

St Luke School Commission  
Meeting Minutes 10/25

**25 OCTOBER 2023 / 6:30 PM / St Luke Parish Center**

AGENDA

**Opening Prayer**

**Call to Order**

**Roll Call:**

Present: Fr. Brad Hagelin, Rick Boyle, Monique Cohen, Chair; Eric Blom, Parish Liaison; Adam Fluckey, School Finance Chair; Erica Knauf Santos; Jackie Zevenbergen, Lindsey Bain-McCorkle

Absent: Mildred Medina Nortvedt, Elizabeth Buchner, Lacie Hansen

**Approval of Minutes**

*Minutes of September 27, 2023 meeting:*

Erica motioned to approve the September minutes, Adam seconded the motion. All were in favor. Minutes from September 27, 2023 approved.

Briefings/Updates

**Pastor's Report - Fr. Brad**

Parish Report: We are still paired with Christ the King, feedback from both parishes has been positive, and this seems to be a good pairing. Had good levels of participation in the listening sessions. Once approved, we will look to reach out to their School Commission.

Friday, 10/27 – Pope Francis has asked for a day of prayer/fasting for peace in the Holy Land.

**Discussion and Possible Action**

**School Policies Review**

Please take the updates/comments that you had put into the Padlet, and add them into the policy you reviewed using the comments feature. Please do this by 11/15.

Discussion around the policies:

**Language policy:** Main takeaway was not understanding the policy objective – with the update around multilingualism

- What is the prescribed style for citing? MLA is followed for students
- Discussion around tightening up the focus, adding in an introduction of the policy origin

**Assessment:** Discussion around the overall process, and providing examples or an understanding of what assessment looks like in practice at St. Luke. Discussion around Toddle and continued Parent Education.

**HIB:** Discussion around the importance of clarity, and making sure to distinguish between policy and procedure. Mildred, Erica, Monique to meet with Rick and staff to discuss.

**Inclusion:** overall reassessment and clarification around the policy as Educational Inclusion.

Commission members to add comments to the policies (by 11/15). Revisions to then be made by staff, and track changes will be used to show where there have been updates.

**School Commission Bylaws:** The bylaws need to be revised and updated. Specifically updates regarding membership, terms and officers. Monique and Erica to review for consistency, will make suggestions and bring back.

### Finance Committee

Discussion around overall compensation for teachers with a benchmark of the Shoreline School District. Costs for standard teacher compensation are increasing year over year, so we are not keeping pace with aligning with the Shoreline School District.

As we increase the student population, we are getting close to (building) capacity – which will plateau the overall revenue.

Challenge: defining the tuition increase, and what that looks like year over year, looking to make the process more “methodical” so that families are able to plan better. A long term goal is to have an idea of where to set tuition at by 11/1

The School Commission will discuss this more in November and make a recommendation so that the projected increase can be shared out in December.

Please reflect on the recommended percentages, and think about opportunities for other sources of revenue.

Overall goal for the next year: Review Strategic Plan: this serves as a reminder that we will be reviewing this over the next year.

Adjourned