



PTO Meeting

Meeting information:

Date: May 21, 2020
Time: 7:00PM
Location: Virtual-Google Meet
meet.google.com/pyo-wase-rce

Attendance:

Melissa Adams - President
Nafeesa Ahmad – Vice-President
Josh Gabor – Co-Treasurer
Sam Eveland – Co-Treasurer
Jason Fahey – Secretary
Jenn Dieken-Buchek- Principal
Megan Gerberding
Total Members in attendance: 15

AGENDA:

1. Welcome & Approval of January 2020 Meeting Minutes, Melissa Adams, President

- Motion to approve January 2020 minutes by Melissa Adams, second by Same Eveland.
- Motion carries unanimously.

2. Principal & Teacher Update, Jenn Dieken-Buchek, Principal

- Staffing update for the fall
 - Christina Unland will be leading adult learning program for staff professional development
 - 3 new staff members
- Building is under construction currently. Upgrading HVAC systems on all rooms with exterior windows. Also relocating the principals offices to the front of the building facing the main parking lot. Virtual tour available for new students under principals corner of the website.

3. Financial Update, Josh Gabor, Treasurer

- Income has essentially settled for the year.
- Expenses have also settled except for a few minor bills
 - We didn't have many of the end of year expenses due to COVID
- We came in under budget by \$2100
- Total bank balance is currently ~\$48k. Minus \$10k surplus reserves are currently ~\$38k.



PTO Meeting

4. Financial Request Vote on the purchase of Chromebook Covers for 3rd and 4th Grade,

Melissa Adams, President

- 3rd 4th and 5th graders will be getting touch screen chrome books. Request is for 3rd and 4th grade covers to protect screens from damage.
- Request is to buy 160 covers at \$18/cover
- Total funding request \$2,880.00
- No questions from the meeting regarding the request
- Melissa Adams motions the PTO gift Mason Ridge gift MR \$2280 for the purchase of 3rd and 4th grade chromebook covers. Sam Eveland, second. Motion carries unanimously

5., Budget 2020-2021 PTO Officer Vote, Nafeesa Ahmad, Vice President

- 2020-2021 Nominee Introductions
- Vote for Vice President. Poll was taken and resulted in a clear majority. Christina Merriman is elected.
- Show of hands vote for Secretary. Visual vote is unanimous. Sarah Brickey is elected.
- Show of hands vote for Co-Treasurer. Visual vote is unanimous. Jessica Brandstetter is elected.
- Show of hands vote for Co-Treasurer. Visual vote is unanimous. Joe Goltermann is elected.

6. Review and Vote on 2020-2021 Budget-Josh Gabor, Treasurer

- Melissa-Background on the new budget process allowing earlier approval of budget in spring following the upcoming school year
- Approach to the budget was conservative. 10% less than average income over the last 3 years.
- Expenses were reviewed in detail and opportunities for savings were found in keeping with conservative approach in light of COVID-19.
- Question about Auction vs Trivia. Melissa clarified the survey taken a year ago where we decided to do Trivia night every year.
- Motion to vote on 2020-2021 budget, Nafeesa Ahmad. Second, Jason Fahey. Show of hands vote on 2020-2021 budget. Visual vote is unanimous. Budget is approved.

8. Adjourn

- Motion to Adjourn, Melissa Adams. Second, Jason Fahey. Motion carries unanimously.