



PTO Meeting

Meeting information:

Date: September 12, 2019
Time: 7:00PM
Location: Mason Ridge Library

Attendance:

Melissa Adams - President
Nafeesa Ahmad – Vice-President
Josh Gabor – Co-Treasurer
Sam Eveland – Co-Treasurer
Jason Fahey – Secretary
Jenn Dieken-Buchek- Principal
Mrs. Unland and Mrs. Randolph-Teacher Representatives
Total Members in attendance: 21

AGENDA:

1. Approval of May 2019 Meeting Minutes, Jason Fahey, Secretary

- Motion to approve March 2019 minutes by Melissa Adams, second by Jason Fahey.
- Motion carries unanimously.

2. Principal & Teacher Update, Jenn Dieken-Buchek, Principal

- 463 students
- 4 sections for every grade level except 3rd grade
- Updates on staff positions
- Updates on positive office referral change
- Update on new chickens in chicken coup

3. Review Proposed 2019/2020 PTO Budget, Melissa Adams, President

- Josh Gabor reviewed budget revenue and expenses
- Melissa Adams answered any questions
- Budget was explained by Josh as effectively balanced YOY. Dream box money was allocated from last year but bill was not paid until this year.
- Meg Eveland gives a brief description and update on the ACE program
- Future budget review meetings and approval will likely shift from September of 2020 to an earlier cycle. 2020/2021 budget will likely be reviewed and approved prior to next fall.
- Motion to approve 2019/2020 Budget by Melissa Adams, Second by Nafeesa Ahmad
- Motion carries unanimously



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4. Student Request for PTO Funding, by Zoha, Britain Carly and Molly

- 5th grade girls are proposing the PTO spend \$2150 on an industrial canopy to allow a new area with a lending library, arts and crafts box, and table to be a shaded spot where kids who do not want to play on the playground have someplace to sit, read and do crafts.
- The girls recruited the Eagle scouts to build lending library, power washed an existing table asset, raised nearly \$200 on their own, posted on FB which solicited a \$2500 donation, and solicited a proposal for the canopy.
- Motion by Melissa Adams to approve the \$2150 expense as a gift to Mason Ridge. Second by Jason Fahey.
- Motion carries unanimously

5. One School One Book Funding, Melissa Adams, President, Dr. Dieken, Principal

- Melissa Adams gives brief description of One School One Book. A whole school read aloud program where all students and families read the same book. Activities at the school are coordinated around the book.
- The program is intended to promote literacy
- Dr. Dieken gives more detail. Many colleagues and peers outside of Mason Ridge will be resources to help MR get started.
- Mason Ridge requests \$1500. This money would cover the cost of books (1 per student and 1 per staff member) plus ancillary activities to make the event fun for students and families.
- Motion by Melissa Adams to approve the \$1500 expense as a gift to Mason Ridge to fund the One School One Book Program. Funds to come from previous surplus funds. Second by Josh Gabor
- Motion carries unanimously

6. PTO Funding Survey, Melissa Adams, President

- Melissa explains the intent to distribute a general survey to generate ideas on how to spend accumulated surplus funds. There are approximately \$10,000 in excess funds that need to be spent. An appropriate \$10,000 reserve would still be held to ensure PTO is still financially conservative and any expense overage would be covered.

7. Upcoming Events, Melissa Adams, President

- 9/19--Spirit Night @ Panera in Town & Country
- 10/10—Meeting & Mustang University at 7:00 pm
 - Dr. Dieken explains that Digital Safety will likely be the first topic for Mustang University
- 10/17 – Spirit Night
- 10/26 – Trunk or Treat



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8. Open Q&A

- Why are we doing a chicken coup?
Dr. Dieken explains that it's related to a food pantry initiative.

9. Adjourn

- Motion to close meeting by Melissa Adams. Second by Jason Fahey. Meeting is closed.