



PTO Meeting

Meeting information:

Date: April 11, 2019
Time: 7:00PM
Location: Ramsey Center

Attendance:

Ratna Craig- President
Melissa Adams - Vice President
Sophia Ford-Glanton – Co-Treasurer
Sam Eveland – Co-Treasurer
Mindy Haas – Secretary
Jenn Dieken-Buchek- Principal
Connie Binder - Teacher Representative
Total Members in attendance: 12

AGENDA:

1. Approval of March 2019 Meeting Minutes, Mindy Haas, Secretary

- Motion to approve March 2019 minutes by Mindy Haas, second by Sam Eveland. Minutes approved.

2. Principal's Report, Jenn Dieken-Buchek, Principal

- Vice Principal introduction – Megan Gerberding. Megan is currently a 5th grade teacher at Craig Elementary, where she has taught for 9 years.
- 2 new teacher representatives for 2019/2020 school year – Christy Unland (4th Grade) and Danette Randolph (5th Grade).
- Library is closing in preparation for installing new carpet this summer. All hallways will be updated with new carpet this summer as well. The HVAC system will be replaced next year. Updates to the greenhouse are almost complete.
- Our custodian, Kevin, has decided to move to a school closer to his home. We are in the process of hiring a new custodian.

3. Treasurer Report, Sophia Ford-Glanton, Treasurer

- Sofia summarized the income and expenditures year to date.
- Ratna explained that we have \$40,000 in reserve to use towards larger projects.

4. PTO Financial Requests, Melissa Adams, Vice President

- 1st Grade Cubbies, \$4,400
 - Cubbies to be installed in the hallway due to smaller classroom size.
 - Three 1st grade classrooms & one 2nd grade classroom.



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- Parkway carpenter to build and install over the summer.
- 4th Grade cubbies, \$5,800
 - Four 4th grade classrooms.
 - Parkway carpenter to build and install over the summer.
- The PTO paid for cubbies in 2rd and 3rd grade classrooms in prior years.
- 5th grade and Kindergarten do not want new cubbies at this time.
- In-Ground Volleyball Net System - \$5,499
 - To be installed over the summer with the new gym floor. 2 nets on 3 poles that physically go in the ground.
- Ratna Craig made a motion to approve funding for 1st grade cubbies, 4th grade cubbies and in-ground volleyball net system for a total of \$15,699. Everyone was in favor. The motion was approved.
- Mrs. Unland was very appreciative of the teacher support through financial review. Going to great use!
- Project that may be proposed next year. A group of 4th grade girls met with Dr. Dieken-Buchek and explained that the playground is missing place where kids can do other things besides sports. They would like a place to read and do art. They might request canvas sails to provide a shaded area. A lending library will be installed near the playground.
- Tomorrow morning an email is going out about the Carnival this year. They are changing the volunteer process by setting up a school-wide signup genius. This will give the parents more options and choices.
- The video for Mason Ridge Live will be posted in the Sunday newsletter. It is also on the PTO website and can be downloaded. You may buy a DVD for \$5.
- Spirit Night chair, Mighty Mustang Fund and Donation Acquisitions positions are still open for the 2019/2020 year.
- We will vote on new PTO Officers at the May PTO meeting.

5. Upcoming Events, Ratna Craig

- 4/18 - Spirit Night @ Raising Cane's on Manchester
- 4/26 – Mason Ridge Family Movie Night
- 5/6-5/10 – Teacher & Staff Appreciation Week
- 5/9 – PTO Meeting
- 5/16 – Spirit Night @ Panera on Manchester
- 5/17 – Carnival
- 5/20 – PTO Volunteer Appreciation Breakfast
- 5/20 – Kindergarten & Fifth Grade Celebrations

6. Next meeting

- May 9, 2019 at 7:00pm in the Ramsey Center.
- Motion to close meeting by Ratna Craig. Second by Melissa Adams. Meeting is closed.



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*Melissa Adams made a motion to review and propose changes to the PTO bylaws. Ratna Craig, Sam Eveland and Mindy Haas approved this request.