Teacher Representative

AGENDA

1. **Call Meeting to Order**, Jeanne Schutte, Co-President
2. **Approval of March Meeting Minutes**, Ratna Craig
 - Motion to approve March 2018 meeting minutes made by Ratna Craig. Motion second by Matt Eckerle. March 2018 meeting minutes were approved.
3. **Principal's Report**, Jenn Dieken-Buchek, Principal
 - The meeting could not be streamed live on FB, due to a virus that entered into the Parkway system and the firewalls that have been put in response to those. The Parkway technology team working to put these meetings back on FB again.
 - A new science curriculum will be in place for the 2018-2019 school year.
 - This is new and different for Parkway.
 - Professional development in progress to familiarize staff with the curriculum.
 - Likely will do a deeper dive of the new curriculum w/ its own night to talk through with parents as part of the combined PTO/Mustang University nights.
 - Bond Issue plan has gone to the board and likely will move forward.
4. **Teacher's Report**, Connie Binder, Teacher Representative
 - Huge thanks to the parent body for all the furniture bought for the classrooms and library throughout the 2017-2018 school year.
 - The library received a donation of \$8,000 from a family whose daughter passed away. The funds were used for the last items needed for the library refresh.
 - Jenna to help with the wall and work with Connie to figure out a plan to recognize those families that donated to the library refresh.
 - Lean Mayfield will be the teacher representative next year.

5. Treasurers Report, Melissa Adams, Treasurer

- Year marked by lower income and expenses overall.
- Bank balance is \$35K in June based on what we should spend on top of the \$10K held in reserves.
- \$3K is allocated for summer expenses related to the welcome packets, magnets for new MR families, photocopies, etc. Doing new hangtags.
- A discussion around whether PTO should be involved in Space Camp planning resulted in the group noting this is a 5th grade parent led activity, not a PTO sponsored activity, and we will not be involved in anything related to that event.

6. Discussion Items, Jenna Ottman, Co-President

- New 2018-2019 Executive Board voted in.
 - Melissa Adams was voted in as Vice President.
 - Sophia Ford and Sam Eveland were voted in as Co-Treasurers - Melissa Adams and Maggie McCormick will be removed from the Bank of America PTO bank accounts and Sam Eveland and Sophia Ford will be added to the account as signers.
 - Mindy Haas was voted in as Secretary.
- Ratna & Matt to follow up with chairs and confirm who was continuing and who was moving on.
- Discussed 3 new chairs for the 2018-2019 school year.
 - Financial Review Chair – Handling all aspects of the financial review process.
 - Town and Country Parade Float Chairs
 - MR 70th Anniversary Chairs
- 2018-2019 communications will go through the Principals Update email to streamline communications.

7. Upcoming Calendar Events, Jeanne Schutte, Co-President

- Teacher Appreciation Week
- Mason Ridge Carnival – May 18th
- Volunteer Breakfast – May 21st

8. Motion to close meeting by Ratna Craig. Jenna Ottman Second. Meeting adjourned.