

GENERAL PTO MEETING



Date:	2022 05 12 (Thursday)
Time:	7:00 PM
Location:	Virtual Zoom Meeting
Attendance:	Sophia Ford-Glanton President
	Christina Merriman Vice-President
	Haijun Gong Co-Treasurer
	Amy Montgomery Co-Treasurer
	Steve Kadyk Secretary
	Nafeesa Ahmad Past-President
	Dr. Dieken-Buchek Principal
	Greg Wall (Absent) Teacher Liaison
	Total Members in Attendance 5

Agenda Link:

<https://docs.google.com/presentation/d/1juimSipEcOKdzQuPfb1UGNRqbCrHJ7NfeYVecDXmiws/edit#slide=id.p>

Item 1 - Welcome, Christina Merriman

- The meeting began at 7:01 PM on Thursday, May 12, 2022

Item 2 - Approval of Agenda

- Motion to approve agenda was moved and seconded
- Motion passed with all in favor

Item 3 – Approval of March 10, 2022 Meeting Minutes

- Correction to minutes, speaker was Rob Riti
- Motion to approve corrected minutes by Christina Merriman, seconded by Melissa Self
- Motion passed with all in favor

Item 4 - Principal and Teacher Update, Dr. Diken-Buchek – Principal

- Field day – 5/31/2022; Hot Dog grilling for students and staff
- Last Day of School is Thursday, June 2nd, 1:05 PM Early Dismissal
- New Staff Members
 1. Emily Andes – 1st Grade
 2. Ashlynee Joyce – 2nd Grade
 3. Kristin Winer – Reading Specialist
 4. Alicia Winters – Special Education
 5. Taylor Lowenheilm – Special Education
 6. One-half Counselor Spot – Coming Soon
- Garden Project – George Ramsey Memorial (Private Donations)

1. Principal of Mason Ridge for 20+ years
2. Donations were made to Mason Ridge in lieu of flowers
3. Dedication ceremony will be attended by staff and his wife, Jill

Item 5 - PTO President Update

- Past Events Discussion
 1. Successful Mason Ridge Live and Science Night
 2. Pastries with Parents & Pancake Breakfast
 3. Return of Math Facts; volunteers needed
- Upcoming Events
 1. Spirit Night – May 26
 2. Carnival – May 27; volunteers needed
 3. School supply purchase by June 2, 2022 for savings
 4. Supplies available until July 13, 2022 for purchase
 5. Used supplies may be used for summer school

Item 6 - PTO Vice President Update

- Teacher/Staff Reimbursement Update
 1. \$2246.31 has been spent of the total \$3,800 budgeted
- Financial Review Update
 1. Financial review was \$4500 budgeted; \$1148.53 used
- PTO Chairs for 2022-23 Year
 1. Need chairs for multiple committees
 2. Volunteer forms are in the front entrance of the school

Item 7 – PTO Treasurer Update

- Financial Update (July 2021 – April 2022)
 1. Gross Profit = \$55,228.06
 2. Total Expenditures = \$39,207.07
 3. Net Revenue = \$16,021.01
- Paid the fine to the IRS for our delayed tax submittal
- Current Reserve Balance in all accounts = \$48,720
- ACE Field Trip costs remaining
- \$7000 for school usage for shelf construction
- Any additional expenses will be documented prior to year end
- Reserve Balance estimated to be ~\$35,000 after all expenses are submitted

Item 8 – Officer Slate 2022-2023

- President – Christina Merriman
- Co-Vice President – Samantha Alul
- Co-Vice President – Liz Cunningham
- Secretary – Steve Kadyk

- Co-Treasurer – Amy Montgomery (2nd Term)
- Co-Treasurer – Melissa Self
- Teacher Reps – Greg Wall & Heather Gehner
- No additional nominations were heard from the floor
- Slate was moved to be accepted
- Moved by Sophia and seconded by Christina to accept slate as presented; motion passed with no objections

Item 9 – 2022-23 Budget Proposal

- Estimate Income of \$41,975
- Amazon Smile and escrips donations are covered under the line item “escrips”
- Estimated Expenditures
 1. Administrative = \$4,269
 2. Enrichment = \$33,250
 3. Community Outreach = \$750
 4. Parties / Socials = \$12,635
- Net Income (Loss) = (\$15,879)
- Motion to approve budget with options to review come September by Christina, seconded by Amy Montgomery; motion passed with no objections

Item 10 - Chair Updates

- Carnival – Emily Garetson
 1. Contracts are all signed for activities
 2. Income is behind previous years; only 50% of students have purchased wristbands
 3. Looking for newsletter update this Sunday looking for donations
 4. No students will be excluded with or without wristband being purchased
 5. Maybe send out a Carnival only message about purchasing wristbands and what’s going to be included in the event
 6. Discussion of budget and expenses
- ACE
 1. \$4500 we have spent to date
 2. No bus costs have been turned in to date
 3. Need to pay bus costs prior to June 30th for this budget year
 4. Will likely come in about \$2000 under budget due to decreases bus costs
- Discussion of Memorial Garden Funding
 1. Discussion of funding and scope
 2. Discussion of intent and purpose
 3. Follow up with contractor on estimated costs

Item 11 - New Business

- No New Business

Item 12 - Old Business

- No Old Business

Item 13 - Adjournment

- Motion was moved and seconded for adjournment at 8:07 PM. The next PTO Meeting will be scheduled by the incoming exec board.

Minutes Submitted by: Stephen Kadyk

Approved by: